



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

Sivanath Sastri College

- Name of the Head of the institution **Dr. Runa Biswas**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **6289449983**
- Mobile No: **9433419072**
- Registered e-mail **iqacsivanathsastricollege@gmail.com**
- Alternate e-mail **runa.biswas@gmail.com**
- Address **23/49 Gariahat Road**
- City/Town **Kolkata**
- State/UT **West Bengal**
- Pin Code **700029**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Women**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **University of Calcutta**
- Name of the IQAC Coordinator **Dipankar Bhattacharyya**
- Phone No. **9831191169**
- Alternate phone No. **9330302966**
- Mobile **9477090775**
- IQAC e-mail address **iqacsivanathsastricollege@gmail.com**
- Alternate e-mail address **sivanathsastricollege@yahoo.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://sivanathsastricollege.org/aqar-2020-21/>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://sivanathsastricollege.org/college-calendar-2021-22/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76	2006	21/05/2006	20/05/2011
Cycle 2	B+	2.51	2016	05/11/2016	04/11/2021

6. Date of Establishment of IQAC

08/02/2014

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	00

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Conducted student feedback survey on their perception of the different aspects of the CBCS curriculum and prepared a report based on analysis of the collected feedback.
- Publication of a peer reviewed interdisciplinary research Journal Noesis on 8th August, 2022.
- Organised a Workshop on Energy conservation in Day to day Life in collaboration with Department of Geography, Sivanath Sastri College and Petroleum Conservation Research Association, Ministry of Petroleum and Natural Gas, Govt. of India. (26/08/22)
- Organised a series of Value Orientation Programmes in collaboration with Education Department of Sivanath Sastri College.
- Career Counselling Workshop organised by Department of Economics in collaboration with IQAC and Ecofunomics LLP (10/12/22)

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Academic strategy for teaching-learning</p>	<p>The IQAC in collaboration with the Academic Subcommittee prepared an action plan for teaching learning in accordance with university notifications. Use of ICT facilities was ensured. Presentations by students were encouraged to ensure interactive learning</p>
<p>Investigation of students' perception regarding CBCS curriculum and related matters</p>	<p>The feedback survey on different aspects of CBCS curriculum generated a huge response. While it is beyond the purview of the college to make any changes in the curriculum, some issues such as timely completion of syllabus, teaching methods, adequate availability of books have been addressed</p>
<p>Organize workshops on value education</p>	<p>Organised a series of Value Orientation Programmes in collaboration with the Department of Education on 9/12/2022, 10/12/22 and 16/12/22</p>
<p>Publication of the first issue of the interdisciplinary peer reviewed journal Noesis</p>	<p>The college has successfully published its own research Journal 'Noesis' on 8th August, 2022. Faculty members of several academic departments have contributed articles on their specialised areas of research in the Journal in addition to articles from researchers and teachers from other institutions</p>
<p>Develop environmental awareness and the need for sustainable use of energy resources among the students</p>	<p>Organised a Workshop on Energy conservation in Day to day Life in collaboration with Department of Geography, Sivanath Sastri College and Petroleum Conservation Research Association, Ministry of</p>

	Petroleum and Natural Gas, Govt. of India on 26/08/22
Develop an aptitude for research among students	Organised a Seminar cum Workshop on College Funded interdisciplinary Research Project on Migration on 11/12/22
Career counseling	Career Counselling Workshop organised by Department of Economics in collaboration with IQAC and Ecofunomics LLP (10/12/22) which explored the career opportunities in economics

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	25/04/2023

14. Whether institutional data submitted to AISHE

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• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		

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Name	Date of meeting(s)
Governing Body	25/04/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	16/01/2023
15. Multidisciplinary / interdisciplinary	
<p>The institution is best described as multidisciplinary as it imparts higher education in three different programmes of study including B. Com, B.A. and B.Sc. We also encourage and uphold a multidisciplinary approach to curriculum delivery. Students pursuing the Honours Course are required to study two additional courses as Generic Elective thereby exposing the students to a multi-disciplinary environment. Environmental Studies is a compulsory paper for all students irrespective of their discipline of study. Interdisciplinary seminars and workshops</p>	

involving students' participation are organized frequently. Faculty exchange programmes are undertaken involving other institutions as well as faculty from other courses to encourage multidisciplinary learning. College funded Students' Research Programmes involving multiple disciplines are also undertaken with the same purpose, that of upholding a multi-disciplinary approach in teaching-learning.

16. Academic bank of credits (ABC):

Not applicable as the same is not available with the mother university.

17. Skill development:

All three programmes of study (B. Com, B.A. and B.Sc.) have Skill Enhancement Courses as part of the curriculum. However, the institution does not have any separate skill development programme or course in addition to the ones included in the curriculum.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The undergraduate programmes under the CBCS curriculum which integrate the Indian Knowledge system and are offered by our institution are Bengali Honours, Philosophy General and Sanskrit General.

B.A. Honours Bengali curriculum focuses on presenting an image of changing streams of Bengali literature, linguistic flow from Old Indo-Aryan to New Indo-Aryan language, comparative study with Sanskrit and Hindi literature, socio-cultural history of Bengal, folk Culture and Literature.

The B.A. General Philosophy course teaches Indian Philosophy (Carvaka Philosophy, Nyaya system, Vaisesika philosophy, Vedanta philosophy, The Advaita Vedanta of Shankara, Brahman (Atman), Jiva (the empirical self), the relation between Brahman to Jiva and Jagat, Avidya).

Poems (kavya), epics (mahakavya), drama, Vedic literature, philosophy, religion and culture in the Sanskrit tradition are taught in Sanskrit General Course.

Degree courses taught in Indian languages include General course in Sanskrit (ancient Indian language) and Honours and General Course in Bengali, general course in Hindi (Modern Indian

Languages)

Almost all courses of the different programmes are taught bilingually (English and Bengali) since a large section of the students are from vernacular medium schools.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Not applicable as the institution needs to strictly adhere to and follow the curriculum designed by the mother university, the University of Calcutta. Hence offering a course in vocational training or other similar outcome-based education is not possible.

20.Distance education/online education:

NIL

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	305
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File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2779
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File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	605
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File Description	Documents
Data Template	View File

2.3	742
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	55
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	56
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	29
Total number of Classrooms and Seminar halls	
4.2	52.52
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	62
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sivanath Sastri College is affiliated with the University of

Calcutta and follows the syllabi and the examination pattern prepared by the competent decision-making body of the University. Since 2017 the College is adhering to the Semester-based CBCS pattern for B. Com Honours Courses and the same has been followed for B. A and B. Sc Honours and General Courses from 2018 (relevant documents attached herewith). The College employs internal and departmental monitoring mechanisms under the supervision of the Academic Council. Since the pandemic induced partial lockdown continued during the first five months of the academic session 2021-22, the Council arranged several online meetings to evolve a comprehensive strategy to arrange online classes and internal assessments of the students synchronizing with the fixtures prepared by the University. The end-semester examinations scheduled by the affiliating University were duly conducted by the College by using offline mode. While implementing and monitoring such curriculum delivery and assessment system, the College followed the University norms and patterns with utmost care. The faculties used different digital mediums to provide study materials to the students to ensure that they do not suffer adversely.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated College under the University of Calcutta, the College follows semester-based CBCS curriculum prepared by the University for the B. A, B.Sc. and B. Com courses it offers to the students. As a part of the process the University formulates an academic calendar every year which is forwarded to each affiliated college. The College, like every affiliated College, follows the calendar in all respects. However, during the 2021-2022 session the University had reintroduced its offline activities on account of the withdrawal of pandemic induced lockdown. The Colleges had reverted to offline classes and end-semester examinations according to the instructions of the University. The Academic Council of the College periodically met during this year and evolved schedules of offline classes and internal examinations. The entire process was conducted with utmost care so that the students are not adversely affected in any way.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

19

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

19

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College offers different Humanities Stream subjects under Bachelor of Arts programmes with illustrious track record. The affiliating University had approved the teaching of English, Bengali, Education, Geography, History, Philosophy, and Political Science since the early 1960s. Since 2009 the University has sanctioned the teaching of Women's Studies as a combination subject under the Bachelor of Arts Programme. The syllabuses of these subjects are framed by the Board of Studies of these subjects in the University and cross-cutting topics incorporating issues like gender sensitivity, promotion of environmental sustainability and human values are given due importance. Political Science, History, Women's Studies, Geography syllabuses

have included topics like Global Warming, Sustainable Development, Migration, Human Rights and Terrorism, Domestic Violence, and other related issues. Students taking Women's Studies have wider scope of becoming aware of women-empowerment and equitability. Interdepartmental lectures are also arranged on such topics. The Placement Cell has been playing an active role in making aspiring students aware of professional ethics. All second-semester students are required to study Environmental Science mandatorily and are required to prepare a project on an environment-related topic.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1415

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://sivanathsastricollege.org/student-feedback/#1649141211393-e445095d-1e03

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1317

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

203

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute has well-set procedures to identify the advanced learners and the slow learners. Even before the commencement of classes the institution is able to assess the knowledge base and skill of students to identify the advanced learners and slow learners based on their performance in the last qualifying examination.

