



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

|   |                                     |
|---|-------------------------------------|
| 1. Name of the Institution                    | SIVANATH SASTRI COLLEGE             |
| Name of the head of the Institution           | Dr. Runa Biswas                     |
| Designation                                   | Principal                           |
| Does the Institution function from own campus | Yes                                 |
| Phone no/Alternate Phone no.                  | 03324612689                         |
| Mobile no.                                    | 9433419072                          |
| Registered Email                              | iqacsivanathsastricollege@gmail.com |
| Alternate Email                               | runa.biswas@gmail.com               |
| Address                                       | 23/49 Gariahat Road                 |
| City/Town                                     | Kolkata                             |
| State/UT                                      | West Bengal                         |
| Pincode                                       | 700029                              |

#### 2. Institutional Status

|  |  |
|--|--|
| Affiliated / Constituent               | <b>Affiliated</b>                          |
| Type of Institution                    | <b>Women</b>                               |
| Location                               | <b>Urban</b>                               |
| Financial Status                       | <b>state</b>                               |
| Name of the IQAC co-ordinator/Director | <b>Dr. Sriparna Bose</b>                   |
| Phone no/Alternate Phone no.           | <b>03324170053</b>                         |
| Mobile no.                             | <b>9831386843</b>                          |
| Registered Email                       | <b>iqacsivanathsastricollege@gmail.com</b> |
| Alternate Email                        | <b>sivanathsastricollege@yahoo.in</b>      |

### 3. Website Address

|   |   |
|---|---|
| Web-link of the AQAR: (Previous Academic Year)                            | <a href="http://sivanathsastricollege.org/aqar/">http://sivanathsastricollege.org/aqar/</a>   |
| <b>4. Whether Academic Calendar prepared during the year</b>              | <b>Yes</b>  |
| if yes, whether it is uploaded in the institutional website:<br>Weblink : | <a href="http://sivanathsastricollege.org/academic-calendar-2016-17/">http://sivanathsastricollege.org/academic-calendar-2016-17/</a> |

### 5. Accreditation Details

| Cycle    | Grade     | CGPA        | Year of Accreditation | Validity           |                    |
|----------|-----------|-------------|-----------------------|--------------------|--------------------|
|          |           |             |                       | Period From        | Period To          |
| <b>1</b> | <b>B+</b> | <b>76</b>   | <b>2006</b>           | <b>21-May-2006</b> | <b>20-May-2011</b> |
| <b>2</b> | <b>B+</b> | <b>2.51</b> | <b>2016</b>           | <b>05-Nov-2016</b> | <b>04-Nov-2021</b> |

|   |                    |
|---|--------------------|
| <b>6. Date of Establishment of IQAC</b> | <b>08-Feb-2014</b> |
|---|--------------------|

### 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture |                                |                                       |
|---|--------------------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC                             | Date & Duration                | Number of participants/ beneficiaries |
| <b>Regular meetings of Internal Quality</b>                               | <b>29-Sep-2016</b><br><b>1</b> | <b>17</b>                             |

|  |                   |     |
|--|-------------------|-----|
| Assurance Cell (IQAC)  |                   |     |
| Online feedback response from students collected, analyzed and used for improvements | 15-Dec-2016<br>17 | 292 |
| Regular meetings of Internal Quality Assurance Cell (IQAC)                           | 21-Dec-2016<br>1  | 16  |
| Regular meetings of Internal Quality Assurance Cell (IQAC)                           | 11-May-2017<br>1  | 19  |
| Regular meetings of Internal Quality Assurance Cell (IQAC)                           | 29-Jun-2017<br>1  | 19  |
| <a href="#">View File</a>  |                   |     |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme                       | Funding Agency   | Year of award with duration | Amount |
|--------------------------------|------------------------------|------------------|-----------------------------|--------|
| Sivanath Sastri College        | Setting up Virtual Classroom | State Government | 2016<br>365                 | 300000 |
| No Files Uploaded !!!          |                              |                  |                             |        |

|  |                           |
|--|---------------------------|
| <b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>   | Yes                       |
| Upload latest notification of formation of IQAC  | <a href="#">View File</a> |
| <b>10. Number of IQAC meetings held during the year :</b>  | 4                         |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website       | Yes                       |
| Upload the minutes of meeting and action taken report  | <a href="#">View File</a> |
| <b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b> | No                        |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Twoday interactive statelevel faculty development workshop organised by the IQAC in collaboration with the Department of Economics on 'Application of Statistical Techniques in Research Methodology' on July, 28th and 29th 2016. •

Persuading the college administration to acquire a customised student information management system as an initial step towards acquiring an MIS. • Sanction of funds by the Governing Body for extension of LAN connection on recommendation by IQAC.nonteaching

[View File](#)

### 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action   | Achivements/Outcomes   |
|--|--|
| Ensured provision of medical facilities for student and staff  | A Doctor was present every Friday and free Medical Service was provided to the students of the college. He was also available for Medical Emergencies.   |
| The IQAC scrutinised and recommended the applications of teachers for CAS. After being approved by the screening committee the proposals were forwarded to Higher Education Department for implementation of CAS | During this session, two teachers were promoted to the next stage through Career Advancement Scheme. Both were promoted to the stage of Associate Professor from stage III Assistant Professor   |
| IQAC proposed an infrastructural expansion and up gradation and ensured that the virtual classroom be set up   | A virtual classroom for the exclusive use of Sivanath Sastri College was set up with the grant of Rs. 300,000 received from the State Government.  |
| The IQAC advised further upgradation of Library  | Digitization of library catalogue permitted online and offline search. Construction of a mezzanine floor above the Seminar library was completed.  |
| National Seminars  | Three UGC sponsored National Level seminars were organised by the College Department of Geography in collaboration with the Centre for Studies in Social Sciences, Calcutta: Women Empowerment: A Third World Perspective on September 5, 2016 Departments of History, Political Science, English and Women's Studies in collaboration with Mahanirban Calcutta Research Group: Gender as Perspective: Reflection on Different Disciplines on December 19,, 2016. Department of Bengali in collaboration with Department of Comparative Indian Languages and Literature, University of Calcutta: Bangla o Pratibeshi Sahitya: Sahishnutar Adan-pradaan' on January 19, 2017. |
| Faculty development workshop   | Two day faculty development workshop was organised by the Department of Economics in collaboration with IQAC titled 'Application of Statistical Techniques in Research Methodology' on   |

|  | July, 28th and 29th 2016   |                        |              |                |             |
|--|--|------------------------|--------------|----------------|-------------|
| IQAC initiated online feedback response from students and teachers   | Online feedback response was collected from the students and teachers. The information received was analysed and a report was prepared and submitted to the principal for necessary action.  |                        |              |                |             |
| Educational excursions were encouraged by the IQAC   | Student excursions were organised by the Departments of Botany and Geography.  |                        |              |                |             |
| Evaluation through assignments and class tests were planned  | Departmental meetings were held to review progress. Diagnostic tests were conducted for First Year students so that weak students could be identified. Majority of the departments monitored the academic performance of the students through regular class tests and assignments. |                        |              |                |             |
| The IQAC chalked out a plan of action to improve and enrich the processes of teaching learning and advised the various departments to prepare academic calendars, ensure active student participation through student presentations and seminars and widen their horizons through interdisciplinary lectures | Academic calendars were prepared by the departments. Interdisciplinary lectures were organised by most departments   |                        |              |                |             |
| <a href="#">View File</a>  |  |                        |              |                |             |
| <b>14. Whether AQAR was placed before statutory body ?</b>   | Yes  |                        |              |                |             |
| <table border="1"> <tr> <th>Name of Statutory Body</th><th>Meeting Date</th></tr> <tr> <td>Governing Body</td><td>26-Mar-2021</td></tr> </table>   |  | Name of Statutory Body | Meeting Date | Governing Body | 26-Mar-2021 |
| Name of Statutory Body   | Meeting Date   |                        |              |                |             |
| Governing Body   | 26-Mar-2021  |                        |              |                |             |
| <b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>   | No   |                        |              |                |             |
| <b>16. Whether institutional data submitted to AISHE:</b>  | Yes  |                        |              |                |             |
| Year of Submission   | 2017   |                        |              |                |             |
| Date of Submission   | 25-Mar-2017  |                        |              |                |             |
| <b>17. Does the Institution have Management Information System ?</b>   | Yes  |                        |              |                |             |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words)   | MIS [STUDENT DATABASE] 201617 The college has in operation a customised MIS primarily set up with the objective  |                        |              |                |             |

of maintaining a student database as well as information regarding teaching and nonteaching employees of the institution. The MIS Platform/operating system is Microsoft Windows and the system is programmed on Visual FoxPro. Presently the student information related modules are operational. The records maintained in the system include:

