



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SIVANATH SASTRI COLLEGE
Name of the head of the Institution	Dr. Runa Biswas
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03324612689
Mobile no.	9433419072
Registered Email	iqacsivanathsastricollege@gmail.com
Alternate Email	runa.biswas@gmail.com
Address	23/49 Gariahat Road
City/Town	Kolkata
State/UT	West Bengal
Pincode	700029

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Ms. Jayanti Datta
Phone no/Alternate Phone no.	03324612689
Mobile no.	9163187537
Registered Email	iqacsivanathsastricollege@gmail.com
Alternate Email	runa.biswas@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://sivanathsastricollege.org/aqar-2018-19/
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://sivanathsastricollege.org/college-calendar/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	76	2006	21-May-2006	20-May-2011
2	B+	2.51	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	08-Feb-2014
---	--------------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meetings of Internal Quality	16-Nov-2019 1	10

Assurance Cell (IQAC)		
Regular meetings of Internal Quality Assurance Cell (IQAC)	14-Feb-2020 1	11
Regular meetings of Internal Quality Assurance Cell (IQAC)	16-Mar-2020 1	10
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	RUSA 2.0	Central and State Government	2018 730	4000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Organised a workshop on CBCS for teaching and nonteaching staff of the college on September 3, 2019
- A interdisciplinary seminar and exhibition was organised by the Departments of Botany, Sanskrit and Philosophy in collaboration with IQAC to mark the completion of the college funded research project titled Revolutionary Journey of Medicinal Plants from Ancient Days to Modern Civilization on September 27, 2019
- Organised a training cum orientation workshop for faculty members on the MIS software acquired by the institution on Nov 25, 2019
- Faculty development workshop on Mentormentee organised on January 22, 2020.
- Collaborated in the organisation of an international webinar through Google meet on "Living with Lockdown: Lessons from India's Covid19 Response the Way Forward to Economic Survival" with the Departments of Economics Commerce of

[View File](#)**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
In view of the pandemic induced lockdown situation it was decided that all academic departments shall organise Webinars and online workshops during this period	During April to December 2020 a total of 8 webinars/online workshops were hosted by the different departments including three international webinars
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	26-Mar-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

27-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

MIS (2019 to 20): As a further step towards enhancement of the implementation of eGovernance the College has taken an ambitious initiative to digitize all information pertaining to students, faculties and nonteaching staff by installing a suitable cloud based Management Information System (MIS) software during 20192020 academic session. Accordingly, a software developed by Academic Institute Management Enterprise Software (AIMES), Kolkata, which has been in use to the

educational sector over a decade was selected and purchased by the college from Infotech Lab. The package also included a LMS. AIMES CLOUD is a web based ERP (Enterprise Resource Planning) application designed to provide support and service multiple functions covering all aspects of Student, Staff and Administration. AIMES Cloud is hosted in cloud server thus allowing to access information at any point of time using any internet enabled device. The cloud application allows linking any payment gateway or bank to manage any kind of financial transaction from the student/Staff end for their respective payment. The cloud application can be integrated with the SMS and Email server for sending various kinds of SMS and Email alerts. It also introduces a complete ERP solution integrating all the department of the College with a modular approach. The services covered by this ERP system include the following modules: 1. Online Admission 2. Student's Services 3. HR related services 4. Financial Accounting 5. Asset Management 6. HR Management 7. Store Management System 8. Feedback Management System etc. However currently the modules operational in the institution are the student records and faculty profiles. The Learning Management system (LMS) is also operational. During the pandemic induced lockdown period the faculty members used this platform to share study materials with the students. It is planned to increase the number of operational modules including the creation of an asset register in future.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College is affiliated with the University of Calcutta and requires students to adhere to the syllabus prepared by the Board of Studies of subjects taught by the University. The syllabus is notified through CSR (the CSR NO is given. The present system is based on choice-based credit system for both Honours and General Subjects under B.A, B. Sc and B. Com streams. In order to ensure accurate and timely adherence of the syllabus and curriculum the College constitutes an Academic Council composed with the Principal, senior