During the 2021-22 academic year, odd semester classes were taken online whereas even semesters were taken in offline mode. The online mode of teaching has created several difficulties in the teaching-learning process, especially for relatively weak students.

The list of advanced learners and slow learners have been prepared on the basis of offline even semester classes. It has been reviewed and monitored continuously. Teachers have shared different types of reference books for advanced as well as weak learners. Special classes have been arranged for weak learners. In order to motivate the students and widen their knowledge, some departments

have arranged Faculty Exchange Programme with the other institution.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2779	55

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The learning process is incomplete without student's participation in order to have an enhanced effective teaching-learning experience. CBCS curriculum has been designed to include student-centric methods for enhancing the learning experience.

Experiential learning methods include Practical work, Field Work and framing a Term paper which is based on the curriculum with the help of primary and secondary data. Emphasis has been placed on preparing projects which are based on secondary data.

Practical classes were also held regularly by various departments in accordance with the syllabus and for a better understanding of the students.

Group Projects, Group Discussions as well as Lecture Demonstrations are arranged through which the students are encouraged to participate as teams in a disciplined and systematic way.

Student-seminar by students is also organized which is an integral part of participative learning and CBCS curriculum has enhanced the scope of this learning.

Besides the direct questions asked to the students in the class, students are provided with several assignments based on Problem-Solving methodologies involving direct questions coupled with case studies and intuitive problems for the expansion of their knowledge and enhancement of interest in their respective subjects.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT tools in the classrooms makes the teaching-learning process most effective. The faculties of Sivanath Sastri College always attempt to make optimum utilization of different ICT tools. A wide range of ICT facilities are available in the College, which the teachers generally use as a tool for making the teaching learning process most attractive to the students. To facilitate the process, the ICT facilities of the institution comprises of the e-access to learning resources, the audio-visual aids in form of smartboards, projectors many other interactive devices. Apart from the normal classes, in the session 2021-22 different departments of the college have arranged many classes which were taken by online mode on various web-based platforms google meet, zoom, Webex etc.

For each department and for each course, teacher-wise WhatsApp groups have been formed through which the teachers shared links/information related to their academic activities and uploaded the requisite study materials and shared various.

Teachers have taught by sharing the screen or using PPT/manual board. Teachers have also used Learning Management platform as a repository of tutorials, notes, assessment statement, result sheets and important subject wise URLs. Some department use Google forms extensively to conduct internal assessment examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://sivanathsastricollege.org/ict-facilities-2/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

732

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Under the CBCS curriculum, the compulsory Internal Assessment is carried out in each paper of Honours and General subject in each semester. During 2021-22, Internal Examination for Odd Semester was held in December 2021 and for Even Semester in June 2022. As this Assessment is a part of the University Examination, the institution is bound to maintain its confidentiality. But necessary special classes are held to focus on the strength and flaws in their answers to help them improve their grade. The students can realize why they have been marked good or bad and thus transparency is maintained.

Tutorial Examination (Hons & General courses) and practical Examination (only for General Courses) are also assessed by the internal teachers. All the departmental teachers are involved simultaneously in the viva-voce, group discussion, practical examination etc. so that an unbiased and transparent system can be

maintained.

During 2021-22 (in the pandemic situation), the question of Theory Examination was set by the University for the odd-semester, but it was evaluated by the internal teachers. As all the departmental teachers remain involved in the correction, and scrutiny, the mode of assessment remains transparent and unbiased. The offline university examination commenced in the even semester of 2021-22.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The cordial teacher-student relationship in each department has created a healthy academic ambience. Till the date, students have not made any grievance regarding the date, time, procedure as well as evaluation of answer scripts of internal examination. In case of any query, the students freely ask the teachers, and the teachers spontaneously discuss to make the process transparent. But the institution follows the grievance-related policy: If any grievance arises, Principal will resolve the issue after discussion with Academic Sub-committee.

During 2021-22, the odd semester examination was held in online mode whereas the offline university examination commenced in the even semester. During online examination (in odd semester), students were oriented about the process of online examination well in advance. Still, due to poor connectivity, students have faced problems with uploading their answer scripts timely. But the teachers, being pro-students, have tried their best to address this issue.

Students sometimes face difficulties while filling up forms for examination and also while applying for self-inspection of answer scripts (after the publication of university results). In every phase, the respective teachers and college office assist them to complete the process within the stipulated time in a systematic way.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Course outcome is the detailed description of what a student must be able to do at the end of a course. It is based on the course content and hence can range from knowledge of statistical data analysis of field-based projects to knowledge about financial systems, from development of social awareness to upgradation of communication skills etc.

Course Outcomes can be summarized as:

- Development of power of communication.
- Increase in awareness of the socio-economic as well as political scenarios and structure.
- Development of ability to think critically and analyze situations and problems.
- Enhancement of interest and patience to work in teams.
- Gaining ability to incorporate and use their studies in the current environment
- Building the confidence of the learners and making them self- sufficient.
- Development of urge among the learners to acquire more skills and upgrade themselves.
- Development of the ability to start their job right away or set up their own work. The institution has uploaded the Course outcome for all courses in the college website so that all stakeholders can gather knowledge regarding the course outcomes. The teachers also specify the course outcomes in an explicit way.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://sivanathsastricollege.org/co-pso-po/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The assessment of the Course Outcome is done in consonance with Program Outcome specified. Firstly, the teachers in each department assess the Course Outcome through several assignments, projects, viva-voce and even through lecture demonstrations. Secondly, the university result of the students is another indicator of the attainment of course outcome. Moreover, the programme outcome is assessed with respect to the progression to higher education and getting employment in job market. The pass percentage as well as the number of students qualifying with Honours and the percentage of students achieving first class indicates the progression to higher education. Finally, the programme outcome is assessed by the number of students getting campus placement opportunities as well as getting absorbed by different government and private entities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://sivanathsastricollege.org/co-pso-po/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

742

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://sivanathsastricollege.org/annual-report-2021-22-3/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://sivanathsastricollege.org/sss-feedback/#1649142225370-14f9d938-91ce>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

As the College was emerging from repeated Covid-19 induced lockdowns and disruptions, it has not been possible to conduct extension activities pertaining to this metric in 2021-22.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

116

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

27 class-rooms; well-equipped laboratories (Geography, Botany and Computer); Geography Museum; Libraries; Conference Room; Auditorium; Garden (plants used for Botany Practical); Playground and Learning Management Software are available.

College shares the campus with two other sister colleges and maintenance of the shared facilities are the responsibility of the Co-ordination Committee with representation from all three colleges. The shared facilities include One Smart Classroom, 21 ICT- enabled learning spaces, Seminar Hall and Conference Room with ICT facilities, 3 interactive Boards (Room No 15, 17 and 19), 6 smart Boards (Room No 10, 24, 26, 29, 35, 37), Scanner, Laser

and Multifunctional Printer, External hard Disc, MS Office, and Portable LCD Projectors, reprographic facilities are available for academic and administrative use.

The Library is equipped with PC Server, Webcam, Barcode Scanner, Barcode Printer, RFID Tag, and RFID Reader. College library is a member of UGC N-LIST Consortium and the National Digital Library of India providing wide access to learning resources.

College has an adequate number of Computers and Laptops. Maintenance of the computers and peripherals is under AMC. Alliance (50MBPS) Wi-Fi is available in all places within the campus for the benefit of faculty, staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A large auditorium "Harendra Nath Memorial Hall" (size: 3000 sq ft) on the second floor to hold different cultural Programmes viz. Freshers' Welcome, Annual Prize distribution, Seminars/Conferences.

