

SIVANATH SASTRI COLLEGE

ADMISSIONS 2025

SCHEDULE OF ADMISSIONS IN STANDALONE MODE

Students who are interested in pursuing studies under any Course of Sivanath Sastri College are hereby informed that the application and admission processes of the College will proceed through the College website/standalone mode portal as per the following schedule –

Event	Date	Time
Opening of Standalone Portal for Applications	13.10.2025	7 PM
Closure of Standalone Portal for Applications	16.10.2025	10 PM
Publication of All Candidates List/Master List	17.10.2025	2 PM
Publication of First Merit List and Opening of Payment Portal for Merit-listed students in First Merit List	18.10.2025	2 PM
Closure of Payment Portal for First Merit List	20.10.2025	10 PM
Publication of Second Merit List and Opening of Payment Portal for Merit-listed students in Second Merit List	21.10.2025	2 PM
Closure of Payment Portal for Second Merit List	23.10.2025	4 PM
Publication of Third Merit List and Opening of Payment Portal for Merit-listed Students in Third Merit List	24.10.2025	2 PM
Closure of Payment Portal for Third Merit List	24.10.2025	10 PM
Publication of Fourth Merit List and Opening of Payment Portal for Merit-listed Students in Fourth Merit List	25.10.2025	2 PM
Further Merit List Publication	Will be notified in due time	

Please see further instructions below.

Instructions –

1. There are NO application fees, and students may submit applications to as many courses as they desire, as long as they fulfil the eligibility criteria for those courses.
2. No applications will be entertained after 16.10.2025.
3. Students are to treat their course choices as final, as they will not be allowed to change these once admitted.
4. There is no provision for in-person cash payment or payment in cash at a designated bank branch. Payment must be made through UPI/credit card/debit card/ Net Banking in online mode through the portal only.
5. No student who has been merit-listed in a particular merit list will be allowed to take admission after the expiry of the payment window for that particular merit list.
6. While the college has provided for intimation via email, it is the student's responsibility to stay up-to-date about the dates and procedures involved. For any doubts, they may contact the Helpline Numbers provided on the admission page.
7. Students taking admission under a specific Reserved Category (SC/ST/OBC-A/OBC-B/PWD/EWS) will not be allowed to change their category after application, under any circumstances. If it is found that the student cannot furnish relevant category certificate for the category she has applied in, her admission will be liable to be cancelled without any further explanation by the College.
8. Following admission, students are to come to the College on 29.10.2025 for physical verification with all documents uploaded at the time of admission. Additionally, students coming from other states are to submit their original Migration Certificate if they had cleared their Class XII/HS examination from outside West Bengal. At the time of physical verification, the students will be onboarded to their respective Departmental groups for further instruction. In case any student wishes to contact their departmental HODs during the Puja Holidays (i.e. before 29.10.2025) for any urgent matter, they are to contact the admission helpline numbers.
9. All admissions are subject to the approval of the University. The College will not be able to allow any student to continue her studies in the College if her registration application is rejected by the University of Calcutta for whatever reason. The dates and procedures for registration will be duly notified to students once their physical verification has been completed.
10. There is no provision for adjustment of fees against any payment made in the Centralized Admission Portal. Students applying for any course will have to pay their full admission fees

within the payment window for their particular merit list. Any refunds that may be due to them on account of their cancellation of admission in a different College under the Centralized admission portal would have to be obtained by the student herself through the College concerned. Sivanath Sastri College will not be able to assist or advise the student regarding any refund to be collected from a different College or from the Centralized Admission Portal.

11. Each merit list will contain students equal to the number of vacancies available at the time of generation of the merit list. If no merit list is generated on a certain date, it is to be understood that either the vacant seats for that particular Course and Category have been exhausted, or all applicants have been merit listed. In the latter case, the College may, at its discretion, ask students who were merit-listed but could not take admission for whatever reason, to seek admission against the remaining vacant seats. Fresh notification in this regard will be published as and when all students of any course and category are merit-listed and seats continue to remain available.

12. All disputes and problems are subject to the decision of the Competent Higher Authority concerned.

Dated: 13.10.2025

By Order
Principal