administrative functionaries and all Heads of academic departments as well as a representative of non-teaching staff. The College prepares its annual as well as the department specific academic calendar according to the annual academic calendar issued by the University. The Academic Council of the College through its periodic meeting oversees the seamless implementation of that academic calendar. The Council also looks into and encourages the use of audio visual means and ICT enabled classrooms in a manner so that the students are benefited. The Council also encourages the holding of student seminars and arrangement of inter-departmental lectures by faculty members. Beside this to facilitate implementation of this academic calendar the Routine Committee prepares a master routine optimizing time and space which are followed by different academic departments. That apart, all departments and faculty members adhere to their own lesson plan for one academic year. The Academic Council also prepares the schedules of all internal examinations, schedules for assessment of answer scripts and publication of results of such examinations. It arranges time frames for self-assessment of answer scripts by the students. Students are encouraged to interact with the faculty members to receive academic assistance, if required. At the end of one academic year the students are required to write the main university examination. Through all such activities academic discipline and accountability is maintained. This is evident through the consistent excellence in the university examination results achieved by the students. As the nation faced a pandemic situation from March, 2020 and nationwide lockdown was enforced the faculties of all academic departments started taking online classes and other IT based platforms to continue teaching. Several Webinars were also organized to continue with the quest of academic excellence. The College also conducted online examinations under the semester system under the supervision of the University of Calcutta.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
---------------------	----------------------	-----------------------------

NA	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	B.COM PROJECT	488
BA	ENVS PROJECT	857
BA	EDUCATION FIELD STUDY	37
BSc	GEOGRAPHY FIELD STUDY	22
BSc	ECONOMICS TERM PAPER	4
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The College ensures accurate and effective curriculum delivery and imparting of participatory temperament among the students. In this respect, the college attaches importance to collecting feedback from different stakeholders like the students, teachers and parents on a regular basis. The College collected the feedback from the students through online mode. The students gave feedback upon various topics like- curriculum structure and content, teaching-learning, library facilities, students-teacher interactions, their opinion about administrative staffs and so on. After collecting the feedback, a detailed analysis is made regarding the view points of the students. The Principal meets the concerned departmental faculties on a regular basis in order to take appropriate remedial steps regarding the feedbacks collected. This enables the college to further improve the facilities available and instil a temperament of accountability among teachers and staff. The feedback of the teachers is also collected on a regular basis with respect to the curriculum structure. Here also the Principal sits with the concerned members in order to take appropriate measures to better the situation. In respect to Parent's opinion, Parent-Teacher meet is held on a regular basis, wherein the concerned faculty and the Principal of the college meets the Parents along with the students to discuss the problems faced by the students and their family. A detailed discussion is held and parents are informed about the academic progress of their daughters. At times parents are asked to come to college whenever they feel the need to do so, in order to get detailed clarification about their wards. The College takes steps to create a proper value-oriented atmosphere for the all-round development of the students and incorporate new skills to cater to the needs of the students. The College on a regular basis ensure to upgrade itself depending on the Feedback of different stakeholders.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BENGALI HONOURS	88	123	44
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2811	Nil	56	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
56	56	104	16	1	10
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The teachers of the institution, Sivanath Sastri College, are always accessible to their beloved students. The teachers, being natural mentors, always take care of the holistic development of the students. As a mentor, teacher's responsibility is not confined only to four-wall guarded classroom teaching. Departmental teachers, not only guide the students in academic arena but also search for the difficulties they face and try to sort out even through personal interaction in college premises. Sometimes, teachers act as Counsellors and sometimes, the students are referred to formal registered counselling system. The feedback analysis provides the opportunity to the teachers for self-assessment and also self-modification that cater to the need of the students. Departmental teachers always provide guidance and counselling to the students for building their career too. Besides the routine based classroom teaching, teachers also have devoted time for taking extra class for the weak learners. The CBCS in B.Com calls for acquiring higher mathematical and statistical skill to cope with the prescribed B.Com curriculum. Hence, with a view of strengthening the mathematical base of the students, the Department of Commerce has arranged for Orientation classes for Mathematics and Statistics. The CBCS in B.A/ B.Sc programme demands for fast-learning as well as enhancement of skill in the stipulated time period and in this regard, every departmental teacher tries to sort out the problems in the tutorial classes. Not only the departmental teachers but also the Principal meets all departments separately in a closed-door meeting to find out the problems they face in the classroom teaching. Due to on-going COVID-19 pandemic situation, teachers and students have joined in online teaching –learning process. Departmental teachers have extended their hands especially to those having connectivity issues and financial problems. As the students are unable to use college library, teachers have provided all the necessary materials for learning through online.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2811	56	1:50

