

SIVANATH SASTRI COLLEGE

ADMISSIONS 2026

NOTICE REGARDING QUERIES RELATING TO FINANCIAL TRANSACTIONS INVOLVING THE WBCAP PORTAL

The College Admission helpline as well as various faculty members have been receiving numerous requests for clarification regarding financial transactions that they have performed through the WBCAP portal. These include payment of admission fees and refunds against cancellation of admission.

Students who have carried out such transactions are hereby informed that funds involved in all such transactions are handled by the WBCAP portal through relevant mechanisms. The College cannot influence or modify these financial mechanisms, including but not limited to issue of refunds and/or adjustments against fees paid previously, in any manner whatsoever. The fees paid by the students are deposited in the relevant bank account/s associated with WBCAP and the College has no control whatsoever over these accounts.

Students are requested to comply with the instructions that are being provided via the WBCAP portal to ensure that there is no inadvertent error or misunderstanding. The College cannot rectify, and will not be held responsible for, any difficulties that a student might face regarding financial transactions performed through the WBCAP portal. No assurances regarding the timeline within which refunds or adjustments would be reflected in the WBCAP portal can be provided by any functionary of the College.

Students are also reminded that the WBCAP portal is the only portal authorized by the Government of West Bengal for admission to Sivanath Sastri College. The College cannot

entertain any request for payment of admission fees through any means except as specified in the WBCAP portal.

Therefore, the College Admission Helpline and the faculty members of the College will not entertain any query or request relating to –

1. Issue of refund against cancellation of admission done through WBCAP.
2. Adjustment of fees against that paid in a previous round of admission through WBCAP.
3. Any possibility of partial or late payment of fees through any means outside WBCAP.
4. Partial or total concession of fees at the time of admission.
5. Incomplete or failed transactions.
6. Rectification of bank details of the student in the WBCAP portal.

Lastly, students are also informed that the College cannot shift a student from one course to another. Neither can the College request any other College or University to admit a student who has taken admission to the College. In particular, it may be noted that the Day and Evening Colleges functioning from the premises of South City College viz. Heramba Chandra College and Prafulla Chandra College, are separate and independent entities and Sivanath Sastri College cannot, under any circumstances, request the transfer of a student from itself to either of these Colleges. In all such cases, the student must query the proper procedure for admission, including payment of fees, directly from the concerned Nodal Officer of the College or University into which she wishes to take admission. She must also cancel her admission in Sivanath Sastri College if she wishes to continue her studies in a different institution.

No queries be entertained even if the student makes the queries in person while the College is in session. Students, especially those who have cancelled their admission in the College, are strongly discouraged from coming to the College regarding such queries.

Students are to note that the aforementioned instructions relate only to admission fees paid through WBCAP by Semester I students in 2026. Fees paid in the second year (Semesters III

and IV), third year (Semesters V and VI) and fourth year (Semesters VII and VIII) are handled directly by the College and are not subject to the WBCAP portal. However, since these do not fall within the purview of the Admission process, the College Admission Helpline will not be able to assist students in such cases. Therefore, students of second, third and fourth years are requested to contact the College Office for any such queries.

Dated: 24.7.2026

By Order

Principal