

SIVANATH SASTRI COLLEGE
23/49 Gariahat Road, Kolkata 700029

Minutes of IQAC Meeting dated December 21, 2017

Members Present:

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| 1. Dr. Runa Biswas, | Principal and Chairperson |
| 2. Dipankar Bhattacharyya, | Bursar |
| 3. Sriparna Bose, | IQAC Coordinator |
| 4. Jayanta Chowdhury, | Head Clerk |
| 5. Jayanti Datta | |
| 6. Seema Banerjee | |
| 7. Dola Chattopadhyay | |
| 8. Bhaswati Ray | |
| 9. Ratan Sen | |
| 10. Sipra Ray | |
| 11. Mousumi Bandopadhyay | |
| 12. Sukhendu Sarkar | |
| 13. Sreetama Ghosh | |
| 14. Student Union Representative | |

Agenda:

- 1) Confirmation of the Minutes of IQAC Meeting dated August 29, 2017.
- 2) Future Plans of Action
- 3) TCS-Academia Interface
- 4) MoU between Sivanath Sastri College and Universiti Pertahanan Nasional Malaysia
- 5) Miscellaneous

Agenda 1: Confirmation of the Minutes of IQAC Meeting dated 29 August 2017.

The Minutes of the IQAC Meeting dated 29 August, 2017 were confirmed.

Agenda 2: Future Plans of Action

- a) The IQAC Coordinator suggested that students should be encouraged to use the Library more often. Students could be involved in the procedure of books and journals purchase by submitting a list to the Professors of their respective Departments. Teachers should regularly recommend books to be referenced thereby increasing Library footfall.
- b) The Best Practice of the all-round development of students through regular and continuous engagement in co-curricular activities centering on Community Awareness should continue, and new initiatives should be taken in this regard.
- c) The Academia Interface between the Department of Commerce, Sivanath Sastri College, and TCS should continue.
- d) All Departments should organize regular Parent Teacher Meetings. There should be an orientation meeting for the parents of the first years. There should be a meeting to acquaint the parents about the performance of their wards in the Internal Assessments, and about any attendance shortfall. These meetings have been much appreciated by the parents who gave the feedback that very few colleges had this system, though it was mandatory in schools.

Agenda 3: TCS-Academia Interface

Ratan Sen, Head of the Department of Commerce reported that the TCS Campus to Corporate program was progressing very well. The students selected on the basis of written examination held during April 25 to May 5, 2017 have been screened on the basis of further interviews and will be placed subject to their qualifying in the B.Com Honours Examination. So the final placement list is released only after publication of results by the University of Calcutta

Agenda 4: MoU between Sivanath Sastri College and Universiti Pertahanan Nasional Malaysia

A Memorandum of Understanding (MOU) was to be signed between Sivanath Sastri College and the Universiti Pertahanan Nasional Malaysia (UPNM), an institution of higher learning, established under the Universities and University Colleges Act 1971. The University is situated in Kuala Lumpur. UPNM is represented in this MOU by Centre for Defence Foundation . The objective of this MOU is to promote and develop cooperation in the field of academic research in mathematics. This will include exchange of research knowledge in mathematics, to collaborate in organizing lectures and symposiums. Each party will bear its own cost in relation to this MOU. The MOU will be in effect for a period of 2 years from the date of signing.

Agenda 5: Miscellaneous:

As per earlier analysis of student feedback, many students were unaware of the role of the Students' Union. An impartial and empowered Union was felt to be in the best interests not only of students, but of campus life in general. The Student Union Representative greatly appreciated the suggestions and support of the teachers.

Sd/- Dr. Runa Biswas
Chairperson
IQAC

Sd/- Dr. Sriparna Bose
Co-ordinator
IQAC