Facilities for sports and games:

The Playground (size: 4685.82 sq ft or 435.55 sq mt) is used for physical activities. Facilities for both indoor and outdoor games are available at the college. A part of the RUSA 2.0 grant has been utilized for purchase of sports item viz., Badminton: Racket Yonex Muscle Power, Net and Cock; Basketball, Basket Ball Net; Carrom board, Carrom Stand & Carrom Coins; Table Tennis Board, Bat and Ball; Volleyball and Volleyball Net; Throw Ball and Throw Ball Net; Wooden Chess Board and Chess Coins; Treadmill Machine Manual; Jersey (with Logo). The Students' Common Room (size: 887.57 sq ft or 82.5 sq mt) on the ground floor has facilities for indoor games. It is also used for extra-curricular and cultural activities. Throw Ball Net; Wooden Chess Board and Chess Coins; Treadmill Machine Manual; Jersey (with Logo). The Students' Common Room (size: 887.57 sq ft or 82.5 sq mt) on the ground floor has

facilities for indoor games. It is also used for extra-curricular and cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

21

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sivanathsastricollege.org/ict-facilities-2/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.06

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library started its automation work with WINISIS in the year 2005. From 2015 it switched over to Koha (version 3.16), an open-source library management software on Ubuntu 12.04 platform. Presently it is using Koha (version 19.05), on Ubuntu 18.04 platform.

- Name of ILMS software: Koha ·
- Nature of automation (fully or partially): Partially ·
- Version: 19.05
- Year of Automation:2005

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://sivanathsastricollege.org/salient-features/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.01427

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

13.03

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

One of the most important concerns of the institution is the availability of adequate IT facilities for academic and administrative purposes. Both staff and students are encouraged to use IT for a wide range of activities. Therefore it becomes necessary to update IT facilities as regularly as possible.

After receiving the procurement grant under RUSA 2.0 in August 2018, a major up-gradation of IT facilities has been undertaken by the institution. The items were acquired during 2019-20 and 2020-21. Further Upgradation of IT facilities by increasing the number of IT-enabled classrooms was proposed with joint funding by the three colleges sharing the building. Hence the procedure for the purchase of smart boards as well as LCD interactive boards was initiated. The work order for the acquisition of 3 Smart Boards (Room No 15, 17 and 19), 6 Interactive Boards (Room No 10, 24, 26, 29, 35, 37) was issued in October, 2022

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.66

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college follows a dual system for the maintenance and utilization of different facilities.

- Shared facilities are the responsibility of the Coordination committee comprising of representatives of the three colleges. The committee frames the policy for optimum utilization of physical, academic and support facilities. Acquisition and maintenance of the facilities shared by the three colleges viz., classrooms, auditorium, conference room, Principal's Room and staff-room, students' common rooms, canteen, Central Library, Playground, Toilets, Safe drinking water facility, Cheap stores etc. is the responsibility of the Coordination Committee. Costs incurred in the purchase and maintenance of common ICT facilities is the responsibility of the Co-ordination Committee.
- Exclusive facilities: Acquisition and maintenance of these facilities are the responsibility of the college administration through the Finance Committee with the final sanction of the Governing Body. Exclusive facilities include laboratories (Geography, Botany and Computer), Museum, Libraries (Seminar); LMS, One Smart Virtual class-room, LCD Projector, Smart Boards, Interactive Boards, desktops and laptops, Scanner, Laser and Multifunctional Printer, PC Server, Web Cam, Barcode scanner, Barcode printer, RFID Tag, RFID Reader, External Hard Disc, MS Office, Alliance (50 MBPS) Broadband which are maintained by the college. Maintenance of the computers and peripherals are under AMC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://sivanathsastricollege.org/maintenance-and-utilization-of-facilities-procedures-and-policy/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

899

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

21

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

44

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

44

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

44

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

116

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College, as a policy, ensures the democratic participation of all stakeholders in key areas of decision makings. Students are important stakeholders and the college traditionally ensured their participation in major committees together with faculty members and non-teaching staff. Elected representatives from Students' Union were incorporated in bodies like the Governing Body of the college, the Admission Committee, Cultural Committee, Sports Committee and Canteen Committee. Such representation of students helps the college to get valuable feedback about college facilities and improve the functioning of the college. It also

ensures the instilling of an attitude of participation among the students in college affairs. However, since 2018-19 there is no Students' Union in the college because the college has not received any Government Order for holding such elections. Therefore at present, there are no formal student representatives in the various committees and subcommittees. Some committees like the Cultural Subcommittee have groups of student coordinators who assist faculty in organising various activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Sivanath Sastri College Alumni Association (SNSCAA) was formed on 1st May 2003. The association intends to work for the welfare of the college and for society. The objectives of the association are to promote fellowship and to establish a regular connection among the ex-students, ex-teachers and the ex-non-teaching staff of the college, to promote and encourage literal and cultural

activities and social services, to carry on the advancement of education in all forms, to provide financial and medical relief for the poor and needy students, scholars and elderly alumni members, to undertake welfare projects. SNSCAA is associated with various pro-social activities. Recently the Geography Chapter of the Sivanath Sastri College Alumni Association organized a seminar on the Sundarban Reclamation: What does the Future hold on a Warming World' in the college auditorium on 24th September 2022. The distinguished speaker was Prof. Sunando Bandyopadhyay, Department of Geography, University of Calcutta. Every year alumni contribute to academic prizes for successful students in the Annual Prize Distribution Ceremony. The college alumni also conducted workshops on Alternative Career Opportunities and Skill Development for the students. An alumnus from the Department of Economics and Director of Ecofunomics LLP was the resource person for a career counselling workshop held on 10th December 2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Sivanath Sastri College since its inception has been focussing on scientific and modern pedagogy for reaching the goals of offering education of high quality yet affordable to the cross-section of society. The goal is to provide a distinctive learning environment for developing professional competencies and skills, to learn to solve personal and social problems so that they can effectively face all kinds of challenges in life. For ensuring the continuous intellectual development of the students the college instils research initiatives in them and that is why there are provisions

for short-term research projects conducted by them. The college while ensuring excellence in education is providing generations of good, skilful, intelligent and responsible future citizens. They are imparted with knowledge as well as sensitisation of the issues of gender parity, social justice, sustainable development and human rights for all.

The college also strives to provide infrastructure facilities by incorporating technological support systems for classroom teaching and management, to increase the budget for providing modern equipment to facilitate teaching-learning situations with the upgradation of library facilities and purchasing of e-journals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college leadership strongly believes in the participation of all stakeholders in college matters. The college promotes an inclusive environment and admits students from different socio-economic backgrounds. The Departments are given absolute autonomy in determining the teaching-learning processes. The Governing Body, as well as some major decision-making bodies like the Admission Committee, Academic Council and other Committees, induct members from teachers, non-teaching staff and the students. While taking crucial decisions the spirit of participation is given prominence. As a measure of decentralization, the practice of rotational headship has been incorporated. Teaching and Non-teaching representation in the Governing Body are similarly elected by the respective categories of staff. Statutory committees like the Finance & Purchase Committee take the responsibility of dealing with all financial matters which are referred to the Governing Body for final approval. The Governing Body of the college adopts the policies and strategies on a regular basis to maintain a healthy work culture in the college. The periodic parent-teacher meetings are held where the stakeholders are encouraged to share their views and opinions regarding students' academic progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has successfully framed and implemented a programme of digitization of administration and teaching learning activities. The college has purchased MIS software and installed it in streamlining financial and staff administration work. All categories of staff were given training related to the MIS portal and uploading of administrative data. Students' login feature enables the students to upload and verify data pertaining to their subject choice, payment of fees etc. Students deposit their university examination fees as well as various college dues through the portal. The MIS portal has been integrated with the biometric system for recording attendance of Teaching and Non-teaching staff, e-Asset Register to ensure complete digitization of the administrative activities. Leave records and CAS-related information are maintained in digital mode.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://sivanathsastricollege.org/strategic-plan-2020-21-2/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body of the College is placed at the apex of the administrative hierarchy. The Principal is the Head of the Institution as well as the Secretary to this apex body and is also accountable to the Governing Body. Each Academic Department is headed by one of the faculty members and their tenures last for two years on a rotational basis. Some of the Departments like Geography and Botany have their respective technical and support

staff. In order to make the academic process democratic, participatory and decentralised, a large number of Committees and Subcommittees are being made operational. The Grievance Redressal Cell, Internal Compliance Cell, Anti-Ragging Cell, Feedback Committee, Research Committee and RUSA Committees are under IQAC, one of the most important parts of the College. The College Administrative Office, the Financial department headed by Bursar and the Statutory Committees such as the Finance and Purchase Committee constitute the Administrative set-up. Under office, there is the NTS Committee, the Head Clerk and the Non-Teaching Staff. The Cashier and Accountant work in the Finance Department.