- Student profile: Name, address, parent's/guardians' name, date of birth, religion, social category, family income level, results of Higher Secondary or equivalent examination and so on.
- Academic records: yearwise subject combinations, university registration details, performance in internal as well as university examinations
- Transfers, cancellations and other information.

Users: administrative level only. It is not accessible to students

The following functions can be performed by the administration

- Log in Module: for authentication of user accounts
- Edit Module can edit student information in the database
- Search Module can access all details regarding the students as well as search information for a specific student

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college generally follows the lecture method with emphasis on interactive teaching as well as periodic assessment of the academic advancement of the students by the faculty members. Here after delivering the lecture, frequently with the ICT facilities, faculty members organize students' seminars, conducts class tests and give the students assignments. Though as an affiliated college under the University of Calcutta it is imperative to follow the syllabus framed by the University, each academic department is given full autonomy to formulate and implement its own teaching plan strictly according to the syllabus. Each department prepares academic calendar which are closely followed and periodic departmental meetings are held to review progress. Almost all the academic departments in the college use audiovisual aid in the class rooms, conduct small scale survey studies, and motivate the students by organizing inter-departmental lectures on issues that ensure cross-cutting of interests of different disciplines. The method of learning by teaching is also adopted. Students are encouraged to use internet and web portals of major Libraries, Research Bodies and different Government Agencies. The College Library uses KOHA software through which the students can browse the books and Journals available in the library. The library also maintains an 'INFLIBNET' account. The Library also offers photocopying facility to the students. The Geography

and Botany Department of the college have well equipped laboratories which are regularly updated. Student's seminars are organized by each department. Inter-Faculty Exchange Lecture programs are regularly organized on topics which are linked to different subjects focusing on issues like gender sensitization, Human Rights, Environmental issues like climate change etc., Micro-lectures are also held. Experts on different subjects are invited from other academic institutions to give lectures to the students. Educational excursions are organized periodically to help the students to acquire valuable on-field experience on the subjects. Some departments also conduct project work to be completed by the students. The college is aspiring to make the campus fully digitized. There is a separate computer lab with latest equipment in the college. It can accommodate 18 students in a single sitting. This computer lab besides teaching IT papers to the students of the Commerce Department also offers low-cost basic computer courses for the students. e among the students' creativity and social accountability. The College also encourages the teachers to upgrade their qualifications and skills. The students of the college have consistently excelled in the University level examinations and a large number of them undertake higher courses after graduation. Documentation of curricular activities is an inherent part of the teaching-learning process in the institution. Agenda and minutes of Departmental meetings are maintained by the Departments as well as the Academic Subcommittee which monitors the academic issues of the institution. Project reports are prepared as part of the curriculum and copies are maintained. Photos of student seminars, class presentations, study tours, field work are also maintained electronically.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|-------------|-----------------|-----------------------|----------|---|-------------------|
| NA          | NA              | Nil                   | Nil      | NA  | NA                |

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course  | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil               | NA                       | Nil                   |
| No file uploaded. |                          |                       |

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| Nil                              | NA                       | Nil   |

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | Nil         | Nil            |

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| NA                  | Nil                  | Nil                         |
| No file uploaded.   |                      |                             |

### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title   | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--------------------------|---|
| BCom                      | B.COM PROJECT            | 408   |
| BSc                       | ENVS PROJECT             | 828   |
| BA                        | EDUCATION FIELD STUDY    | 27  |
| BSc                       | GEOGRAPHY FIELD STUDY    | 28  |
| BSc                       | ECONOMICS TERM PAPER     | 4   |
| <a href="#">View File</a> |                          |   |

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | No  |
| Alumni    | No  |
| Parents   | No  |

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained   |
|---|
| <p>The College ensures accurate and effective curriculum delivery and imparting of participatory temperament among the students. In this respect, the college attaches importance to collecting feedback from different stakeholders like the students, teachers and parents on a regular basis. Feedback response from students was collected online. A Portal was opened for all Third Years to submit their Feedback by 31 December 2016. The Feedback was taken on the Choice of Subjects, the Internal Evaluation System, Learning Resources, Laboratories, Library, Infrastructure, Relationship with Management, with the Teaching and Non- Teaching staff and various other aspects of Campus Life. Prior to the opening of the Portal, A Student's Manual was prepared and the students were oriented about Feedback by the teachers of their respective Departments. After receiving the feedback a report is prepared and submitted to the Principal who convenes meetings with all faculty to assess the responses and adopt suitable remedial and corrective measures. This enables the college to further improve the facilities available in the campus and instil a temperament of accountability among teachers and staff. The valuable input thus gathered from different stakeholders ensures that the college move ahead fulfilling the requirements of the students with changing socio-economic and professional perspective.</p> |

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

##### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA                    | EDUCATION HONOURS        | 88                        | 193                            | 68                |
| BA                    | HISTORY HONOURS          | 88                        | 139                            | 48                |



|                           |   |     |      |     |
|---------------------------|---|-----|------|-----|
| BA                        | ENGLISH HONOURS   | 88  | 848  | 73  |
| BA                        | BENGALI HONOURS   | 88  | 320  | 68  |
| BA                        | POLITICAL SCIENCE HONOURS   | 88  | 149  | 50  |
| BSc                       | ECONOMICS HONOURS   | 30  | 88   | 15  |
| BSc                       | GEOGRAPHY HONOURS   | 30  | 407  | 28  |
| BCom                      | B.COM HONOURS   | 527 | 2453 | 491 |
| BA                        | PHILOSOPHY (GEN.), SANSKRIT (GEN.), HINDI (GEN.), WOMEN'S STUDIES | 283 | 569  | 223 |
| BSc                       | MATHEMATICS (GEN.), BOTANY (GEN.)                                 | 117 | 12   | 10  |
| <a href="#">View File</a> |   |     |      |     |

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2016 | 2938  | Nil   | 38  | Nil   | Nil  |

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 38                         | 22  | 78                                | 16                               | 1                          | 9                               |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The teachers of the institution, Sivanath Sastri College, are always accessible to their beloved students. The teachers, being natural mentors, always take care of the holistic development of the students. As a mentor, teacher's responsibility is not confined only to four-wall guarded classroom teaching. Departmental teachers, not only guide the students in academic arena but also search for the difficulties they face and try to sort out even through personal interaction in college premises. Sometimes, teachers act as Counsellors and sometimes, the students are referred to formal registered counselling system. The feedback analysis provides the opportunity to the teachers for self-assessment and also self-modification that cater to the need of the students. Departmental teachers always provide guidance and counselling to the students for building their career too. A Diagnostic Test

has been conducted in each department in order to assess the weakness and strength of the newly admitted students and measures have been taken to help the students. Besides the routine based classroom teaching teachers also have devoted time for taking extra class for the weak learners. It is also important to mention that college has taken initiative to recruit additional teachers in several departments on a part time basis (taking classes three days a week) in order to bridge the gap generated due to lack of adequate sanctioned posts. The Part time teachers have also revealed their sincerity for upgrading the students.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 2938   | 38                          | 1:77                  |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 45                          | 38                      | 7                | 9  | 15                       |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award             | Name of full time teachers receiving awards from state level, national level, international level | Designation         | Name of the award, fellowship, received from Government or recognized bodies |
|---------------------------|---|---------------------|--|
| 2017                      | Dr. Samata Biswas   | Assistant Professor | Ph.D in Women's Studies from University of Calcutta                          |
| <a href="#">View File</a> |   |                     |  |