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
56	56	Nil	13	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr Mrityunjoy Paul	Assistant Professor	Awarded Ph.D. from University of Kalyani
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	8	Part-III (Honours, 2020)	08/10/2020	23/10/2020
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Sivanath Sastri College, being affiliated to the University of Calcutta, follows the guidelines provided by the University. Following the norms of CBCS, the college has arranged for Internal Assessment and Tutorial Examination for odd Semester students (Semester I and III under BA/BSc Programme) in November, 2019. Due to COVID -19 Pandemic situation, the internal and tutorial examinations for intermediate even semesters (Semester II and IV under BA/BSc Programme) were scheduled to be held in November-December, 2020, following the modified guidelines of UGC and University of Calcutta. For B.Com, only Internal Assessment is applicable and so they have arranged it for Odd semester (Semester I, III and V under B.Com Programme) in November, 2019. Under B.Com Programme, Internal assessment for Final Semester - VI were held in September, 2020 and Internal assessment for Intermediate Even Semester (Semester II and IV) were held in November-December, 2020. Compulsory Mid-term tests and Selection Test for B.A. / B.Sc. Part-III students were conducted in November, 2019 and January, 2020 respectively. Besides this, class tests are taken in every department so that the students can be acquainted with the university question pattern and can perform well in the university level examination. Some departments have also focused on assignments and some also have conducted group discussions in the classroom.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- At the beginning of each year, Academic Calendar is prepared by the college and also by each department. While preparing Academic Calendar, the college follows guidelines and Academic Calendar prepared by the University of

Calcutta. • As CBCS and annual system (111) both are running for BA / BSc Programme in 2019-20 Academic year, all the departments have prepared their academic calendar accordingly. Academic Calendar for B.Com includes only CBCS. • Academic Calendar of B.A./B.Sc stream, relevant for Semester I - IV students, incorporates the tentative schedule of Internal Examination, Tutorial / Practical Examination along with the distribution of syllabus among the teachers. • Academic Calendar of B.Com stream, relevant for Semester I -VI students, incorporates the tentative schedule of Internal Examination and Project classes for Semester I-VI students along with the distribution of syllabus among the teachers. • A part of Academic Calendar prepared by the B.A/B.Sc departments is also applicable for B.A./B.Sc Part -III Honours and General students under the existing Annual(111) system. • All the Academic calendars under Annual system include the tentative schedule of Midterm test and Selection test along with the distribution of syllabus among departmental teachers.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sivanathsastricollege.org/co-pso-po/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
8	BA	Bengali	21	21	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://sivanathsastricollege.org/sss-feedback/#1629533927247-ce613f84-c34e>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NA	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	01/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
-------------------------	-----------------	-----------------	---------------	----------

NA	NA	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	8	3.41
National	Bengali	1	0
National	Geography	6	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HISTORY	3
GEOGRAPHY	2
BENGALI	3
ENGLISH	1
ECONOMICS	1
MATHEMATICS	1
COMMERCE	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
In Search of Chaos and Complexity	Sayan Mukherjee	Complexity	2020	1	Sivanath Sastri College	1

of a Cognitive Language-Learning System						
Multistability and chaotic scenario in a quantum pair-ion plasma	Sayan Mukherjee	Zeitschrift für Naturforschung A	2020	5	Sivanath Sastri College	5
An investigation on Michaelis-Menten kinetics based complex dynamics of tumor-immune interaction	Sayan Mukherjee	Chaos, Solitons Fractals	2019	16	Sivanath Sastri College	15
Signature of complexity in time-frequency domain	Sayan Mukherjee	Physica A: Statistical Mechanics and its Applications	2019	7	Sivanath Sastri College	5
A study on dynamical complexity of noise induced blood flow	Sayan Mukherjee	The European Physical Journal Special Topics	2019	7	Sivanath Sastri College	7
Stochastic dynamics of Michaelis-Menten kinetics based tumor-immune interactions	Sayan Mukherjee	Physica A: Statistical Mechanics and its Applications	2020	18	Sivanath Sastri College	13
Dynamical Complexity and Multistability in a Novel Lunar Wake	Sayan Mukherjee	Complexity	2020	9	Sivanath Sastri College	9