File Description	Documents
Paste link for additional information	http://sivanathsastricollege.org/strategic-plan/
Link to Organogram of the Institution webpage	http://sivanathsastricollege.org/organogram-2/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College undertakes various welfare activities for teaching and non-teaching staff members. The faculty members, as well as the

non-teaching staff, are members of their own Cooperative society. They get dividends periodically and members are entitled to obtain loans against nominal interest rates from the society. The non-teaching employees get festival advance which is repayable in equal instalments. On specific occasions, economic support is provided to non-teaching staff during medical emergencies. In order to encourage pedagogic endeavours the College administration takes special initiative in sanctioning leave. Teachers are encouraged and provided leave with full pay for pursuing their PhD work. The College administration had made a special provision for a Staff Benevolent Fund for the Non-teaching staff since the very inception of this college. The ad hoc Non-Teaching staff members on the college payroll are given various employment benefits like EPF, Gratuity (Rs. 1 lakh) etc. Periodic pay revision is done for these contractual staff. They are also entitled to receive festival relief. Certain modifications had been introduced with regard to their leave rules. The wards of the non-teaching staff get special support if they get admission to this college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Self-Appraisal of faculty members is recorded in a self-

appraisal diary by the faculty members annually. Detailed information about each teacher's profile is recorded both digitally as well as with hard copies. Special care is taken in obtaining details about their academic qualifications and other related achievements. These self-appraisal diaries are periodically reviewed by the Principal. Self-appraisal reports are submitted by members of the faculty under the Career Advancement Scheme for promotion. The College administration is always in the know of their teaching experience in other institutions prior to joining this institution or if they are also associated with teaching at a higher level (universities or professional courses). An assessment of their contributions to the administration in the capacity of Departmental Heads and in other positions is made. Special importance is attached to the research-related achievements of the faculty members and their doctoral degrees. Publications in recognised journals etc. are highly valued. Post-doctoral initiatives are encouraged.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college undertakes a dual auditing process. An accredited auditor is appointed by the college to conduct an internal audit. At present Mrs Sipra Sen, an alumni of this college and owner of a reputed auditing firm is conducting an internal audit. Besides this, the government appoints an external auditor to conduct a full annual audit of the financial matters mandatorily from its panel of auditors. For the current year both the audits are underway.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.31936

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has a mechanism which is controlled by the governing body to effectively monitor and channelise the available financial resources to the area of need. For smooth working of the college, various committees have been constituted which analyse its own field and its requirements. The demands and needs of the institution are put forward to the finance committee. The principal and the finance committee of the college monitor the use of resources received from the state government, UGC, RUSA and Non-Government funds and decide how and to which areas the funds are to be allocated within the specified budget. Acquired funds are allocated for effective teaching-learning practices that ensure quality education, to meet day-to-day operational and administrative expenses, maintenance of fixed assets, enhancement of library facilities, development and maintenance of the infrastructure of the college and for social services as part of social responsibilities through NSS. Effective financial management ensures the attainment of new heights and achieving its goal. The cooperation of the State and Central Government is appreciated by the college. The main motto of resource mobilisation and optimal utilisation of resources is to put the college on a benchmark in quality teaching and unique growth of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Conducted student feedback survey on their perception of the different aspects of the CBCS curriculum and prepared a report based on analysis of the collected feedback.
- Publication of a peer-reviewed interdisciplinary research Journal Noesis on 8th August 2022.
- Organised a Workshop on Energy conservation in Day to day Life in collaboration with the Department of Geography, Sivanath Sastri College and Petroleum Conservation Research Association, Ministry of Petroleum and Natural Gas, Govt. of India. (26/08/22)
- Organised a series of Value Orientation Programmes in collaboration with the Education Department of Sivanath Sastri College.
- Career Counselling Workshop organised by the Department of Economics in collaboration with IQAC and Ecofunomics LLP (10/12/22)

File Description	Documents
Paste link for additional information	http://sivanathsastricollege.org/student-feedback/#1649141211393-e445095d-1e03
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC monitors the teaching-learning process, structures & methodologies of operations and learning outcomes through the Academic Council at periodic intervals. The IQAC ensures that departmental parent-teacher meetings are held. The IQAC also structures, received and analyse feedback from different stakeholders including students, teachers, parents and alumni. This has benefited the college to enhance teaching and learning processes and outcomes.

The College is in the process of establishing its second campus in a South Kolkata suburb and IQAC is working in association with the College Administration to extend different facilities on the second campus. With a vision towards expansion, the college has bought 168 Decimal land in the Urban fringe of Kolkata to build a second campus which would accommodate around 5000 students and provide low-cost education. The proposed campus will incorporate additional courses in Science and professional programmes. This new facility will also offer students' hostel at a reasonable cost to help prospective students coming from low socio-economic backgrounds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://sivanathsastricollege.org/annual-report-2021-22-3/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college holds various gender sensitization activities regularly. On the occasion of International Women's Day, the Department of Bengali organized a seminar on the significance of the day. Various aspects of women's empowerment and the social scenario were discussed. The speakers were Dr Samata Biswas, Department of Women Studies Sukhendu Sarkar, Dept of Economics, and Prof Sonali Chakrabarti, Dept of Education. The seminar was held on 8th March 2022.

On 2nd January 2022 the Department of Education organized a lecture on "History of women education in India." Dr. Sonali Chakraborty and Ms Sumitra Poddar presented the advancement of women's education in India through a discussion on the brief developmental history from the ancient period to post Independence period.

As a part of the curriculum, various subjects like Education, Political science etc nurture democratic skills through lessons on Child Rights, the Domestic Violence Act etc. the college is one among the few colleges under the University of Calcutta where Women's Studies is offered as a general course. Inter and multidisciplinary issues related to gender equity are the focus of the subject.

Regarding the safety and security of the girls female security guards are appointed where ever it is required. There is a common room for girls also.

File Description	Documents
Annual gender sensitization action plan	http://sivanathsastricollege.org/gender-sensitization-action-plan-2021-22/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

D. Any 1 of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

NIL

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

3. Pedestrian Friendly pathways**4. Ban on use of Plastic****5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Sivanath Sastri College takes initiative in providing an inclusive environment, where tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and physical differences are maintained. The institution also makes an effort to sensitize students and employees to constitutional

values, rights, duties and responsibilities. The college follows reservation policies of the State Government in admitting students.

Bilingual mode of teaching is followed to accommodate different linguistic groups. The college provides scholarships and other incentives to create equal opportunities for deserving students who belong to economically disadvantaged backgrounds.

In all the curricular and co-curricular activities students from various backgroundstake part equally.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students of different departments and different semesters of

our college participated and won certificates in the National Voter Awareness Contest- 'My Vote is my Future- Power of One Vote'; (from January 25, 2022 to March 15, 2022), organised by the Election Commission of India on the occasion of 12th National Voters Day. The students' participated in the quiz contest, poster designing and slogan writing. From the Department of Political Science, the participants were Saloni Dubey, Huma Kabir, Sampita Das, Neha Patwa, Tina Das and Sunandita Das. From the Department of Commerce, the participants were Anushka Laha, Shreyashree Mondal, M. Asmath Resvana, Sulekha Kumari Gupta, TabassumParveen and Sneha Patra.

Three students attended one day workshop on Sacrifice and Service on 12th May 2022 organized by Swami Vivekananda's ancestral house and cultural centre, Kolkata.

Department of Education and Philosophy in association with IQAC organized value orientation programme for three days.

Day1 09/12/22 Speaker Swami Atmobodhananda Topic : Eternal values of India

2 10/12/22 Speaker Prof Arijit Sarkar Topic: Democratic Values and its Sources

3 16/12/22 Speaker Dr. Arindam Bhattacharya Topic: Importance of values in NEP 2020

No of the Participants are 60, 70 and 55 respectively.

On 1/12/22 two students of Education Honours presented paper on Sister Nivedita the great educator in Deshbandhu college for Girls.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The C. Any 2 of the above

Code of Conduct is displayed on the website
There is a committee to monitor adherence to
the Code of Conduct Institution organizes
professional ethics programmes for
students, teachers, administrators
and other staff **4. Annual awareness**
programmes on Code of Conduct are
organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Several national and international commemorative days are celebrated and observed in Sivanath Sastri College.

21/2/ 22 Bhasa Diwas was celebrated. An online programme was arranged on the eve of 'BHASHA DIBAS' on 21st February 2022. Prof Pratiba Sarker, former vice principal of S A Jaipuria College (morning), Kolkata 5, delivered a lecture on Bhasa Andolan in Barak Valley, in Bangladesh and in undivided Manbhum

After the lecture, some alumni and members of the faculty delivered songs and recitations in different Indian languages depicting the richness of regional languages across India.

22/4/22 Earth Day was celebrated through a Poster competition on the subject and a rally of 20 students led by NSS.