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year  | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|-----------------|--|---|
| BSc            | 12             | Part II (2017)  | 03/07/2017   | 23/09/2017  |
| BA             | 11             | Part II (2017)  | 03/07/2017   | 23/09/2017  |
| BCom           | 10             | Part III (2017) | 17/04/2017   | 23/06/2017  |
| BSc            | 09             | Part III (2017) | 13/04/2017   | 22/06/2017  |
| BA             | 08             | Part III (2017) | 13/04/2017   | 22/06/2017  |
| BA             | 11             | Part III (2017) | 20/04/2017   | 30/08/2017  |
| BSc            | 12             | Part III (2017) | 20/04/2017   | 30/08/2017  |
| BA             | 08             | Part II (2017)  | 05/06/2017   | 23/09/2017  |

|                           |    |                   |            |            |
|---------------------------|----|-------------------|------------|------------|
| BSc                       | 09 | Part II<br>(2017) | 05/06/2017 | 23/09/2017 |
| BCom                      | 10 | Part II<br>(2017) | 24/07/2017 | 30/11/2017 |
| <a href="#">View File</a> |    |                   |            |            |

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Sivanath Sastri College, being affiliated to the University of Calcutta, follows the guidelines provided by University. Mid-term tests and Selection Test are compulsory. Besides this, class tests are conducted in every department so that the students can be acquainted with the university question pattern and can perform well in the university level examination. Some departments also focus on assignments some also have conducted group discussion in the classroom. In order to encourage the students the college has also emphasised on putting weightage for class attendance.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of each year, Academic Calendar is prepared by the college and also by each department. While preparing Academic Calendar, the college follows guidelines and Academic Calendar prepared by University of Calcutta.

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sivanathsastricollege.org/co-pso-po/>

#### 2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| 08             | BA             | Political Science        | 13  | 12  | 92.3            |
| 08             | BA             | History                  | 15  | 14  | 93.33           |
| 08             | BA             | English                  | 47  | 42  | 89.36           |
| 08             | BA             | Education                | 27  | 17  | 63              |
| 08             | BA             | Bengali                  | 46  | 41  | 89.13           |
| 09             | BSc            | Economics                | 8   | 6   | 75              |
| 09             | BSc            | Geography                | 32  | 32  | 100             |
| 10             | BCom           | B.COM<br>(HONOURS)       | 372   | 320   | 86.02           |
| 11             | BA             | BA<br>(GENERAL)          | 287   | 58  | 20.21           |
| 12             | BSc            | BSc<br>(GENERAL)         | 21  | 6   | 28.6            |

[View File](#)

### 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://sivanathsastricollege.org/wp-content/uploads/2021/05/SSS-Report-2016-17.pdf>

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project     | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---------------------------|----------|----------------------------|------------------------|---------------------------------|
| Minor Projects            | 730      | UGC                        | 134500                 | 23544                           |
| Minor Projects            | 730      | UGC                        | 120000                 | 0                               |
| <a href="#">View File</a> |          |                            |                        |                                 |

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| NA                        | NA                |      |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| NA                      | NA              | NA              | Nil           | NA       |
| No file uploaded.       |                 |                 |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| 0                 | NA   | NA           | NA                   | NA                 | Nil                  |
| No file uploaded. |      |              |                      |                    |                      |

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0     | 0        | 0             |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| NA                     | Nil                     |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type                      | Department  | Number of Publication | Average Impact Factor (if any) |
|---------------------------|-------------|-----------------------|--------------------------------|
| International             | GEOGRAPHY   | 3                     | 1.74                           |
| International             | MATHEMATICS | 3                     | 2                              |
| <a href="#">View File</a> |             |                       |                                |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department                | Number of Publication |
|---------------------------|-----------------------|
| English                   | 2                     |
| Geography                 | 2                     |
| Commerce                  | 2                     |
| <a href="#">View File</a> |                       |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper   | Name of Author  | Title of journal                           | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--|-----------------|--|---------------------|----------------|---|---|
| Quality of life in selected slums of Kolkata: a step forward in the era of pseudo-urbanization | Bhaswati Ray    | Local Environment                          | 2016                | 7              | Sivanath Sastri College                                   | 7   |
| Response of resilient community to natural disasters: The Gorkha earthquake in Nepal           | Bhaswati Ray    | The Professional Geographer                | 2016                | 8              | Sivanath Sastri College                                   | 7   |
| Tracing the progress of drinking water security in rural India through policy initiatives      | Bhaswati Ray    | Risks, Hazards and Crisis in Public Policy | 2016                | 0              | Sivanath Sastri College                                   | Nil   |
| Computing two dimensional Poincare maps for hyperchaotic dynamics                              | Sayan Mukherjee | Applied Mathematics and Computation        | 2017                | 8              | Sivanath Sastri College                                   | 6   |

|  |                 |                       |      |    |                         |    |
|--|-----------------|-----------------------|------|----|-------------------------|----|
| Optical complexity in external cavity semiconductor laser                            | Sayan Mukherjee | Optics Communications | 2016 | 18 | Sivanath Sastri College | 16 |
| Synchronization and secure communication in time delayed semiconductor laser systems | Sayan Mukherjee | Optik                 | 2016 | 12 | Sivanath Sastri College | 9  |
| <a href="#">View File</a>  |                 |                       |      |    |                         |    |

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper   | Name of Author  | Title of journal                           | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--|-----------------|--|---------------------|---------|---|---|
| Synchronization and secure communication in time delayed semiconductor laser systems | Sayan Mukherjee | Optik                                      | 2016                | 9       | 9   | Sivanath Sastri College                                   |
| Optical complexity in external cavity semiconductor laser                            | Sayan Mukherjee | Optics Communications                      | 2016                | 9       | 16  | Sivanath Sastri College                                   |
| Computing two dimensional Poincare maps for hyperchaotic dynamics                    | Sayan Mukherjee | Applied Mathematics and Computation        | 2017                | 9       | 6   | Sivanath Sastri College                                   |
| Tracing the progress of drinking water   | Bhaswati Ray    | Risks, Hazards and Crisis in Public Policy | 2016                | 3       | Nill  | Sivanath Sastri College                                   |

|  |              |                             |      |   |   |                         |
|--|--------------|-----------------------------|------|---|---|-------------------------|
| security in rural India through policy initiatives   |              |                             |      |   |   |                         |
| Response of e resilient community to natural disasters: The Gorkha earthquake in Nepal         | Bhaswati Ray | The Professional Geographer | 2016 | 3 | 7 | Sivanath Sastri College |
| Quality of life in selected slums of Kolkata: a step forward in the era of pseudo-urbanization | Bhaswati Ray | Local Environment           | 2016 | 3 | 7 | Sivanath Sastri College |
| <a href="#">View File</a>  |              |                             |      |   |   |                         |

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 2             | 2        | 2     | Nill  |
| Presented papers            | 8             | Nill     | Nill  | Nill  |
| Resource persons            | Nill          | Nill     | Nill  | Nill  |
| <a href="#">View File</a>   |               |          |       |       |

