

# SIVANATH SASTRI COLLEGE

## ADMISSIONS 2024-25

### OPENING OF STANDALONE PORTAL FOR RECEIPT OF APPLICATIONS AND MODALITIES OF ADMISSION

Interested candidates are hereby informed that the College Standalone Admission Portal is receiving applications. All candidates who wish to be considered for admission to Sivanath Sastri College in standalone mode must fill up the application form and upload all required documents as required. This includes students who had applied through the Centralised Admission Portal.

Furthermore, they are to note the following modalities of admission -

1. The portal shall receive applications until 11 PM on 17.9.2024.
2. The first merit list will be published on the next date i.e. on 18.9.2024 at 10 AM.
3. Students who have been merit listed are to take admission as soon as possible. Once the next merit list is published, the payment window for the first merit list will close.
4. Students may apply for any number of courses, as long as they qualify for the said courses.
5. There are no application fees for applying to any course taught by Sivanath Sastri College.
6. No application shall be received in College in hard copy. The entire admission process will be completed online through the standalone admission portal.
7. Students seeking to avail reservation under SC/ST/OBC-A/OBC-B categories are to note that they must upload a copy of their Category certificate issued by the competent authority of Government of West Bengal. Category certificates issued by local councillors or Panchayat pradhans, or issued by governments of other states, will not be considered for admission to reserved category seats.
8. Students with disability (PWD candidates) are to upload relevant certificate of disability for availing PWD seats.
9. The College has no sports quota.
10. Students who have paid admission fees for any course under any College in the Centralised Admission Portal must make full payment of course fees through the Standalone Admission portal of the College to gain admission to the said course. No request for transfer or adjustment of fees against fees paid in the Centralised Portal can be entertained as the standalone portal is entirely separate from the Centralised Portal.
11. Admission fees must be paid in full at the time of admission through online portal only. No cash/cheque payments will be accepted for such payment.
12. Any student who fails to make payment of fees within the admission window will be considered as having declined to take admission and the seat allocated for her will be assigned to a candidate from the next merit list.
13. All admissions shall be provisional in nature. They will be confirmed only upon verification of documents and confirmation by the University. The College will not be held responsible for any rejection at the University level owing to any error committed by the student herself.
14. Students who take admission will have to appear for verification of documents. The date and time for verification will be duly informed.
15. During verification of documents, students are to submit an undertaking that they have cancelled or are in the process of cancelling their admission to any course or College in which they may have taken admission through the Centralised Portal or the standalone portal of another College.
16. Students who did not apply through the Centralised Portal are to submit that they are fresh candidates and their name is not on the rolls of any other College.
17. The pro forma for the undertaking shall be duly uploaded to the College website.
18. College admission helpline numbers will remain active for the duration of the admission process. Candidates are to call College helpline numbers only and not the Centralised admission helpline numbers with regard to admission through the standalone portal.
19. Modalities for cancellation of admission, should any student seek to cancel after taking admission through the standalone portal, will be informed in due time.

Dated : 12.9.2024

By Order

Principal  
Sivanath Sastri College