9/5/22 Rabindra jayanti was celebrated

15/8/22 Independence day celebration was special for the 75th year. A three-day programme was organized jointly by Sivanath Sastri College, Heramba Chandra College and Prafulla Chandra College.

26/9/22 Birthday of Iswar Chandra Vidyasagar was celebrated by the Bengali department where lectures were delivered on the life and activities of Pandit Iswar Chandra. Department of Education organized a paper presentation by students on this occasion.

1/12/22 World AIDS Day was observed by college 15 students and teachers participated in a Rally.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

PROMOTION OF SPIRIT OF ENQUIRY AND CRITICAL THINKING.

Objectives

Development of research skill and spirit of enquiry

Context

Orienting students with research methodology

Practice

A college funded student research project on medicinal plants- was undertaken. The administration and sanctioned necessary funds. The first project entitled "The Revolutionary Journey of Medicinal Plants from Ancient Days to the Present" was successfully carried out jointly by the Departments of Botany, Philosophy and Sanskrit

in collaboration with IQAC.

Evidence of Success

Completion of the project culminated in an inter-disciplinary seminar and exhibition, The report has been compiled and the book was published on 21st February 2022 in Kolkata Book Fair.

Problems

Inadvertent delay in the publication of the book

BEST PRACTICE II

Making of Self towards Self-Actualization through Self-Expression

Objectives

The college promotes overall development of students through active participation in extra-curricular activities

Context

The development of self is encouraged and promoted through various creative activities

Practice

A student-edited magazine "Its' Me" promotes literary skills of the students.

Auditions are conducted for participation in various extra-curricular activities

Evidence of success

The auditions prepare a bank of talents.

Problems

Shortage of time.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sivanath Sastri College was set up as part of a vision to support, empower and encourage the women of India in every possible way. Historically speaking, it is an integral element of the forward-looking, progressive Brahma Movement in Bengal. One of the Best Practices of the college, as outlined on the Institutional Website, is the adoption of activities that will lead to self-awareness and creative expression rooted in Indian culture., it still believes in retaining the core values of an Education System that can be called liberal, radical humanist and philosophical. To this effect, there are regular seminars, and workshops that encourage discussion on any issue from all possible angles. Further, the institution was one of the first undergraduate colleges to offer commerce education for women and has retained its position as one of the top commerce colleges in the State. Sivanath Sastri College is

situated in the heart of South Kolkata. Proximity to a local railway station makes the college accessible to suburban areas as well as the rural hinterland of the city. Therefore the college caters to students from socio-economically diverse backgrounds. Financial assistance is provided for students from economically constrained background.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sivanath Sastri College is affiliated with the University of Calcutta and follows the syllabi and the examination pattern prepared by the competent decision-making body of the University. Since 2017 the College is adhering to the Semester-based CBCS pattern for B. Com Honours Courses and the same has been followed for B. A and B. Sc Honours and General Courses from 2018 (relevant documents attached herewith). The College employs internal and departmental monitoring mechanisms under the supervision of the Academic Council. Since the pandemic induced partial lockdown continued during the first five months of the academic session 2021-22, the Council arranged several online meetings to evolve a comprehensive strategy to arrange online classes and internal assessments of the students synchronizing with the fixtures prepared by the University. The end-semester examinations scheduled by the affiliating University were duly conducted by the College by using offline mode. While implementing and monitoring such curriculum delivery and assessment system, the College followed the University norms and patterns with utmost care. The faculties used different digital mediums to provide study materials to the students to ensure that they do not suffer adversely.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated College under the University of Calcutta, the College follows semester-based CBCS curriculum prepared by the University for the B. A, B.Sc. and B. Com courses it offers to the students. As a part of the process the University formulates an academic calendar every year which is forwarded to each affiliated college. The College, like every affiliated

College, follows the calendar in all respects. However, during the 2021-2022 session the University had reintroduced its offline activities on account of the withdrawal of pandemic induced lockdown. The Colleges had reverted to offline classes and end-semester examinations according to the instructions of the University. The Academic Council of the College periodically met during this year and evolved schedules of offline classes and internal examinations. The entire process was conducted with utmost care so that the students are not adversely affected in any way.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

19

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

19

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College offers different Humanities Stream subjects under

Bachelor of Arts programmes with illustrious track record. The affiliating University had approved the teaching of English, Bengali, Education, Geography, History, Philosophy, and Political Science since the early 1960s. Since 2009 the University has sanctioned the teaching of Women's Studies as a combination subject under the Bachelor of Arts Programme. The syllabuses of these subjects are framed by the Board of Studies of these subjects in the University and cross-cutting topics incorporating issues like gender sensitivity, promotion of environmental sustainability and human values are given due importance. Political Science, History, Women's Studies, Geography syllabuses have included topics like Global Warming, Sustainable Development, Migration, Human Rights and Terrorism, Domestic Violence, and other related issues. Students taking Women's Studies have wider scope of becoming aware of women-empowerment and equitability. Interdepartmental lectures are also arranged on such topics. The Placement Cell has been playing an active role in making aspiring students aware of professional ethics. All second-semester students are required to study Environmental Science mandatorily and are required to prepare a project on an environment-related topic.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1415

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://sivanathsastricollege.org/student-feedback/#1649141211393-e445095d-1e03

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1317

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

203

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute has well-set procedures to identify the advanced learners and the slow learners. Even before the commencement of classes the institution is able to assess the knowledge base and skill of students to identify the advanced learners and slow learners based on their performance in the last qualifying examination.

During the 2021-22 academic year, odd semester classes were taken online whereas even semesters were taken in offline mode. The online mode of teaching has created several difficulties in the teaching-learning process, especially for relatively weak students.

The list of advanced learners and slow learners have been prepared on the basis of offline even semester classes. It has been reviewed and monitored continuously. Teachers have shared different types of reference books for advanced as well as weak learners. Special classes have been arranged for weak learners. In order to motivate the students and widen their knowledge, some departments have arranged Faculty Exchange Programme with the other institution.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2779	55

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The learning process is incomplete without student's participation in order to have an enhanced effective teaching-learning experience. CBCS curriculum has been designed to include student-centric methods for enhancing the learning experience.

Experiential learning methods include Practical work, Field Work and framing a Term paper which is based on the curriculum with the help of primary and secondary data. Emphasis has been placed on preparing projects which are based on secondary data.

Practical classes were also held regularly by various departments in accordance with the syllabus and for a better understanding of the students.

Group Projects, Group Discussions as well as Lecture Demonstrations are arranged through which the students are encouraged to participate as teams in a disciplined and systematic way.

Student-seminar by students is also organized which is an integral part of participative learning and CBCS curriculum has enhanced the scope of this learning.

Besides the direct questions asked to the students in the class, students are provided with several assignments based on Problem-Solving methodologies involving direct questions coupled with case studies and intuitive problems for the expansion of their knowledge and enhancement of interest in their respective subjects.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT tools in the classrooms makes the teaching-learning process most effective. The faculties of Sivanath Sastri College always attempt to make optimum utilization of different ICT tools. A wide range of ICT facilities are available in the College, which the teachers generally use as a tool for making the teaching learning process most attractive to the students. To facilitate the process, the ICT facilities of the institution comprises of the e-access to learning resources, the audio-visual aids in form of smartboards, projectors many other interactive devices. Apart from the normal classes, in the session 2021-22 different departments of the college have arranged many classes which were taken by online mode on various web-based platforms google meet, zoom, Webex etc.

For each department and for each course, teacher-wise WhatsApp groups have been formed through which the teachers shared links/information related to their academic activities and uploaded the requisite study materials and shared various.

Teachers have taught by sharing the screen or using PPT/manual board. Teachers have also used Learning Management platform as a repository of tutorials, notes, assessment statement, result sheets and important subject wise URLS. Some department use Google forms extensively to conduct internal assessment examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://sivanathsastricollege.org/ict-facilities-2/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

732	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>Under the CBCS curriculum, the compulsory Internal Assessment is carried out in each paper of Honours and General subject in each semester. During 2021-22, Internal Examination for Odd Semester was held in December 2021 and for Even Semester in June 2022. As this Assessment is a part of the University Examination, the institution is bound to maintain its confidentiality. But necessary special classes are held to focus on the strength and flaws in their answers to help them improve their grade. The students can realize why they have been marked good or bad and thus transparency is maintained.</p> <p>Tutorial Examination (Hons & General courses) and practical Examination (only for General Courses) are also assessed by the internal teachers. All the departmental teachers are involved simultaneously in the viva-voce, group discussion, practical examination etc. so that an unbiased and transparent system can be maintained.</p> <p>During 2021-22 (in the pandemic situation), the question of Theory Examination was set by the University for the odd-semester, but it was evaluated by the internal teachers. As all the departmental teachers remain involved in the correction, and scrutiny, the mode of assessment remains transparent and unbiased. The offline university examination commenced in the even semester of 2021-22.</p>	
File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The cordial teacher-student relationship in each department has created a healthy academic ambience. Till the date, students have not made any grievance regarding the date, time, procedure as well as evaluation of answer scripts of internal examination. In case of any query, the students freely ask the teachers, and the teachers spontaneously discuss to make the process transparent. But the institution follows the grievance-related policy: If any grievance arises, Principal will resolve the issue after discussion with Academic Sub-committee.