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities              | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------------------------|--|--|--|
| NSS Special Camp                     | NSS  | 2  | 50   |
| Aids Awareness Programme             | NSS  | 2  | 120  |
| Thalassemia Awareness Programme      | NSS  | 2  | 137  |
| Visit to Old Age Home                | NSS  | 2  | 17   |
| Visit to Old Age Home (Second Visit) | NSS  | 2  | 17   |

|                           |     |   |    |
|---------------------------|-----|---|----|
| Visit to Blind School     | NSS | 2 | 14 |
| First Aid Training        | NSS | 2 | 31 |
| <a href="#">View File</a> |     |   |    |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------|-------------------|-----------------|------------------------------|
| NA                   | NA                | NA              | Nil                          |
| No file uploaded.    |                   |                 |                              |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------|---|----------------------|--|--|
| NA                 | NA  | NA                   | Nil  | Nil  |
| No file uploaded.  |   |                      |  |  |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity   | Participant | Source of financial support                        | Duration |
|--|-------------|--|----------|
| Faculty Exchange program (with City College of Commerce and Business and Administration) | 1           | College Fund                                       | 365      |
| Student Exchange with Rollins College, Florida, USA                                      | 3           | Tupperware Pvt. Ltd. Rollins College, Florida, USA | 365      |
| <a href="#">View File</a>  |             |  |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage   | Title of the linkage                | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---------------------|-------------------------------------|---|---------------|-------------|-------------|
| On the job training | On the job training and recruitment | Tata Consultancy Services<br>Contact Details - Sreetama Dutta, TAG (Campus),    | 25/04/2017    | 05/05/2017  | 206         |



|                                |                                |  |            |            |     |
|--------------------------------|--------------------------------|--|------------|------------|-----|
|                                |                                | Tata<br>Consultancy<br>Services<br>Unitech<br>HiTech<br>Structure<br>Ltd. IT/ITES<br>SEZ,Block<br>A,5th,6th<br>7th Floor,<br>Tower<br>AI,AII,AIII,<br>Plot No.<br>DH1,DH2,DH3<br>DH<br>3/1,Action<br>area 1,New<br>Town, Ko  |            |            |     |
| Internship<br>and<br>Placement | Internship<br>and<br>Placement | PriceWater<br>HouseCoopers<br>SDC Contact<br>Details -<br>Soumya Roy<br>Choudhury<br>Human Capita<br>l-Assistant<br>Manager Pric<br>ewaterhouseC<br>oopers<br>Service<br>Delivery<br>Center<br>(Kolkata)<br>Private<br>Limited Plot<br>No. X1-1<br>Block EP  <br>Sector V,<br>Salt Lake  <br>Kolkata<br>India 700091<br>Telephone: | 24/04/2017 | 24/04/2017 | 207 |
| <a href="#">View File</a>      |                                |  |            |            |     |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation   | Date of MoU signed | Purpose/Activities   | Number of students/teachers participated under MoUs |
|--|--------------------|--|---|
| City College of Commerce and Business and Administration | 02/09/2016         | To achieve academic excellence in both the Institutions the development of knowledge, skill and enhance the academic | 2   |

|                                   |            |                                |      |
|-----------------------------------|------------|--------------------------------|------|
|                                   |            | performance of the students    |      |
| Price Water House Coopers SDC Ltd | 06/02/2017 | Internship of Students of BCom | Nill |
| <a href="#">View File</a>         |            |                                |      |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 3372000  | 3044000  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                        | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Classrooms with Wi-Fi OR LAN      | Newly Added             |
| Seminar halls with ICT facilities | Existing                |
| Classrooms with LCD facilities    | Existing                |
| Seminar Halls                     | Existing                |
| Laboratories                      | Existing                |
| Class rooms                       | Existing                |
| Campus Area                       | Existing                |
| <a href="#">View File</a>         |                         |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---------------------------|--|---------|--------------------|
| Koha                      | Partially                                | 19.05   | 2005               |

4.2.2 – Library Services

| Library Service Type      | Existing |      | Newly Added |      | Total |      |
|---------------------------|----------|------|-------------|------|-------|------|
| Text Books                | 29191    | Nill | 29          | Nill | 29220 | Nill |
| Reference Books           | 10284    | Nill | 42          | Nill | 10326 | Nill |
| Journals                  | 11       | 4774 | Nill        | Nill | 11    | 4774 |
| <a href="#">View File</a> |          |      |             |      |       |      |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| NA                  | NA                 | NA                                    | Nill                        |
| No file uploaded.   |                    |                                       |                             |

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 48              | 1            | 15       | 0                | 0                | 13     | 0           | 50                              | 0      |
| Added    | 0               | 0            | 0        | 0                | 0                | 0      | 0           | 0                               | 0      |
| Total    | 48              | 1            | 15       | 0                | 0                | 13     | 0           | 50                              | 0      |

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|               |
|---------------|
| 50 MBPS/ GBPS |
|---------------|

##### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NA   | <a href="#">NA</a>   |

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 2755000                                | 2545000  | 2005000                                | 2120000  |

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college building was constructed in 1955 and its affiliation was received in 1961. The College has to share the building with two other sister colleges. Mode of the use of the building has been governed by the policy framed by South Calcutta Accommodation and Coordination Committee of the City Group of Commerce Colleges. The USP of the college is well ventilated large and small class-rooms with adequate seating capacities, well equipped laboratories and libraries, and a sound administrative support system. Later some classrooms were provided with audio facilities as well as ICT support systems. With the approval of the Government of West Bengal a virtual class room was set up with high speed internet connection. During this period with the grant provided by P. C. Chandra Group of Industries reprographics facility was introduced in the Seminar library. A well equipped Computer Lab is in operation which conducts IT classes for Commerce students as well conducts low cost basic Computer courses for the students, faculty members and non-teaching staff. The college has a strong office. The College frames its class routine and work schedule in such a manner that ensures optimum utilization of available infrastructure for effective teaching and learning. There is a master routine framed in a manner that evenly spreads the classes throughout the college hours. Laboratories, libraries, Geography Museum are helpful for the students to augment their academic exercises. The academic departments have full autonomy to arrange the academic exercises in such a manner that ensures rational use of teaching facilities according to the needs of the students. A plan is a foot to extend the existing infrastructure together with two other sister colleges for future

extension of academic and co-curricular activities. The whole objective is to ensure that students should be able to derive benefits from the changing socio-economic realities. 1. Total Classrooms: 27 2. Technology enabled learning spaces: Computer, GIS, Botany and Geography Lab 3. Conference Room: for small Seminars and Workshops 4. Auditorium: conduct classes for large group of students seminars, conferences and cultural programmes 5. Tutorial Spaces: Geography Museum, Room No. 40A and classrooms during slack sessions 6. Laboratories: Botany, Geography, GIS, Computer 7. Libraries: a. Central , Seminar library b. Botany and Geography Seminar Library c. Staff Room Library - use by the Faculty members 8. Garden: • many plant species in front of the college building - used to acquaint the students • Lawn used by the students for physical activities and also for Geography Practical classes 9. Cheap stores: Text and Reference Books, Stationery items - available for the students and faculties 10. Specialized facilities for Teaching, Learning and Research: a. Larger classrooms - equipped with sound systems b. Laptops, Projectors and audio-visual equipments - available for use by all departments c. Principal's room, Geography and Botany Department - provided with Projectors d. GIS, well equipped Geography and Botany laboratory e. Well-equipped Computer Lab - for the use of the students and faculties f. Wi-Fi connectivity installation is in consideration