Plasma System						
Characterizing chaos and multifractality in noise-assisted tumor-immune interplay	Sayan Mukherjee	Nonlinear Dynamics	Nill	12	Sivanath Sastri College	9
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Multistability and chaotic scenario in a quantum pair-ion plasma	Sayan Mukherjee	Zeitschrift für Naturforschung A	2020	10	5	Sivanath Sastri College
In Search of Chaos and Complexity of a Cognitive Language-Learning System	Sayan Mukherjee	Complexity	2020	10	1	Sivanath Sastri College
Characterizing chaos and multifractality in noise-assisted tumor-immune interplay	Sayan Mukherjee	Nonlinear Dynamics	2020	10	12	Sivanath Sastri College
Dynamical Complexity and Multistability in a Novel Lunar Wake Plasma System	Sayan Mukherjee	Complexity	2020	10	9	Sivanath Sastri College

Stochastic dynamics of Michaelis-Menten kinetics based tumor-immune interactions	Sayan Mukherjee	Physica A: Statistical Mechanics and its Applications	2020	10	13	Sivanath Sastri College
A study on dynamical complexity of noise induced blood flow	Sayan Mukherjee	The European Physical Journal Special Topics	2019	10	7	Sivanath Sastri College
Signature of complexity in time-frequency domain	Sayan Mukherjee	Physica A: Statistical Mechanics and its Applications	2019	10	5	Sivanath Sastri College
An investigation on Michaelis - Menten kinetics based complex dynamics of tumor - immune interaction	Sayan Mukherjee	Chaos, Solitons Fractals	2019	10	15	Sivanath Sastri College
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	10	4	1
Presented papers	5	Nill	Nill	Nill
Resource persons	Nill	Nill	Nill	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
-------------------------	--	---	---

		activities	activities
Annual NSS Camp	NSS	7	82
Rally for Disability Day	NSS	4	17
Visit to a Social Welfare Home (Dakshin Kalikata Sevasram)	NSS	7	7
Dengue Awareness Camp	NSS	2	27
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NA	NA	NA	Nill	Nill
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
On the Job Training/Internship	C2C AIP Training Certificate Programme	Tata Consultancy Services (TCS)	09/12/2019	13/12/2019	631
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
--------------	--------------------	--------------------	-----------

			students/teachers participated under MoUs
iLEAD Kolkata	20/12/2019	To conduct professional courses (WBCS / Banking Service)	Nil
East Calcutta Girls' College	13/12/2019	To develop academic and educational collaboration through resource sharing, seminars, talks and teacher/student exchange, including quality enhancement programmes of Department of Geography of both Colleges.	33
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20700000	20226000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Others	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Partially	19.05	2005

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	40028	928619	1059	417280	41087	1345899
Journals	11	50341	Nill	8585	11	58926
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Usha Keshan	Module No. 17, 37, 38, 39, 40	SWAYAM	13/01/2020
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	1	1	0	0	13	37	50	0
Added	30	0	0	0	0	0	30	0	0
Total	80	1	1	0	0	13	67	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2000000	1572000	1500000	1330000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Sivanath Sastri College is a morning college which shares the college campus with two other sister colleges. Hence maintenance of the physical facilities like the classrooms, auditorium, conference room, staff room, and students' common rooms and so on is the responsibility of the South Calcutta Accommodation and Co-ordination Committee. This committee includes among its members the principals of the three colleges. Infrastructure maintenance and development is carried out as per the policies framed by it. The expenditure incurred is shared equally by the three colleges. ICT enabled classrooms and