During 2021-22, the odd semester examination was held in online mode whereas the offline university examination commenced in the even semester. During online examination (in odd semester), students were oriented about the process of online examination well in advance. Still, due to poor connectivity, students have faced problems with uploading their answer scripts timely. But the teachers, being pro-students, have tried their best to address this issue.

Students sometimes face difficulties while filling up forms for examination and also while applying for self-inspection of answer scripts (after the publication of university results). In every phase, the respective teachers and college office assist them to complete the process within the stipulated time in a systematic way.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Course outcome is the detailed description of what a student must be able to do at the end of a course. It is based on the course content and hence can range from knowledge of statistical data analysis of field-based projects to knowledge about financial systems, from development of social awareness to upgradation of communication skills etc.

Course Outcomes can be summarized as:

- Development of power of communication.
- Increase in awareness of the socio-economic as well as political scenarios and structure.
- Development of ability to think critically and analyze situations and problems.
- Enhancement of interest and patience to work in teams.
- Gaining ability to incorporate and use their studies in the current environment
- Building the confidence of the learners and making them self- sufficient.
- Development of urge among the learners to acquire more skills and upgrade themselves.
- Development of the ability to start their job right away or set up their own work. The institution has uploaded the Course outcome for all courses in the college website so that all stakeholders can gather knowledge regarding the course outcomes. The teachers also specify the course outcomes in an explicit way.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://sivanathsastricollege.org/co-pso-po/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The assessment of the Course Outcome is done in consonance with Program Outcome specified. Firstly, the teachers in each department assess the Course Outcome through several assignments, projects, viva-voce and even through lecture demonstrations. Secondly, the university result of the students is another indicator of the attainment of course outcome. Moreover, the programme outcome is assessed with respect to the progression to higher education and getting employment in job market. The pass percentage as well as the number of students qualifying with Honours and the percentage of students achieving first class indicates the progression to higher education. Finally, the programme outcome is assessed by the

number of students getting campus placement opportunities as well as getting absorbed by different government and private entities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://sivanathsastricollege.org/co-pso-po/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

742

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://sivanathsastricollege.org/annual-report-2021-22-3/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://sivanathsastricollege.org/sss-feedback/#1649142225370-14f9d938-91ce>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
3	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
4	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
9	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
As the College was emerging from repeated Covid-19 induced lockdowns and disruptions, it has not been possible to conduct extension activities pertaining to this metric in 2021-22.	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

116

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

27 class-rooms; well-equipped laboratories (Geography, Botany and Computer); Geography Museum; Libraries; Conference Room; Auditorium; Garden (plants used for Botany Practical); Playground and Learning Management Software are available.

College shares the campus with two other sister colleges and maintenance of the shared facilities are the responsibility of the Co-ordination Committee with representation from all three colleges. The shared facilities include One Smart Classroom, 21 ICT- enabled learning spaces, Seminar Hall and Conference Room with ICT facilities, 3 interactive Boards (Room No 15, 17 and 19), 6 smart Boards (Room No 10, 24, 26, 29, 35, 37), Scanner, Laser and Multifunctional Printer, External hard Disc, MS Office, and Portable LCD Projectors, reprographic facilities are available for academic and administrative use.

The Library is equipped with PC Server, Webcam, Barcode Scanner, Barcode Printer, RFID Tag, and RFID Reader. College library is a member of UGC N-LIST Consortium and the National Digital Library of India providing wide access to learning resources.

College has an adequate number of Computers and Laptops. Maintenance of the computers and peripherals is under AMC. Alliance (50MBPS) Wi-Fi is available in all places within the campus for the benefit of faculty, staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A large auditorium "Harendra Nath Memorial Hall" (size: 3000 sq ft) on the second floor to hold different cultural Programmes viz. Freshers' Welcome, Annual Prize distribution, Seminars/Conferences.

Facilities for sports and games:

The Playground (size: 4685.82 sq ft or 435.55 sq mt) is used for physical activities. Facilities for both indoor and outdoor games are available at the college. A part of the RUSA 2.0 grant has been utilized for purchase of sports item viz., Badminton: Racket Yonex Muscle Power, Net and Cock; Basketball, Basket Ball Net; Carrom board, Carrom Stand & Carrom Coins; Table Tennis Board, Bat and Ball; Volleyball and Volleyball Net; Throw Ball and Throw Ball Net; Wooden Chess Board and Chess Coins; Treadmill Machine Manual; Jersey (with Logo). The Students' Common Room (size: 887.57 sq ft or 82.5 sq mt) on the ground floor has facilities for indoor games. It is also used for extra-curricular and cultural activities. Throw Ball Net; Wooden Chess Board and Chess Coins; Treadmill Machine Manual; Jersey (with Logo). The Students' Common Room (size: 887.57 sq ft or 82.5 sq mt) on the ground floor has facilities for indoor games. It is also used for extra-curricular and cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

21

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sivanathsastricollege.org/ict-facilities-2/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.06

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library started its automation work with WINISIS in the year 2005. From 2015 it switched over to Koha (version 3.16), an open-source library management software on Ubuntu 12.04 platform. Presently it is using Koha (version 19.05), on Ubuntu 18.04 platform.

- Name of ILMS software: Koha
- Nature of automation (fully or partially): Partially
- Version: 19.05
- Year of Automation: 2005

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://sivanathsastricollege.org/salient-features/

4.2.2 - The institution has subscription for the following e-resources e-journals e-

A. Any 4 or more of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.01427

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
4.2.4.1 - Number of teachers and students using library per day over last one year

13.03

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

One of the most important concerns of the institution is the

availability of adequate IT facilities for academic and administrative purposes. Both staff and students are encouraged to use IT for a wide range of activities. Therefore it becomes necessary to update IT facilities as regularly as possible.

After receiving the procurement grant under RUSA 2.0 in August 2018, a major up-gradation of IT facilities has been undertaken by the institution. The items were acquired during 2019-20 and 2020-21. Further Upgradation of IT facilities by increasing the number of IT-enabled classrooms was proposed with joint funding by the three colleges sharing the building. Hence the procedure for the purchase of smart boards as well as LCD interactive boards was initiated. The work order for the acquisition of 3 Smart Boards (Room No 15, 17 and 19), 6 Interactive Boards (Room No 10, 24, 26, 29, 35, 37) was issued in October, 2022

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.66

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college follows a dual system for the maintenance and utilization of different facilities.

- Shared facilities are the responsibility of the Coordination committee comprising of representatives of the three colleges. The committee frames the policy for optimum utilization of physical, academic and support facilities. Acquisition and maintenance of the facilities shared by the three colleges viz., classrooms, auditorium, conference room, Principal's Room and staff-room, students' common rooms, canteen, Central Library, Playground, Toilets, Safe drinking water facility, Cheap stores etc. is the responsibility of the Coordination Committee. Costs incurred in the purchase and maintenance of common ICT facilities is the responsibility of the Co-ordination Committee.
- Exclusive facilities: Acquisition and maintenance of these facilities are the responsibility of the college administration through the Finance Committee with the final sanction of the Governing Body. Exclusive facilities include laboratories (Geography, Botany and Computer), Museum, Libraries (Seminar); LMS, One Smart Virtual class-room, LCD Projector, Smart Boards, Interactive Boards, desktops and laptops, Scanner, Laser

and Multifunctional Printer, PC Server, Web Cam, Barcode scanner, Barcode printer, RFID Tag, RFID Reader, External Hard Disc, MS Office, Alliance (50 MBPS) Broadband which are maintained by the college. Maintenance of the computers and peripherals are under AMC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://sivanathsastricollege.org/maintenance-and-utilization-of-facilities-procedures-and-policy/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

899

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

21

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
44	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
44	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	E. None of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

