

SIVANATH SASTRI COLLEGE  
23/49 Gariahat Road, Kolkata 700029

**Minutes of IQAC Meeting dated October 1, 2018**

**Members Present:**

- |                                  |                           |
|----------------------------------|---------------------------|
| 1. Dr. Runa Biswas,              | Principal and Chairperson |
| 2. Dipankar Bhattacharyya,       | Bursar                    |
| 3. Sriparna Bose,                | IQAC Coordinator          |
| 4. Jayanta Chowdhury,            | Head Clerk                |
| 5. Jayanti Datta                 |                           |
| 6. Seema Banerjee                |                           |
| 7. Dola Chattopadhyay            |                           |
| 8. Bhaswati Ray                  |                           |
| 9. Ratan Sen                     |                           |
| 10. Sipra Ray                    |                           |
| 11. Mousumi Bandopadhyay         |                           |
| 12. Sukhendu Sarkar              |                           |
| 13. Sreetama Ghosh               |                           |
| 14. Student Union Representative |                           |

**Agenda:**

1. Confirmation of the proceedings of IQAC meeting dated June 24, 2018 and matters arising thereof.
2. Proposal for reconstitution of IQAC
3. Activities of IQAC during 2017-18
4. Research activities
5. Feedback response from students
6. Action Plan for 2018-19
7. Miscellaneous

**Agenda 1: Confirmation of the Minutes of IQAC Meeting dated 24 June 2018.**

The Minutes of the IQAC Meeting dated 24 June, 2018 were confirmed.

**Agenda 2: Proposal for reconstitution of IQAC**

A proposal for reconstitution of the IQAC was discussed in the meeting and it was unanimously resolved that there would be a reconstitution of the IQAC which would include appointment of a new IQAC co-coordinator and the external members. The selection of members would be as per the NAAC guidelines. The name of Ms. Jayanti Datta was proposed as the next IQAC coordinator. It was further resolved that the composition of the reconstituted IQAC would be placed before the GB for approval.

**Agenda 3: Activities of IQAC during 2017-18**

Highlights of the activities of IQAC during 2017-18 were as follows:

- A Proposal for a one day Seminar on *Sister Nivedita and Revitalization of Indian Culture* in collaboration Ramakrishna Mission Institute of Culture was prepared and submitted to the Principal for approval and funding. The GB approved the seminar and sanctioned the required amount for the seminar which was held on September 12, 2018 at the Ramakrishna Mission Institute of Culture, Kolkata
- Organised an Inter College Workshop in collaboration with Heramba Chandra College on the Semesterised *Choice Based Credit System (CBCS)* to be introduced in the UG B.A./B.Sc. Programmes of the University of Calcutta from the Academic session 2018-19 on 03.05.2018
- Prepared the proposal submitted by the college for financial grant amounting to Rs. 40 lakhs under RUSA 2.0, Component 9 (Infra-structure Grant to Colleges)
- A Memorandum of Understanding (MOU) was signed between Sivanath Sastri College and the Universiti Pertahanan Nasional Malaysia (UPNM), an institution of higher learning, established under the Universities and University Colleges Act 1971. The University is situated in Kuala Lumpur. UPNM is represented in this MOU by Centre for Defence Foundation . The objective of this MOU is to promote and develop cooperation in the field of academic research in mathematics. This will include exchange of research knowledge in mathematics, to collaborate in organizing lectures and symposiums. Each party will bear its own cost in relation to this MOU. The MOU will be in effect for a period of 2 years from the date of signing. The MOU was signed by the Vice chancellor of UPNM in the presence of Prof. Dr. Muhd Zu Azhan Bin Yahya, Director of Centre for Defence Foundation Studies and by Dr. Runa Biswas , Principal of Sivanath Sastri College, in the presence of Dr. Sayan Mukherjee, Head, Dept. of Mathematics on 22 December 2017.

#### **Agenda 4: Research Activities**

The Governing Body of the college sanctioned a sum of Rs. One Lakh for Student Research Projects. Two Research Projects were decided upon by the IQAC. One was to be on medicinal plants. The Departments of Botany, Sanskrit and Philosophy will undertake this project. The second one will be on Migration to be undertaken by the Seven Departments of English, Bengali, Political Science, History, Economics, Geography and Women's Studies. It was decided that the research project on medicinal plants will be carried out first and the second project on migration will begin after completion of the earlier project. Accordingly the concerned departments submitted a detailed proposal of the project on medicinal plants titled the *Revolutionary Journey of Medicinal Plants from Ancient Times till the Present: An Interdisciplinary Approach*. Fieldwork at Sonarpur with students was organized on September 14, 2018 to gather firsthand experience of the traditional knowledge of local people regarding herbs and medicinal plants.

#### **Agenda 5: Feedback response from students:**

The meeting resolved that the student feedback response format would be reviewed and necessary modifications would be made as per NAAC requirements.

#### **Agenda 6: Action Plan for 2018-19**

The meeting formulated the broad outlines for an action plan for 2018-19 which included the following:

- i. Upgradation of Infrastructure will be a major focus area this year
- ii. Emphasis on Best Practices that involve all round development of the students
- iii. Continuation of the Campus to Corporate Program
- iv. An Active NSS Unit

- v. Continued Focus on Teaching Learning skills
- vi. Thrust in Research Oriented Activities
- vii. Plans for a Second Campus

It was resolved that the action plan would be discussed in detail at the next IQAC meeting and all the departments would be asked to submit a brief summary of their plans in this regard.

**Agenda 7: Miscellaneous**

There was no issue to be discussed under this agenda.

The meeting was concluded.

Sd/- Dr. Runa Biswas  
Chairperson  
IQAC

Sd/- Dr. Sripama Bose  
Co-ordinator  
IQAC