<http://sivanathsastricollege.org/maintenance-and-utilization-of-facilities-procedures-and-policy/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme   | Number of students | Amount in Rupees |
|--------------------------------------|--|--------------------|------------------|
| Financial Support from institution   | StudentsAid Fund : Half Tuition Fee<br>Free Book Grant<br>Exam Fees                                | 23                 | 101230           |
| Financial Support from Other Sources |  |                    |                  |
| a) National                          | National Scholarship, Post Matric Scholarship to SC/ST/OBC students, Kanyashree Scholarship, SVMCM | 377                | 6650510          |
| b)International                      | Nill   | Nill               | Nill             |
| <a href="#">View File</a>            |  |                    |                  |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved                    |
|---|-----------------------|-----------------------------|--------------------------------------|
| Training for Students: CCA (TALLY ERP)    | 01/08/2016            | 103                         | Sivanath Sastri College Computer Lab |
| Communicative English with Brainware      | 13/03/2017            | 16                          | Brainware                            |

|                                      |            |    |   |
|--------------------------------------|------------|----|---|
| Production Oriented Theatre Workshop | 11/03/2017 | 10 | Bohurupee (a noted Theatre Group in Kolkata)      |
| Self Defence Course                  | 09/09/2016 | 60 | Project Sukanya By Kolkata Police                 |
| Personal Counselling                 | 07/02/2017 | 25 | Lolita Roy (formerly associated with SAMIKSHANEE) |

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme          | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|-----------------------------|--|--|--|---------------------------|
| 2017 | "Campus to Corporate" (C2C) | Nil  | 204  | Nil  | 43                        |
| 2017 | PwC SDC                     | Nil  | 207  | Nil  | 34                        |

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 3                         | 3                              | 7   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                             |                                 |                           | Off campus                    |                                 |                           |
|---------------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited         | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Tata Consultancy Service BPO, PwC SDC | 413                             | 77                        | NA                            | Nil                             | Nil                       |

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from                  | Department graduated from                    | Name of institution joined              | Name of programme admitted to             |
|------|--|---|--|---|---|
| 2017 | 104  | B.A (Hons. Gen), B.Sc. (Hons. Gen), B.Com | Economics, Geography, Political Science, Ben | St.XC, BSC, AC, JU, RBU, CU, TTI, ICAI, | MBA, M. Com, MSc, B.Ed., C.A., C.S., CMA, |

|                           |  |  |                    |                                     |     |
|---------------------------|--|--|--------------------|-------------------------------------|-----|
|                           |  | (Hons.) -3<br>Years degree<br>Course from<br>University<br>of Calcutta | gali,Commerc<br>e. | ICMAI, ITM,<br>Christ<br>University | M.A |
| <a href="#">View File</a> |  |  |                    |                                     |     |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items             | Number of students selected/ qualifying |
|-------------------|---|
| NET               | Nill                                    |
| SET               | Nill                                    |
| SLET              | Nill                                    |
| GATE              | Nill                                    |
| GMAT              | Nill                                    |
| CAT               | Nill                                    |
| GRE               | Nill                                    |
| TOFEL             | Nill                                    |
| Civil Services    | Nill                                    |
| Any Other         | Nill                                    |
| No file uploaded. |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity  | Level | Number of Participants |
|---|-------|------------------------|
| Rangmanch for<br>celebrating Holi   | UG    | 300                    |
| Umang- Bhawanipur<br>College Fest,Eastern<br>Solo,Trio dance                                | UG    | 3                      |
| Ycomm- NSHM College,<br>Solo Dance  | UG    | 1                      |
| Goonj- Xaviers Academy<br>of Dance and Music, Group<br>Dance                                | UG    | 14                     |
| Ibtida- JU FEST, Duet<br>Dance  | UG    | 2                      |
| Sivanath Sastri College<br>Annual Prize Distribution  | UG    | 250                    |
| 2nd BRC Inter College<br>Rowing Championship 2017   | UG    | 12                     |
| Annual Sports Meet<br>2016-17   | UG    | 388                    |
| Phullalar Katha, Play,<br>Product of Drama<br>Workshop, staged at the<br>College Auditorium | UG    | 9                      |
| Publication of Student<br>Edited Magazine IT'S ME,  | UG    | 33                     |

**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal                             | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|---|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2016 | 43rd – Junior National Aquatic Championships-2016   | National               | 1                           | Nill                          | B.Com. (H ) 735   | Anisha Shah         |
| 2016 | 70th – Senior National Aquatic Championships – 2016 | National               | 1                           | Nill                          | B.Ccom (H ) 735   | Anisha Shah         |
| 2016 | 31st National IFT Tekwon-Do Championship            | National               | 1                           | Nill                          | B.A. (G) 1175     | Rozina Khatun       |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College since its foundation believed and practiced the spirit of democratic participation of all stakeholders in decision-making process and its functioning. The students are the most important stakeholders in the college and hence they are involved in the key decision making and other exercises. The College has an elected body of students called the Chatri Samsad which is elected annually through a democratic process of election in which all bona-fide students take part. This Chatri Samsad helps the College Administration in matters pertaining to the smooth running of the College and at the same time represents the demands and grievances of the students to the College Authority. The Chatri Samsad is a non-political body which function without any external intervention. An important aspect of the student participation in College management is the inclusion of one students' representative in the College Governing Body and thus get an opportunity to take part in college policy making process and representing the views of the students. Representations of the students are also ensured in several committees such as in the Admission Committee, Sports Committee, Canteen Committee, Magazine Committee Cultural Committee, etc. where the students representative help the college authority to take important decisions. Such representation helps the students to play a more responsible collective role in organization management.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Sivanath Sastri College Alumni Association (SNSCAA) was formed on 1st May

2003. The association intends to work for the welfare of the college and for the society. SNSCAA is associated with various pro-social activities. Every year a free camp to identify the blood group of students is organized by the association. Another significant program was held on Thalassemia Testing, where 100 students of the institute were tested. Apart from health issues, association offers financial support to the departments of our college for organizing academic activities such as National and international seminars, debates and discussions and workshops. The alumni members have also been involved with the NSS project of SNSC and worked closely with the teacher-student team. We feel that the members are part of the institution. So, it is the duty of the association to participate in college ceremonies. Thus, every year alumni contributes in academic prizes for the successful students in the Annual Prize Distribution Ceremony. We commit, as an association, to take part in individual and social wellbeing. We are happy to be able to fulfil our commitment to stand by our students as well as neighbours and fellow countrymen in their need. We cordially invite all our members to join us actively, helping the association to reach its goal. The objectives of the association are: ? To promote fellowship and to establish regular connection among the ex-students, ex-teachers and the ex-non-teaching staffs of the college. ? To promote and encourage literary and cultural activities and social services ? To carry on the advancement of education in all forms ? To provide financial and medical relief for the poor and needy students, scholars and elderly alumni members. ? To undertake welfare projects

5.4.2 – No. of enrolled Alumni:

34

5.4.3 – Alumni contribution during the year (in Rupees) :

6500

5.4.4 – Meetings/activities organized by Alumni Association :

1. Token gift and refreshments for NAAC members on behalf of Alumni Association, 2. Alumni Association contributed Rs. 5000 for Seminar arranged by Geography Department on 31.08.2016, 3. Arranging Cultural Program in College Premises, 4. Alumni Association enter into a collaboration with NSS group of the College for different social welfare activities.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Teachers' Council of the College hold periodic meetings (at least six times in one academic year) as per the statute of the University of Calcutta to discuss about the academic and faculty related matters and if needed, the decisions are then placed before the Governing Body of the college for its approval. The college has an Academic Council to decide on major academic matters. The Principal holds meeting with the body of the Non-teaching Staff twice a year to review official matters. To ensure participatory management two faculty members, two members from the Non-teaching body and one student representative are an integral part of the Governing Body. Only the Teaching and Non-Teaching representatives participate in the Purchase Committee and Finance Committee. The student representatives are members of all other major committees such as Admission Committee Cultural Committee, Canteen Committee, Prize Sub-Committee, Sports Sub-Committee. All stakeholders are also encouraged to participate in the functioning of the college. The parents are invited at least twice a year by the respective academic departments to give their