44

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

116

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College, as a policy, ensures the democratic participation of all stakeholders in key areas of decision makings. Students are important stakeholders and the college traditionally ensured their participation in major committees together with faculty members and non-teaching staff. Elected representatives from Students' Union were incorporated in bodies like the Governing Body of the college, the Admission Committee, Cultural Committee, Sports Committee and Canteen Committee. Such representation of students helps the college to get valuable feedback about college facilities and improve the functioning of the college. It also ensures the instilling of an attitude of participation among the students in college affairs. However, since 2018-19 there is no Students' Union in the college because the college has not received any Government Order for holding such elections. Therefore at present, there are no formal student representatives in the various committees and subcommittees. Some committees like the Cultural Subcommittee have groups of student coordinators who assist faculty in organising various activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Sivanath Sastri College Alumni Association (SNSCAA) was formed on 1st May 2003. The association intends to work for the welfare of the college and for society. The objectives of the association are to promote fellowship and to establish a regular connection among the ex-students, ex-teachers and the ex-non-teaching staff of the college, to promote and encourage literary and cultural activities and social services, to carry on the advancement of education in all forms, to provide financial and medical relief for the poor and needy students, scholars and elderly alumni members, to undertake welfare projects. SNSCAA is associated with various pro-social activities. Recently the Geography Chapter of the Sivanath Sastri College Alumni Association organized a seminar on the 'Sundarban Reclamation: What does the Future hold on a Warming World' in the college auditorium on 24th September 2022. The distinguished speaker was Prof. Sunando Bandyopadhyay, Department of Geography, University of Calcutta. Every year alumni contribute to academic prizes for successful students in the Annual Prize Distribution Ceremony. The college alumni also conducted workshops on Alternative Career Opportunities and Skill Development for the students. An alumna from the Department of Economics and Director of Ecofunomics LLP was the resource person for a career counselling workshop held on 10th December 2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Sivanath Sastri College since its inception has been focussing on scientific and modern pedagogy for reaching the goals of offering education of high quality yet affordable to the cross-section of society. The goal is to provide a distinctive learning environment for developing professional competencies and skills, to learn to solve personal and social problems so that they can effectively face all kinds of challenges in life. For ensuring the continuous intellectual development of the students the college instils research initiatives in them and that is why there are provisions for short-term research projects conducted by them. The college while ensuring excellence in education is providing generations of good, skilful, intelligent and responsible future citizens. They are imparted with knowledge as well as sensitisation of the issues of gender parity, social justice, sustainable development and human rights for all.

The college also strives to provide infrastructure facilities by incorporating technological support systems for classroom teaching and management, to increase the budget for providing modern equipment to facilitate teaching-learning situations with the upgradation of library facilities and purchasing of e-journals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college leadership strongly believes in the participation of all stakeholders in college matters. The college promotes an inclusive environment and admits students from different socio-economic backgrounds. The Departments are given absolute autonomy in determining the teaching-learning processes. The Governing Body, as well as some major decision-making bodies like the Admission Committee, Academic Council and other Committees, induct members from teachers, non-teaching staff and the students. While taking crucial decisions the spirit of participation is given prominence. As a measure of decentralization, the practice of rotational headship has been incorporated. Teaching and Non-teaching representation in the Governing Body are similarly elected by the respective categories of staff. Statutory committees like the Finance & Purchase Committee take the responsibility of dealing with all financial matters which are referred to the Governing Body for final approval. The Governing Body of the college adopts the policies and strategies on a regular basis to maintain a healthy work culture in the college. The periodic parent-teacher meetings are held where the stakeholders are encouraged to share their views and opinions regarding students' academic progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has successfully framed and implemented a programme of digitization of administration and teaching learning activities. The college has purchased MIS software and

installed it in streamlining financial and staff administration work. All categories of staff were given training related to the MIS portal and uploading of administrative data. Students' login feature enables the students to upload and verify data pertaining to their subject choice, payment of fees etc. Students deposit their university examination fees as well as various college dues through the portal. The MIS portal has been integrated with the biometric system for recording attendance of Teaching and Non-teaching staff, e-Asset Register to ensure complete digitization of the administrative activities. Leave records and CAS-related information are maintained in digital mode.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://sivanathsastricollege.org/strategic-plan-2020-21-2/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body of the College is placed at the apex of the administrative hierarchy. The Principal is the Head of the Institution as well as the Secretary to this apex body and is also accountable to the Governing Body. Each Academic Department is headed by one of the faculty members and their tenures last for two years on a rotational basis. Some of the Departments like Geography and Botany have their respective technical and support staff. In order to make the academic process democratic, participatory and decentralised, a large number of Committees and Subcommittees are being made operational. The Grievance Redressal Cell, Internal Compliance Cell, Anti-Ragging Cell, Feedback Committee, Research Committee and RUSA Committees are under IQAC, one of the most important parts of the College. The College Administrative Office, the Financial department headed by Bursar and the Statutory Committees such as the Finance and Purchase Committee constitute the Administrative set-up. Under office, there is the NTS Committee, the Head Clerk and the Non-Teaching Staff. The Cashier and Accountant work in the Finance Department.

File Description	Documents
Paste link for additional information	<a href="http://sivanathsastricollege.org/strategi
c-plan/">http://sivanathsastricollege.org/strategi c-plan/
Link to Organogram of the Institution webpage	<a href="http://sivanathsastricollege.org/organogr
am-2/">http://sivanathsastricollege.org/organogr am-2/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College undertakes various welfare activities for teaching and non-teaching staff members. The faculty members, as well as the non-teaching staff, are members of their own Cooperative society. They get dividends periodically and members are entitled to obtain loans against nominal interest rates from the society. The non-teaching employees get festival advance which is repayable in equal instalments. On specific occasions, economic support is provided to non-teaching staff during medical emergencies. In order to encourage pedagogic endeavours the College administration takes special initiative in sanctioning leave. Teachers are encouraged and provided leave with full pay for pursuing their PhD work. The College administration had made a special provision for a Staff Benevolent Fund for the Non-teaching staff since the very

inception of this college. The ad hoc Non-Teaching staff members on the college payroll are given various employment benefits like EPF, Gratuity (Rs. 1 lakh) etc. Periodic pay revision is done for these contractual staff. They are also entitled to receive festival relief. Certain modifications had been introduced with regard to their leave rules. The wards of the non-teaching staff get special support if they get admission to this college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Self-Appraisal of faculty members is recorded in a self-appraisal diary by the faculty members annually. Detailed information about each teacher's profile is recorded both

digitally as well as with hard copies. Special care is taken in obtaining details about their academic qualifications and other related achievements. These self-appraisal diaries are periodically reviewed by the Principal. Self-appraisal reports are submitted by members of the faculty under the Career Advancement Scheme for promotion. The College administration is always in the know of their teaching experience in other institutions prior to joining this institution or if they are also associated with teaching at a higher level (universities or professional courses). An assessment of their contributions to the administration in the capacity of Departmental Heads and in other positions is made. Special importance is attached to the research-related achievements of the faculty members and their doctoral degrees. Publications in recognised journals etc. are highly valued. Post-doctoral initiatives are encouraged.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college undertakes a dual auditing process. An accredited auditor is appointed by the college to conduct an internal audit. At present Mrs Sipra Sen, an alumni of this college and owner of a reputed auditing firm is conducting an internal audit. Besides this, the government appoints an external auditor to conduct a full annual audit of the financial matters mandatorily from its panel of auditors. For the current year both the audits are underway.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.31936

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has a mechanism which is controlled by the governing body to effectively monitor and channelise the available financial resources to the area of need. For smooth working of the college, various committees have been constituted which analyse its own field and its requirements. The demands and needs of the institution are put forward to the finance committee. The principal and the finance committee of the college monitor the use of resources received from the state government, UGC, RUSA and Non-Government funds and decide how and to which areas the funds are to be allocated within the specified budget. Acquired funds are allocated for effective teaching-learning practices that ensure quality education, to meet day-to-day operational and administrative expenses, maintenance of fixed assets, enhancement of library facilities, development and maintenance of the infrastructure of the college and for social services as part of social responsibilities through NSS. Effective financial management ensures the attainment of new heights and achieving its goal. The cooperation of the State and Central Government is appreciated by the college. The main motto of resource mobilisation and optimal utilisation of resources is to put the college on a benchmark in quality teaching and unique growth of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Conducted student feedback survey on their perception of the different aspects of the CBCS curriculum and prepared a report based on analysis of the collected feedback.
- Publication of a peer-reviewed interdisciplinary research Journal Noesis on 8th August 2022.
- Organised a Workshop on Energy conservation in Day to day Life in collaboration with the Department of Geography, Sivanath Sastri College and Petroleum Conservation Research Association, Ministry of Petroleum and Natural Gas, Govt. of India. (26/08/22)
- Organised a series of Value Orientation Programmes in collaboration with the Education Department of Sivanath Sastri College.
- Career Counselling Workshop organised by the Department of Economics in collaboration with IQAC and Ecofunomics LLP (10/12/22)

File Description	Documents
Paste link for additional information	http://sivanathsastricollege.org/student-feedback/#1649141211393-e445095d-1e03
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC monitors the teaching-learning process, structures & methodologies of operations and learning outcomes through the Academic Council at periodic intervals. The IQAC ensures that departmental parent-teacher meetings are held. The IQAC also structures, received and analyse feedback from different stakeholders including students, teachers, parents and alumni. This has benefited the college to enhance teaching and learning processes and outcomes.