the conference room is used by all three colleges and any costs incurred in the purchase and maintenance of these ICT facilities are the responsibility of the above mentioned Committee. However, maintenance of the physical, academic and support facilities that are for the exclusive use of Sivanath Sastri College is the responsibility of the college. The policies and procedures followed ensure optimal utilization by the staff and students alike. The Botany and Geography laboratories are well equipped and lab facilities have been further enhanced during the current session by addition of equipment purchased with the procurement grant received by the college under RUSA 2.0. The Computer and the GIS labs have an adequate number of computers for use of the students. Here too additions have been made with the RUSA 2.0 grant. Maintenance of the computers and peripherals in the laboratories, computer centre and the administrative offices is done by the organization with whom the college draws up an AMC. A part of the RUSA 2.0 grant has been utilized for extension of the collection of books as well as up-gradation of library infrastructure. The RUSA 2.0 grant has also been used to purchase sports equipment to encourage student participation in extra-curricular activities. The facilities and their uses are outlined below:

1. Total Classrooms: 27
2. ICT enabled learning spaces: Computer, GIS, Botany and Geography Labs and classroom numbers 2,15, 17,19,21,23, 24, 26,28, 31, 32, 34, 35, and 37
3. Conference Room: for small Seminars and Workshops
4. Auditorium: hold large classes seminars, conferences and cultural programmes
5. Tutorial Spaces: Geography Museum, Room No. 40A and classrooms during slack sessions
6. Laboratories: Botany, Geography, GIS, Computer
7. Libraries: a. Central, Seminar library b. Botany and Geography Seminar Library c. Staff Room Library - for Faculty members
8. Garden: • Has diverse plant species - used for Botany Practical • playground used by the students for physical activities and Geography Practical classes
9. Cheap store: Text Books, Stationery items - available for students and faculties
10. Specialized facilities for Teaching, Learning and Research: a. Larger classrooms - equipped with sound systems b. Staff room- desktop and printer for faculties c. Laptops, Projectors and audio-visual equipments - available for use by all departments d. GIS, Geography and Botany laboratories e. Well-equipped Computer Lab - for Commerce IT practical classes, short certificate courses for students, faculties and non teaching staff.
11. Support Facilities : Students' common room, medical and counseling room administrative offices

<http://sivanathsastricollege.org/maintenance-and-utilization-of-facilities-procedures-and-policy/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Aid Fund Half Tuition Fee Free Book Grant Exam Fees	22	143095
Financial Support from Other Sources			
a) National	National Scholarship, Post Matric Scholarship to SC/ST/OBC students, Kanyashree Scholarship, SVMCM	613	9485350
b) International	NA	Nill	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Training for students :CCA (TALLY ERP)	01/08/2019	3	Sivanath Sastri College Computer Lab

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	"Campus to Corporate" (C2C)	Nill	631	Nill	24
2019	Bengal Chamber of Commerce- Studentprenurs hip Program	Nill	80	Nill	Nill

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Tata Consultancy Service BPO	631	24	NA	Nill	Nill

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	142	B.A (Hons. Gen), B.Sc.	History, Geography,	VU, CU, IGNOU, NSOU,	M.A, MSc, B.Ed,M.Com,

		(Hons. Gen), B.Com (Hons.) -3 Years degree course from University of Calcutta	Commerce, Economics, Political Science	JU, AU, SXU, SCDL, DBS, BIBS, SBU, IMI, IIHM, IMTC, GBS, IISWBM, GC, RBU, ICAI, ICA, ICMAI, ICSI, SIG, Amity U, DHWU, TI.	CA, CMA, CS, MBA, PGPM. Diploma Financial Accounting, Certified Industrial Accountant, CFAS, LLB, Geoinformatics, Fashion Designing
--	--	---	--	---	---

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Meet 2019-20	UG	511
Independence Day Celebration	UG	107
Alumni Meet	UG	50
Birth Centenary of Pandit Ishwarchandra Vidyasagar	UG	84
The Death Centenary of Acharya Sivanath Sastri	UG	197
Prize distribution ceremony of 2019-20	UG	203
Wall Magazine 'Educo'	UG	35
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold in The Amateur Pro Amateur International 1 Kickboxing Championsh	Internat ional	1	Nill	1175 B.A . (General)	ROZINA KHATUN