opinions and suggestions regarding several important issues of the college. The Alumni Association too remain closely associated with the college and they take active part in the endeavours for the development of the college. They organize several programmes keeping that in view. For ensuring a strong linkage between the college and the world of industry the Students' Council, the Teachers' Council and the Governing Body make every possible effort. With the support of the IQAC the college has decided to invite eminent persons from different Corporate Houses so that the students become aware and they get to know about the requirements of the job market. The college decided for an Academic Interface Program (AIP) with Tata Consultancy Services (TCS) Ltd. This is basically a Campus-Recruitment program i.e. Corporate Grooming Program of 70 hours and that includes the following sections: 1. Understanding the difference between Campus and Corporate 2. Development of communication skill in English 3. Demonstration of Corporate etiquette 4. Preparation for interview. 5. Building of professional competence. The students are thus enabled to get well prepared for their stint with the corporate world after the completion of their education here. In 2016-17, 42 students were successfully placed at TCS Limited under this program. The most enlightening feature of this Academic Interface Program is that all students groomed may not become successful in TCS recruitment drive but they can utilize the benefit of this grooming to get jobs in other organizations. The result of this program was observed in the campus recruitment drive in 2016-17 by the PWC SDC. In PWC SDC 34 students were successfully placed and they got training in the Academic Interface Program from Campus to Corporate. So, this Academic Interface Program in collaboration with Tata Consultancy Services Limited is no doubt a well designed strategic plan adopted by Sivanath Sastri College to make students industry ready after Graduation and this strategic plan yielded favourable results during the period under review.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type              | Details  |
|----------------------------|--|
| Examination and Evaluation | All year round evaluation through class tests, tutorials, student seminars/presentations keep the students in touch with their respective subjects. It also helps the students to grow in confidence while facing the University examinations. Results of internal examinations are published in the college notice board and also their answers scripts are shown to them if needed. Parent-teacher meetings are conducted for students who have low attendance and are those who have not performed well on college. |
| Research and Development   | The Research Cell holds regular meetings and programmes and organises presentations to broaden the academic perspectives. Faculty members are encouraged to make presentation of their personal Research Work. Students are asked to present their research  |

|  |  |
|--|--|
|  | projects in the class rooms.   |
| Admission of Students                                      | The procedure for online admissions was refined. Application forms for admission were issued online. Online mode was used for the filling up of University Registration and Examination Forms. The admission procedure involved all staff members in subsequent stages of Students' admission.   |
| Curriculum Development                                     | Being an affiliated college under the University of Calcutta, Sivanath Sastri College is required to follow the curriculum prepared by the Board of Studies of different academic departments of the University. The Curriculum thus made and duly approved by the Syndicate of the University is implemented by the affiliated Colleges . Here a few senior faculties of the college are inducted in the Board of Studies where they participate in Curriculum making process. In this respect the College cannot directly prepare the curriculum. It can only devise methods for optimum implementation curriculum for the benefit of the students.                          |
| Teaching and Learning                                      | Each academic department is given full autonomy to formulate and implement its own teaching plan within the structure of the syllabus framed by the University. All the academic departments in the college use ICT enabled class rooms, and motivate the students by organizing inter-departmental lectures on interdisciplinary topics. The College Library uses KOHA software through which the students can browse the books and Journals available in the library. The library also maintains an 'INFLIBNET' connection for the benefit of the faculty and the students. Inter-Faculty Exchange Lecture programs are regularly organized on relevant contemporary issues. |
| Library, ICT and Physical Infrastructure / Instrumentation | Computers were purchased to replace older versions. A smart class room is under construction and due to be completed by the end of March 2017. An air-conditioned conference room was created and furnished. The library has been modernised with the introduction of a software called "Koha" in 2015. The new reading room is due to be completed soon. College provides a fund  |

of Rs. 1 Lakh each year for purchasing books and journal for all the departments. We have institutional membership with INFLIBNET. We are associated with National Digital Library of India.

#### Human Resource Management

Principal takes active role in filling up the vacant posts and two non-teaching posts were filled up on 10.12.16 and seven teaching posts were filled up in the Departments of Philosophy, Sanskrit, Botany, Education, English and three in History. Guest faculties were recruited in the Commerce Department. Post-creation process in the Department of Commerce was done as per Governing Body resolution taken in December, 2016. Two Career Advancements had been done for two teachers in the Departments of Geography and Economics from stage III to stage IV.

#### Industry Interaction / Collaboration

The Industry Collaboration under TCS BPS Academic Interface Program called "Campus to Corporate" contributed to overall development of students improving their employability in industry by channelizing practical industry knowledge to classroom. With the help of trained faculties by Faculty Development Programme (FDP) students were made acquainted with business skill, business etiquette and other soft skills like spoken English proficiency,, ability to face interview etc. During 2016-17 total 173 students of college participated in Campus to Corporate Program and 48 students were placed in TCS Ltd Program after going through written selection test and interview.

#### 6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area    | Details   |
|----------------------|---|
| Administration       | The College has acquired a customized management information system for creating a digital database for students as well as staff. Currently it is functioning partially that is the student information related modules are operational and it is possible to perform functions such as view student records as well as search for a specific student. Access is however limited to the administration only. |
| Finance and Accounts | The college maintains the salary of   |

the Government pay packet staff through a software called POSA. Tax deduction of all staff is done digitally. The college uses e-billing for festival bonus, leave encashment, festival advance for all staff under the government pay packet scheme. e-PRADAN is used for disbursement of government payment to the beneficiaries like the pensioners and contractual teachers.

#### Student Admission and Support

Admission process for all undergraduate students is conducted through online mode. Submission of application forms, publication of master list or merit list are also done through online mode. The admitted students' data are preserved in the Students Management software as it is used for registration process in Calcutta University. The libraries, both seminar and central, are run on KOHA, OPAC software. INFLIBNET- N-LIST programs are used for e-journals. The library uses integrated library management system.

#### Examination

The college is taking initiative to digitalize both internal and external examination system to make it an error-free and transparent mode and preserve data for future reference.

#### Planning and Development

Initiatives have been taken to implement biometric system of attendance for all staff to ensure maintenance of leave record digitally. Financial transactions as well as accounts are done through Tally software. The library is run by KOHA software with digitalized barcoding system. Students Management software is used to maintain all students' records. Principal's office, staff room, three laboratories, two libraries and the office of the college are connected with LAN and Wi-Fi facility. All the Departmental Heads of Honours Departments are provided with laptops so that they can store all relevant data.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|-----------------|--|--|-------------------|
|      |                 |  |  |                   |

|                   |    |    |    |     |
|-------------------|----|----|----|-----|
| Nil               | NA | NA | NA | Nil |
| No file uploaded. |    |    |    |     |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year                      | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---------------------------|--|---|------------|------------|---|---|
| 2016                      | 'Application of Statistical Techniques in Research Methodology'              | NA  | 28/07/2016 | 29/07/2016 | 22                                      | Nil   |
| 2016                      | NA   | Computer skill development programme  | 01/09/2016 | 31/12/2016 | Nil                                     | 7   |
| <a href="#">View File</a> |  |   |            |            |   |   |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| NA  | Nil                             | Nil       | Nil     | Nil      |
| No file uploaded.                               |                                 |           |         |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 8         | 2         | Nil          | Nil       |

6.3.5 – Welfare schemes for

| Teaching   | Non-teaching  | Students   |
|--|---|--|
| The teachers staff of this college have been provided with their own Co-operative Credit Society. The members of the same can obtain loans against very low interest rate. The provident fund of the staff is managed and controlled by BSES organized "The Trustees | The employees are also allowed to get festival advance which is repayable with equal instalments (deductible from their monthly salary.) There is a Staff Benevolent Fund for all categories of Non-Teaching staff. They can get some pecuniary | Students coming from economically weaker sections of the society are given different types concessions. Special educational scholarships are offered to meritorious but poor students. |

of the Brahmo Samaj Education Society City College Commerce Department Provident Fund". Employees are given loan with easy repayable facilities. Ex-gratia / Festival grant is given to all Teaching Staff.

