

**Minutes of IQAC Meeting dated February 14, 2020**

**Members Present**

- 1) Dr. Runa Biswas – Principal
- 2) Ms. Jayanti Datta – IQAC Coordinator
- 3) Dr. Sriparna Bose
- 4) Dr. Bhaswati Ray
- 5) Sri Dipankar Bhattacharyya
- 6) Dr. Dola Chattopadhyay - T.C Secretary
- 7) Sri Ratan Sen
- 8) Sri Sukhendu Sarkar
- 9) Dr. Mousumi Bandopadhyay
- 10) Dr. Soumya Banerjee
- 11) Ms Sumitra Poddar

**Agenda**

1. Confirmation of the minutes of IQAC meeting dated 16.11.2019
2. Action taken report
3. Future plans

**Agenda 1: Confirmation of the minutes of IQAC meeting dated 16.11.2019**

The minutes and resolutions of the IQAC meeting dated 16.11.2019 were confirmed. Prof. Sriparna Bose had a query about the orientation of the Research Projects taken up by the Departments of Botany, Philosophy and Sanskrit. The idea was clinched subsequently. In this context, it was pointed out by the Coordinator that the upcoming Migration Project will be exclusively based on Students' contributions.

**Agenda 2: Action taken report.**

A) Multi-disciplinary journal, Noesis.

Much progress has been made so far. 9 Abstracts have already been submitted. For wider circulation, the journal related information has already been circulated among various relevant WhatsApp groups. There was a debate among members whether it will be treated as journal or a book. It was finally resolved that it will be a journal. Migration related issues, however, will be taken up later as a special issue.

B) It's Me, the Students' Magazine.

The Coordinator reported that our External Member Biswajit Mitra arranged to contribute Rs. 25,000 towards the financing of this magazine as earlier promised. Each Department will be involved, and a student editor will be selected from each department. The Teacher advisory board will consist of the Coordinator Jayanti Datta,

and Professors Sumitra Poddar and Goutam Das. Sumitra Poddar suggested that potentially provocative issues like LGBTQ concerns, mental health concerns, issues related to the everyday health of girls like periods, could all be taken up and discussed. Members unanimously upheld these suggestions.

C) Students' Survey.

Professor Dola Chattopadhyay reported that some issues had been identified at a meeting, and that the process would take off from March.

D) Cubix.

Coordinator informed the members that Cubix had submitted a detailed proposal, and that Professor Sreetama Ghosh had already made contact with the students, and that a notice had been given to that effect. Students were showing interest in the Program.

E) Three Orientation Programs had been conducted for the teachers on the Mentor Mentee initiative, The MIS system and the CBCS system. There was a separate workshop on the MIS conducted for the non-teaching staff as well.

### **Agenda 3: Future Plans**

- i. Extension Activities. Dr. Mousumi Bandopadhyay reported that Dr. Goon has agreed to train the students once every month (preferably on the last Friday of every month) on various issues relating to personal health and community health.
- ii. Students enrolled in the NSS were to be involved in teaching children from the adjoining slums.
- iii. Prof. Sukhendu Sarkar suggested that the Sunday Medical Project run by two teachers personally previously should now be taken up institutionally.
- iv. Dr. Soumya Banerjee suggested that the Commerce students could be given training in Auditing.
- v. Dr. Mousumi Bandopadhyay talked about approaching the Jute Board of India for a student training program.

Sd/- Dr. Runa Biswas  
Chairperson  
IQAC

Sd/- Jayanti Datta  
Co-ordinator  
IQAC