The College is in the process of establishing its second campus in a South Kolkata suburb and IQAC is working in association with the College Administration to extend different facilities on the second campus. With a vision towards expansion, the college has bought 168 Decimal land in the Urban fringe of Kolkata to build a second campus which would accommodate around 5000 students and provide low-cost education. The proposed campus will incorporate additional courses in Science and professional programmes. This new facility will also offer students' hostel at a reasonable cost to help prospective students coming from low socio-economic backgrounds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://sivanathsastricollege.org/annual-report-2021-22-3/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The college holds various gender sensitization activities regularly. On the occasion of International Women's Day, the Department of Bengali organized a seminar on the significance of the day. Various aspects of women's empowerment and the social scenario were discussed. The speakers were Dr Samata Biswas, Department of Women Studies Sukhendu Sarkar, Dept of Economics, and Prof Sonali Chakrabarti, Dept of Education. The seminar was held on 8th March 2022.

On 2nd January 2022 the Department of Education organized a lecture on "History of women education in India." Dr. Sonali Chakraborty and Ms Sumitra Poddar presented the advancement of women's education in India through a discussion on the brief developmental history from the ancient period to post Independence period.

As a part of the curriculum, various subjects like Education, Political science etc nurture democratic skills through lessons on Child Rights, the Domestic Violence Act etc. the college is one among the few colleges under the University of Calcutta where Women's Studies is offered as a general course. Inter and multidisciplinary issues related to gender equity are the focus of the subject.

Regarding the safety and security of the girls female security guards are appointed where ever it is required. There is a common room for girls also.

File Description	Documents
Annual gender sensitization action plan	http://sivanathsastricollege.org/gender-sensitization-action-plan-2021-22/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy

D. Any 1 of the above

conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	
File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
NIL	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	C. Any 2 of the above

1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Sivanath Sastri College takes initiative in providing an inclusive environment, where tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and physical differences are maintained. The institution also makes an effort to sensitize students and employees to constitutional values, rights, duties and responsibilities. The college follows reservation policies of the State Government in admitting students.

Bilingual mode of teaching is followed to accommodate different linguistic groups. The college provides scholarships and other incentives to create equal opportunities for deserving students who belong to economically disadvantaged backgrounds.

In all the curricular and co-curricular activities students from various backgroundstake part equally.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students of different departments and different semesters of our college participated and won certificates in the National Voter Awareness Contest- 'My Vote is my Future- Power of One Vote'; (from January 25, 2022 to March 15, 2022), organised by the Election Commission of India on the occasion of 12th National Voters Day. The students' participated in the quiz contest, poster designing and slogan writing. From the Department of Political Science, the participants were Saloni Dubey, Huma Kabir, Sampita Das, Neha Patwa, Tina Das and Sunandita Das. From the Department of Commerce, the participants were Anushka Laha, Shreyashree Mondal, M. Asmath Resvana, Sulekha Kumari Gupta, TabassumParveen and Sneha Patra.

Three students attended one day workshop on Sacrifice and Service on 12th May 2022 organized by Swami Vivekananda's ancestral house and cultural centre, Kolkata.

Department of Education and Philosophy in association with IQAC organized value orientation programme for three days.

Day1 09/12/22 Speaker Swami Atmobodhananda Topic : Eternal values of India

2 10/12/22 Speaker Prof Arijit Sarkar Topic: Democratic Values and its Sources

3 16/12/22 Speaker Dr. Arindam Bhattacharya Topic: Importance of valuesin NEP 2020

No of the Participants are 60, 70 and 55 respectively.

On 1/12/22 two students of Education Honours presented paper on Sister Nivedita the great educator in Deshbandhu college for Girls.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p> <p>Several national and international commemorative days are celebrated and observed in Sivanath Sastri College.</p> <p>21/2/ 22 Bhasa Diwas was celebrated. An online programme was arranged on the eve of 'BHASHA DIBAS' on 21st February 2022. Prof Prativa Sarker, former vice principal of S A Jaipuria College (morning), Kolkata 5, delivered a lecture on Bhasha Andolan in Barak Valley, in Bangladesh and in undivided Manbhum</p> <p>After the lecture, some alumni and members of the faculty delivered songs and recitations in different Indian languages depicting the richness of regional languages across India.</p> <p>22/4/22 Earth Day was celebrated through a Poster competition on the subject and a rally of 20 students led by NSS.</p> <p>9/5/22 Rabindra jayanti was celebrated</p>

15/8/22 Independence day celebration was special for the 75th year. A three-day programme was organized jointly by Sivanath Sastri College, Heramba Chandra College and Prafulla Chandra College.

26/9/22 Birthday of Iswar Chandra Vidyasagar was celebrated by the Bengali department where lectures were delivered on the life and activities of Pandit Iswar Chandra. Department of Education organized a paper presentation by students on this occasion.

1/12/22 World AIDS Day was observed by college 15 students and teachers participated in a Rally.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

PROMOTION OF SPIRIT OF ENQUIRY AND CRITICAL THINKING.

Objectives

Development of research skill and spirit of enquiry

Context

Orienting students with research methodology

Practice

A college funded student research project on medicinal plants- was undertaken. The administration and sanctioned necessary funds. The first project entitled "The Revolutionary Journey of Medicinal Plants from Ancient Days to the Present" was successfully carried out jointly by the Departments of Botany, Philosophy and Sanskrit in collaboration with IQAC.

Evidence of Success

Completion of the project culminated in an inter-disciplinary seminar and exhibition, The report has been compiled and the book was published on 21st February 2022 in Kolkata Book Fair.

Problems

Inadvertent delay in the publication of the book

BEST PRACTICE II

Making of Self towards Self-Actualization through Self-Expression

Objectives

The college promotes overall development of students through active participation in extra-curricular activities

Context

The development of self is encouraged and promoted through various creative activities

Practice

A student-edited magazine "Its' Me" promotes literary skills of the students.

Auditions are conducted for participation in various extra-curricular activities

Evidence of success

The auditions prepare a bank of talents.

Problems

Shortage of time.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sivanath Sastri College was set up as part of a vision to support, empower and encourage the women of India in every possible way. Historically speaking, it is an integral element of the forward-looking, progressive Brahma Movement in Bengal. One of the Best Practices of the college, as outlined on the Institutional Website, is the adoption of activities that will lead to self-awareness and creative expression rooted in Indian culture., it still believes in retaining the core values of an Education System that can be called liberal, radical humanist and philosophical. To this effect, there are regular seminars, and workshops that encourage discussion on any issue from all possible angles. Further, the institution was one of the first undergraduate colleges to offer commerce education for women and has retained its position as one of the top commerce colleges in the State. Sivanath Sastri College is

situated in the heart of South Kolkata. Proximity to a local railway station makes the college accessible to suburban areas as well as the rural hinterland of the city. Therefore the college caters to students from socio-economically diverse backgrounds. Financial assistance is provided for students from economically constrained background.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future plans of action for the next academic year (2022-23) include the following:

- Introduction of add on/certificate courses on
 - Yoga and dance therapy
 - Art and craft
 - Mushroom culture
 - Photography
 - Data analytics
 - Film studies
- Organise workshops on NEP 2020 and its implementation.
- Encourage teachers to participate in workshops on CCF to be introduced by the University of Calcutta in UG courses from the academic session 2023-24
- Installation of solar panels (source of renewable energy) to supplement power requirements of the institution.
- Conduct in-house training programmes on MIS and OER.
- Prepare a detailed project report for submission to the department of Higher Education, Government of West Bengal for a development grant of Rupees 30 lakhs.
- Organise the foundation stone laying ceremony at the land acquired for construction of a second campus.
- Submission of DPR for Rupees one crore from RUSA as building grant
- Organise various quality enhancement workshops especially one on CO-PO mapping
- Green initiatives and extension activities for students and the neighbourhood.

Upgrading bandwidth of wifi to improve internet connectivity