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College since its foundation believed and practiced the spirit of democratic participation of all stakeholders in decision-making process and its functioning. The students are the most important stake holders in the college and hence they are involved in the key decision making and other exercises. The College has an elected body of students called the Chatri Samsad which is elected annually through a democratic process of election in which all bona-fide students take part. This Chatri Samsad helps the College Administration in matters pertaining to the smooth running of the College and at the same time represents the demands and grievances of the students to the College Authority. The Chatri Samsad is a non-political body which function without any external intervention. An important aspect of the student participation in College management is the inclusion of one students' representative in the College Governing Body and thus get an opportunity to take part in college policy making process and representing the views of the students. Representations of the students are also ensured in several committees such as in the Admission Committee, Sports Committee, Canteen Committee, Magazine Committee Cultural Committee, etc. where the students representative help the college authority to take important decisions. Such representation helps the students to play a more responsible collective role in organization management.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Sivanath Sastri College Alumni Association (SNSCAA) was formed on 1st May 2003. The association intends to work for the welfare of the college and for the society. The objectives of the association are to promote fellowship and to establish regular connection among the ex-students, ex-teachers and the ex-non-teaching staff of the college, to promote and encourage literary and cultural activities and social services, to carry on the advancement of education in all forms, to provide financial and medical relief for the poor and needy students, scholars and elderly alumni members, to undertake welfare projects. SNSCAA is associated with various pro-social activities. Every year a free camp to identify the blood group of students is organized by the association. Apart from health issues, association offers financial support to the departments of our college for organizing academic activities such as National and international seminars, debates and discussions and workshops. The alumni members have also been involved with the NSS project of SNSC and worked closely with the teacher-student team. We feel that the members are part of the institution. So, it is the duty of the association to participate in college ceremonies. Thus, every year alumni contributes in academic prizes for the successful students in the Annual Prize Distribution Ceremony. We commit, as an association, to take part in individual and social wellbeing. We are happy to be able to fulfil our commitment to stand by our students as well as neighbours and fellow countrymen in their need. We cordially invite all our members to join us actively, helping the association to reach its goal.

5.4.2 – No. of enrolled Alumni:

164

5.4.3 – Alumni contribution during the year (in Rupees) :

36414

5.4.4 – Meetings/activities organized by Alumni Association :

