



श्रद्धावान् लभते ज्ञानम्

## SIVANATH SASTRI COLLEGE

(Formerly City College Com. Dept. South Kolkata (Morning)  
[ City College South Kolkata Women's Branch ]  
[ Accredited by NAAC ]

23/49, Gariahat Road, Kolkata-700029  
Email : sivanathsastricollege@yahoo.in  
website : sivanathsastricollege.org  
Mobile : 6289449983

### Minutes of IQAC Meeting held on 28.09.2021

#### Members Present

- |                               |                           |
|-------------------------------|---------------------------|
| 1. Dr. Runa Biswas            | Principal and Chairperson |
| 2. Sri Dipankar Bhattacharyya | IQAC Co-ordinator         |
| 3. Dr. Sipra Roy              |                           |
| 4. Dr. Sriparna Bose          |                           |
| 5. Dr. Bhaswati Ray           | NAAC Co-ordinator         |
| 6. Smt. Bhaswati Chatterjee   |                           |
| 7. Dr. Sudipta De             |                           |
| 8. Dr. Dola Chatterjee        |                           |
| 9. Smt. Arpita Das            |                           |

#### By invitation

10. Dr. Shankhamala Roy

#### Agenda

1. Confirmation of the Proceedings and Resolutions of the IQAC Meeting held on 01.09.2021
2. Submission of AQAR for 2019-20
3. Preparation of SSR and submission of IIQA
4. Faculty Exchange Programme among three colleges located in the building
5. Consideration of NIRF related matters
6. Establishment of Study Centre
7. Miscellaneous

#### Proceedings:

##### Agenda 1 Confirmation of the Proceedings and Resolutions of the IQAC Meeting held on 01.09.2021

The proceedings of the IQAC Meeting held on 1.9.2021 were approved unanimously.

##### Agenda 2 Submission of AQAR for 2019-20

The process of compiling the AQAR for 2019-20 was going on. It was unanimously resolved that the AQAR 2020-21 would be submitted by December 2021.



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## **Agenda 3 Preparation of SSR and submission of IIQA**

Issues related to the preparation of SSR and IIQA discussed were discussed in the meeting and it was resolved that the data compilation for SSR and IIQA should begin as early as possible.

## **Agenda 4 Faculty Exchange Programme among three colleges located in the building**

The Principal proposed that a Faculty Exchange Programme among faculties of the three colleges located in the building could be introduced. The members agreed to this proposal and it was resolved that necessary action would be taken.

## **Agenda 5 Consideration of NIRF related matters**

Obstacles towards the institution joining NIRF ranking process including clarifications regarding NIRF requirement were discussed and it was resolved that the matter would be deferred for the time being. It was further resolved that the possibility of acquiring email accounts of gateways like Web of Science, Pubmed and Scopus would be explored

## **Agenda 6 Establishment of Study Centre**

The Principal placed a proposal for the formation of a Study Centre in the College. The proposal was accepted after a detailed discussion.

## **Agenda 6 Miscellaneous**

It was proposed that 'Independence 75' webinars would be held by different academic departments under the aegis of IQAC.

There being no other matters to discuss the meeting ended with a vote of thanks to the chair.

Sd/- Dr. Runa Biswas  
Chairperson

Sd/- Sri Dipankar Bhattacharyya  
Co-ordinator  
IQAC