assistance from it when they are in some serious distress. A financial grant is given to lower subordinate staff for purchasing warm garments during winter once in every five years. Tour advance is given to the non-teaching staff every three years. The Non-Teaching staff members on the college pay-roll are given various employment benefits like EPF, Gratuity (Rupees One lakh) etc. Periodic pay revision is applicable for all college paid Non-Teaching staff. Medical allowance and many special allowances are paid to the staff for various purposes. The children of the Non-teaching staff are given financial concession if they get admission to this institution.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Process of the internal audit:** All vouchers of the transactions are verified by the finance committee on a regular basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. **Process of the external audit:** The Annual Financial audit of the college is conducted by the Government empanelled auditors regularly as per the Government rules. Any queries, in the process of audit are attended immediately along with the supporting documents within the prescribed time limit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose       |
|--|-------------------------------|---------------|
| Brainware, Gariahat                                      | 5000                          | Seminar Grant |
| <a href="#">View File</a>                                |                               |               |

6.4.3 – Total corpus fund generated

|       |
|-------|
| 10000 |
|-------|

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External |        | Internal |           |
|------------|----------|--------|----------|-----------|
|            | Yes/No   | Agency | Yes/No   | Authority |

|                |    |    |    |    |
|----------------|----|----|----|----|
| Academic       | No | NA | No | NA |
| Administrative | No | NA | No | NA |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

All the academic departments hold parent-teacher meetings at least two annually as we believe the parents are important stakeholders and whose opinions are extremely important for both the College Administration and the academic discourse. Their feed-back enables teachers to assess the development of the students beyond the universe of the college campus. The Departments encourage the parents to keep in touch with the faculty members if they feel that the academic progresses of the students are not satisfactory. Some Departments have parent-teacher feed-back forms to maintain records.

6.5.3 – Development programmes for support staff (at least three)

Research Cell established to foster academic research among teaching staff and students Introduction of skill/capability enhancement courses. Enhanced use of ICT by faculty in the teaching-learning process Initiatives. For a green campus - solar electricity, rain water harvesting, research cell.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The Academic Council had submitted a detail proposal for installing a Research Cell for conducting Research Work round the year involving both the faculty members as well as the students. The Seminar Committee is planning few more seminars in near future and seeking assistance from UGC in this regard. The college is desperately trying to remodel its building and purchase a new plot of land for expansion. The college is in constant consultation with the experts and Government departments in this regard.

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | No  |
| c) ISO certification                   | No  |
| d) NBA or any other quality audit      | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC   | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2016 | State level faculty development workshop organised by the IQAC in collaboration with the Department of Economics on 'Application of Statistical Techniques in Research | 28/07/2016              | 28/07/2016    | 29/07/2016  | 22                     |

|      |   |            |            |            |     |
|------|---|------------|------------|------------|-----|
|      | Methodology'  |            |            |            |     |
| 2016 | Computer skill development programme for non-teaching staff   | 01/09/2016 | 01/09/2016 | 31/12/2016 | 7   |
| 2016 | UGC sponsored National Seminar by Department of Geography in collaboration with the Centre for Studies in Social Sciences, Calcutta: Women Empowerment: A Third World Perspective on  | 05/09/2016 | 05/09/2016 | 05/09/2016 | 125 |
| 2016 | UGC sponsored National Seminar by Departments of History, Political Science, English and Women's Studies in collaboration with Mahanirban Calcutta Research Group: Gender as Perspective: Reflection on Different Disciplines | 19/12/2016 | 19/12/2016 | 19/12/2016 | 95  |
| 2016 | Meeting of Internal Quality Assurance Cell  | 21/12/2016 | 21/12/2016 | 21/12/2016 | 16  |
| 2017 | Meeting of Internal   | 11/05/2017 | 11/05/2017 | 11/05/2017 | 19  |



|                           |   |            |            |            |     |
|---------------------------|---|------------|------------|------------|-----|
|                           | Quality Assurance Cell  |            |            |            |     |
| 2017                      | Meeting of Internal Quality Assurance Cell  | 29/06/2017 | 29/06/2017 | 29/06/2017 | 19  |
| 2017                      | Submission of institutional data to AISHE   | 25/03/2017 | 16/02/2017 | 25/03/2017 | 5   |
| 2017                      | UGC sponsored National seminar by Department of Bengali in collaboration with Department of Comparative Indian Languages and Literature, University of Calcutta: Bangla o Pratibeshi Sahitya: Sahishnutar Adan-pradaan' . | 19/01/2017 | 19/01/2017 | 19/01/2017 | 150 |
| <a href="#">View File</a> |   |            |            |            |     |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme   | Period from | Period To  | Number of Participants |      |
|--|-------------|------------|------------------------|------|
|  |             |            | Female                 | Male |
| UGC Sponsored Seminar-Women empowerment: A Third World Perspective | 05/09/2016  | 05/09/2016 | 107                    | 18   |
| UGC Sponsored National Seminar- Gender As Perspective              | 16/12/2016  | 16/12/2016 | 70                     | 25   |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

College Installed LED Lights to reduce power consumption and enhance sustainability of environment.

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities  | Yes/No | Number of beneficiaries |
|--|--------|-------------------------|
| Physical facilities                                      | No     | Nil                     |
| Provision for lift                                       | No     | Nil                     |
| Ramp/Rails   | Yes    | Nil                     |
| Braille Software/facilities                              | No     | Nil                     |
| Rest Rooms   | No     | Nil                     |
| Scribes for examination                                  | No     | Nil                     |
| Special skill development for differently abled students | No     | Nil                     |
| Any other similar facility                               | No     | Nil                     |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative                      | Issues addressed   | Number of participating students and staff |
|------|--|--|------------|----------|---|--|--|
| 2016 | 10   | 3  | 01/10/2016 | 1        | Visit to Old age home Shantineer        | Social Inclusion   | 21   |
| 2016 | Nil  | 3  | 04/12/2016 | 1        | Visit to Divine Fellowship Blind school | Social Inclusion   | 18   |
| 2016 | Nil  | 3  | 01/12/2016 | 1        | AIDs awareness programme                | Social health awareness                                  | 125  |
| 2017 | Nil  | 1  | 14/01/2017 | 6        | NSS Camp                                | Data collection and analysis by the students to identify | 62   |

|  |  |  |  |  |  |   |
|--|--|--|--|--|--|---|
|  |  |  |  |  |  | socioeconomic condition of the slumdweller ,health and educational facilities arranged for them. Eye testing Camp for two days. |
|--|--|--|--|--|--|---|

[View File](#)

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                   | Date of publication | Follow up(max 100 words)   |
|-------------------------|---------------------|--|
| Prospectus for students | 01/07/2016          | Follow up actions are taken on the basis of particular instances of violation of prescribed rules. |

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity   | Duration From | Duration To | Number of participants |
|--|---------------|-------------|------------------------|
| Bhasa Andolan Dibas (International Vernacular Day) | 21/02/2016    | 21/02/2016  | 100                    |
| Independence Day celebration                       | 15/08/2016    | 15/08/2016  | 230                    |

[View File](#)

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Plastic free Staff room, 2. Awareness among students regarding waste management, 3.landscpped garden, 4.Rainwater harvesting, 5.Declare college as" No Smoking Zone"