1. Proposal from Principal, Dr. Runa Biswas, to introduce Scholarship Schemes, arranging Grooming Sessions for students.
2. Reunion Program for the ex-students of Sivanath Sastri College was arranged on 29th September 2019 in the college premises.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The fresh batches of students are made to realise that they constitute the part and parcel as well as the soul of this august institution. They are required to assemble in our college auditorium on a specific date and time after a couple days when the formal classes begin. The Principal as the Head of the Institution addresses them. They are enlightened about the role they are expected to play as learners and responsible individuals and about the huge privileges and facilities they are going to enjoy as students. Apart from this the Principal holds two closed door meetings with the students each year with each batch of students to get their opinions and suggestions about the college relating to academics and related issues as well as other facilities which are made available to them. Each academic department is given full autonomy relating to the teaching -learning processes and the Departments hold regular monthly meetings where the Principal is a permanent invitee member. The Departments hold two parent-teacher meetings annually for obtaining the valued opinions of the stake-holders. The students are continuously encouraged to participate in different kinds of activities apart from academics. Our college is also known for its excellence in presenting wonderful cultural functions solely organised by the students themselves. The faculty members assist them in every possible way. We have a students' union which plays a pivotal role in this regard. The College Fest brings to the fore a host of highly talented students some of whom often take up the career of artists subsequently. The Annual sports are organised by the students under the supervision of the Sports Committee. Our students also bring glory to our college by virtue of their remarkable performances in competitive cultural events beyond the college such as inter-college competitions. We do have different clubs like Literary Club, Photographic Club and Cultural Club. The Cultural Committee Convenor entrusts one teacher with the responsibility of coordinating the activities of each club. The students have taken a leading role in organising two drama workshops under the guidance of two leading theatre personalities. They were supervised by the Convenor of the Cultural Committee of the Teachers' Council. The students are given full autonomy in organising different extra-curricular activities such as socio-cultural programs during prize distribution ceremony or on the occasion of Independence Day. The students take an active part while Career Counselling Programs by renowned Companies or Industrial Houses are held in the College Campus. On most of the occasions some students especially from our B.Com Department are absorbed professionally in such reputed organisations. Some of the students have been incorporated in different committees and have encouraged to play active role in running some aspects of college administration.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The CBCS Curriculum has been framed by the University and is followed by the college as per regulations in the CSIR. CBCS system has six semesters.</p> <p>For each semester students have tutorials and internal assessment system. Depending on the mandate of the University, each department has several forms of tutorial assessment. Different departments follow the instructions and they give different types of assignments for example, projects, MCQ, presentations etc.</p>
Teaching and Learning	<p>Class lecture methods are complemented by modern interactive teaching methods. Continuous evaluation has made the students more attentive resulting in their improved performance in Semester examinations. However as an affiliated college to the University of Calcutta the Institution has to follow the syllabus framed by the University.</p> <p>The different Departments of the College enjoy complete autonomy with regard to teaching methodology and internal evaluation mode. The students get the benefit of a well-stocked library and also access e-resources with the help of INFLIBNET. At present however we rely on online teaching methods owing to the Covid-19 Pandemic since March 2020.</p>
Examination and Evaluation	<p>End Semester Examinations (both regular and supplementary) are held ordinarily at the end of the concerned Semester, i.e., Semester-I, Semester-III, Semester-V in December- January and Semester-II, Semester-IV, Semester-VI in June-July. Evaluation through class tests, tutorials, students' seminars keeps the students in touch with their subject. The College conducts the Internal Assessment Tests and Tutorials as well as Practical Examinations. The Theoretical tests are conducted by the University. The students can secure a maximum of 10 marks for regular attendance in each paper which is awarded by the College. At present the Pandemic has forced the University to hold Examinations online.</p>
Research and Development	<p>The Research Cell in this College is quite active and it holds regular meetings and draws Research plans for the coming days. Research is an</p>

imperative for widening the intellectual domain. The Governing Body of this College has already granted some funds on the basis of the request of the Academic Council. One Research Project has been completed and another was finalised by the Departments of Bengali, History, English, Economics, Political Science and Women's Studies. However the recent Pandemic has stalled all such pedagogic exercise.

Library, ICT and Physical Infrastructure / Instrumentation

Infrastructure facilities have been augmented. 1186 new books worth Rs. 493885 have been added to the library. E-books and e-journals can also be accessed through the N-LIST programme. Library is partially automated by ILMS software KOHA. E-content on the platform of SWAYAM has also been developed.

Human Resource Management

Principal is the Secretary of the Governing Body where all administrative and academic decisions are taken. Suggestions are forwarded by the Council and the Non-Teaching Council. Some suggestions emanate from the six meetings of the Academic Council and three meetings of Non-Teaching Staff Councils annually. Several important committee meetings are held like Academic Sub-Committee meetings, Routine Committee meetings, Finance Committee meetings and Admission Committee meetings. The decisions are placed before the Governing Body. Principal takes an active role in filling up the vacant posts. Three permanent (substantive posts) and 10 SACT teaching staff have been recruited.

Industry Interaction / Collaboration

The college has attached highest importance to the need for a close and continuous interaction between the Industrial Houses and the college for widening the prospect of professional appointments of our students in such Institutes. The Tata Consultancy Service (BPO) had organised a Seminar cum Workshop in our college where a large number of students participated and many of them were absorbed by the TCS. Price Water Group (SDC) had also organised similar Workshop and successful students professionally joined the Company.

