



SIVANATH SASTRI COLLEGE

(Formerly City College Com. Dept. South Kolkata (Morning)
[City College South Kolkata Women's Branch]
[Accredited by NAAC]

23/49, Gariahat Road, Kolkata-700029
Email : sivanathsastricollege@yahoo.in
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Mobile : 6289449983

Minutes of IQAC Meeting dated June 10, 2021

Members Present

1. Dr. Runa Biswas – Principal (Chairperson)
2. Sri Dipankar Bhattacharyya-
3. Dr. Bhaswati Ray-
4. Dr. Sipra Roy;
5. Dr. Sriparna Bose
6. Mrs. Jayanti Dutta:
7. Mr. Sukhendu Sarkar:
8. Mrs. Bhaswati Chatterjee:
9. Dr. Mousumi Bandopadhyay:
10. Dr. Usha Keshan:
11. Dr. Samata Biswas:
12. Dr. Dola Chattopadhyay:
13. Dr. Sonali Chakraborty:
14. Ms. Arpita Das:

Agenda

1. Confirmation of the minutes of IQAC meeting dated 16.03.2020
2. Preparation and submission of pending AQARs
3. Distributing responsibility for writing of SSR
4. Preparation of action plan for solving the problems faced by the students in attending online classes
5. Preparation of format of students' feedback on online classes
6. Reframing the research plan undertaken by Political Science, History and Bengali Departments.
7. Miscellaneous

Agenda 1: Confirmation of the minutes of IQAC meeting dated 16.03.2020

The minutes of IQAC meeting dated 16.03.2020 were confirmed.

Agenda 2: Preparation and submission of pending AQARs

The meeting noted that the AQAR for 2016-17 had been submitted on 21.05.2021. The AQAR for the next year that is 2017-18 was almost ready for submission. The meeting resolved that the same would be submitted by July, 2021.



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Agenda 3: Distributing responsibility for writing of the SSR

It was resolved that Dr. Bhaswati Ray, the NAAC co-ordinator will distribute the workload of writing SSR and preparation of IQA to be taken up later.

Agenda 4: Preparation of an action plan for solving the problems faced by the students in attending online classes

The pandemic and resultant lockdown resulted in conversion of the teaching learning process to online mode. An action plan was prepared to ensure the optimum use of this mode of learning

Agenda 5: Preparation of format of students' feedback on online classes

As part of the action plan (Agenda 4) it was decided to conduct a survey on the students' perception regarding online classes.

Agenda 6: Reframing the research plan undertaken by Political Science, History and Bengali Departments.

It was reported that the College funded research project undertaken by the Department of Botany, Philosophy and Sanskrit was completed. It was further resolved that the research plan proposed by Departments of Bengali, History and Political Science should be freshly drawn up.

Agenda 7: Miscellaneous

There being no other issues to discuss, the meeting was concluded with a vote of thanks to the chair.

Sd/- Dr. Runa Biswas
Chairperson
IQAC

Sd/-
Co-ordinator
IQAC