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE A Title:** The making of the self- towards self-Actualization through self Expression Objectives The college founded in memory of Pandit Sivanath Sastri aspires to promote humanistic emancipator ideals among its students so these empowered students can play constructive role in nation building and promoting social development. This would enable them to develop critical mind and rationalist views about life. Academic activities and classroom exercises alone cannot promote broader social awareness and thus will not help the students to form life experience. The college endeavours to promote the following a) All round personality development. b)Development of free self-expression. c)Encouragement in active participation, d)Soft skill training. e)Enabling students to organize group activity through cooperation. Context Besides routine classroom academic exercises the development of self is

encouraged by various departments. This is promoted through various creative activities in which the students participate and explore their qualities like creative writing, performing arts, participation in various social work etc. it help the students to develop their concept of self-identity and self-respect. The Practice An Inter-college debate competition was organized on December 2016 . students of neighbouring colleges took part in it. A drama workshop was conducted by Bohurupee, a noted theatre group in Kolkata. A total of 10 classes were held from March11.2017, leading to Fullarader katha at the college auditorium on 25th April2017. Evidence of success: The productions revolve around contemporary issues creating social awareness among participants. The distinctiveness of the workshop lay in the fact that the scripts were written by the girls themselves through group discussion under the guidance of the trained professionals. This helped them to discover and refine their talents and encouraged to reflect deeply upon the world around them. Problems encountered Time and space constraints are the main challenge for us

**BEST PRACTICE B Direct self-preservation contribution to community health**

The college organizes a medical camp under the banner of Sivanath Sastri College Gana swastha Udyogwhich provides medical assistance such as consultancy and medicines tthe dwellers of nearby slums. Besides this workshops and lectures by medical experts are organized in collaboration with Sramajibi swastha Udyog. In which a number of students have participated. Objective of the programme are as following

1. Awareness of modern health crises which can enable our students and staffs to identify problem
2. It can help them to intervene bin proper time.
- 3.Imparting Life skill that can be used in emergency.
4. As far as community health is concerned the college has a certain responsibility to the underprivileged areas adjacent to it. The context Sivanath Sastri college functions on the philosophy of inclusiveness. Especially it caters to a large number of economically underprivileged first generation learners. The slums of Panchanantala and KankuliaRoad lie adjacent to our institution and the college does not believe in turning a blind eye to problem lying close to it. The plan of the initiatives are designed in such a way that the students can develop a temperament to serve the society and at the same time get an opportunity to develop a sense of self identityand self-confidence. The Practice Two slum areas, namely, Panchanantala and Kankuliawere chosen Institutional support twas givenby the Governing body of Sivanath Sastri college. As per the resolution of Governing Body of Sivanath Sastri college two rooms were provided every Sunday, medicines were procuredat subsidized cost from the community development Medical Unit (CDMU)with the help of Dr. Punyabrata Goon . Medical assistance which include sDoctors advice and medicines usedto be given on Sundays from 10.00am-1.30pm. no of clinics remained open annually 48 weeks.No of regular patients 80. Total no of patients attended 1220. The institution has organized a stream of sustained activity directed towards Community awareness.First Aid training was given to students by Dr. Punyabrata Goon of Sramajibi swasthya udyog. Evidence of Success: Sustained activity centred on various health and community issues has empowered our students, not onlyto be aware about potential health problem, but also to make others aware , to intervene where ever necessary. The programme not only kindled enthusiasm among the slum dwellers beside the students have shown great interest in performing community work and positive vibes that are required to promote social accountability.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sivanathsastricollege.org/best-practice/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sivanath Sastri College was set up as part of a vision to empower and inspire the women of India in every possible way. Historically speaking, the institution represents the ideals of the progressive Brahmo Movement in Bengal and carries forward everything that was most inspiring in that historic past.

That tradition believed in uniting all the wise insights of our ancient civilization, religion, culture and philosophy together with radical interventions from the West - a union of the Oriental and Occidental in the truest sense. This is the vision the institution tries to carry forward that is reflected in its activities and policies. The college commemorates days and events that are significant for our culture - such as celebrating the anniversaries of Rabindranath Tagore, Pundit Sivanath Sastri, Pundit Ishwarchandra Vidyasagar. One of the Best Practices of the college, as outlined on the Institutional Website, is the adoption of activities that will lead to self-awareness and creative expression rooted in contexts that are specific to India. There are regular Dance Workshops and Drama Workshops on issues such as corruption, feudal exploitation in rural areas, violence in contemporary urban life, the concerns of the youth addressed through dance forms, myths, symbols, dialogues that are relevant to our culture, both ancient and modern. Even while the institution believes in the current emphasis on vocational courses, on scientific and commercial ventures, on digitalization and online material, it still believes in retaining the core values of an Education System that can be called liberal, radical humanist and philosophical. To this effect, there are regular seminars, webinars, workshops that encourage discussion on any issue from all possible angles without any preconceived agenda. Since women empowerment is the vision of the college, programmes on gender equity are given preference and hence organised the two UGC sponsored national seminars. The institution was also one of the first colleges affiliated to the University of Calcutta to offer women's Studies as a general course for UG students. The college caters both to students from economically affluent families as well as to those who are disadvantaged, those who are first time learners, and even some below the poverty line. The college also provides concessions to its economically disadvantaged students and provides full coverage of fees to some students from its Student Aid Fund. Students coming from varied religious backgrounds participate in all cultural programmes with integrity and harmony. Culture of inclusion and harmony is the tradition of the college. The activities of the NSS Unit, Extension Committee and Alumni Association also reflect the vision of the college. They reach out regularly to the adjacent slum areas with Medical camps and Health awareness drives, socio-economic surveys conducted by our girls. These also help our students to become good citizens of the society with humane values.

Provide the weblink of the institution

<http://sivanathsastricollege.org/institutional-distinctiveness/>

## 8.Future Plans of Actions for Next Academic Year

The college intends to tone up internal mechanism, teaching plan and administrative parameters to Streamline the implementation of the CBCS system to be introduced by the University of Calcutta. Several Workshops will be arranged for all faculty members and office staff to deal with the new system. Formation of NAAC Steering Committee for the timely submission of AQAR and SSR for the 3rd cycle. Gearing up IQAC activities for the preparation of NAAC Accreditation under 3rd cycle by holding regular meetings, chalking out Plan of Action, organizing relevant seminars and workshops to improve the quality of teaching-learning activities. Putting emphasis on the development of infrastructure by increasing the number of ICT enabled classrooms and increase budget allocation for providing modern equipments for facilitating the teaching learning ambience. Extension and Invited lectures will be arranged on cross cultural relevant issues for holistic

development of students. Initiatives will be taken to increase Faculty Exchange Programme besides continuing the existing MoU with "City College of Commerce of and Business Administration" in the department of Commerce. The University of Calcutta has recently sanctioned the introduction of Statistics as a General subject. The course will be offered from 2017-18 academic session with the primary objective of providing a much needed flexibility in the choice of subsidiary subjects for Economics Honours students. The departments will maintain student records digitally and prepare Academic calendars, hold meetings to improve on innovative teaching methodologies. All departments will be provided with laptops to facilitate academic activities. Faculty will be encouraged to complete and pursue MPhil, PhD, Programmes, join Orientation and Refresher Courses, Short Term Courses, workshops and publish regularly, and also to apply for Minor and Major Research Projects and take initiatives for Research Collaborations. The college intends to up-grade the Library and GIS laboratory and utilize a portion of the Library as Reading room. Institutional membership in British Council Library will be renewed and purchasing of e-Journals will be done along with allocation of Rs 11 lakh from college fund for the library. Introduction of MIS software will replace the existing customized student management software to combine the Administration, Academic and Financial accounting under one umbrella. Biometric system of attendance will be installed. The Institution is in the process of acquiring LMS software for academic activities. The college envisages developing foundation for Research activities within the curricular structure and allocation of funds have been decided by the Governing Body of the College to promote student research projects. The Research cell will monitor the research activities. The college intends to introduce a process of Internal Financial Audit to supplement External Audit. Efforts will be taken to introduce mentoring system for needy and weak students and further activating the Placement Cell to ensure greater number of Campus Placement. The vision of the college is to go forward for physical expansion as and hence special efforts are taken for acquiring a plot for constructing a second campus and introduce new relevant Industry oriented courses.