Admission of Students

The procedure for online admissions

was refined. Application forms for admission were issued online. Online mode was used for the filling up of University Registration and Examination Forms. The admission procedure involved all staff members in subsequent stages of Students' admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	The end semester examinations are conducted the Calcutta University. Examinations are held physically with students appearing from allotted external centres. However all examination related activities such as registration, form filling , submission of examination fees, publication of results and so on are done online through respective portals on the University website. During the current year the pandemic situation resulted in the examinations also being held online.
Planning and Development	Initiatives have been taken to implement a biometric system of attendance for all staff. Financial transactions and accounts are done through Tally software. The library is run by KOHA software with a digitalized bar-coding system. Students Management software is used to maintain all students' records. Principal's office, staff room, three laboratories, two libraries and the office of the college are connected with LAN and Wi-Fi facility. The Honours Departments are provided with laptops. The library has separate computers with internet facilities for students. The college has acquired a Management Information System and a Learning Management System (LMS).
Administration	The college is in the process of drawing up/formulating an e-database for maintaining records covering each student from their admission to the date when they come to collect their final certificates. The college maintains manual self appraisal diaries for all teaching staff to record the daily activities conducted in the college and departments. Manual leave register and asset register are also maintained meticulously. But the college envisages to develop e-asset registers, e-diaries and e-attendance

	records to make the entire administrative system transparent and error-free.
Finance and Accounts	The college maintains the salary of the Government pay packet staff through a software called POSA. Tax deduction of all staff is done digitally. The college uses e-billing for festival bonus, leave encashment, festival advance for all staff under the government pay packet scheme. e-PRADAN is used for disbursement of government payment to the beneficiaries like the pensioners and contractual teachers.
Student Admission and Support	Admission process for all undergraduate students is conducted through online mode. Submission of application forms, publication of master list or merit list are also done through online mode. The admitted students' data are preserved in the Students Management software as it is used for the registration process in Calcutta University. The libraries, both seminar and central, are run on KOHA, OPAC software. INFLIBNET- N-LIST programs are used for e-journals. The library uses an integrated library management system. There is also provision of online refund against admission cancellations.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NA	NA	NA	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty Development workshop on CBCS	NA	03/09/2019	03/09/2019	44	Nil

2019	Workshop on MIS software (AIMES CLOUD)	NA	25/11/2019	25/11/2019	39	Nil
2019	NA	Workshop on MIS software (AIMES CLOUD)	26/11/2019	26/11/2019	Nil	7
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	2	01/10/2020	15/10/2020	14
Online Refresher Course	1	28/09/2020	11/10/2020	12
Induction/Orientation Programme	1	01/09/2020	30/09/2020	28
Faculty Development Programme	1	14/07/2020	18/07/2020	5
Orientation Course	1	28/07/2020	17/08/2020	21
Faculty Induction Programme/Orientation Course	2	27/07/2020	25/08/2020	30
Online Faculty Development Programme	1	09/06/2020	15/06/2020	7
Online workshop	1	23/05/2020	29/05/2020	7
Refresher course	1	21/01/2020	03/02/2020	14
Orientation Programme	1	08/07/2019	27/07/2019	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

3	10	Nil	Nil
---	----	-----	-----

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The teachers of this college have their own Co-operative Credit Society. The members of the same can obtain loans against very low interest rates. Teachers are encouraged and provided leave with full pay for pursuing their MPhil and PhD degree and they are sanctioned on duty leave for participation in national and international seminars and workshops. Ex-gratia and interest free loans are given to the teaching staff.</p>	<p>The employees get festival advance which is repayable with equal instalments. There is also a Staff Benevolent Fund for them. A financial grant is given to lower subordinate staff for purchasing warm garments during winter once every five years. Tour advance is given every three years. The Non-Teaching staff members on the college pay-roll are given various employment benefits like EPF, Gratuity (Rs. 1 lakh) etc. Periodic pay revision is also there. Medical and many special allowances are paid to the staff. The children of the Non-teaching staff are given financial concessions if they get admission to this institution.</p>	<p>Students coming from economically weaker sections of the society are given different types of concessions and college take initiatives for the students to obtain railway concessions. Special educational scholarships are offered to meritorious but poor students.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Process of the internal audit: All vouchers of the transactions are verified by the finance committee on a regular basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. Internal audit is done by Shipra Sen (F.C.A.), DISA, Chartered Accountant, K. Ray and Associates (Partner) (Admin. Office- 20/6/1, Grahams Land (near Tollygunge Metro), Kolkata- 700040). The college also deputed students from B.Com (Hons.) 3rd year in the internal audit team. **Process of the external audit:** The Annual Financial audit of the college is conducted by the Government empanelled auditors regularly as per the Government rules. Any queries, in the process of audit, are attended immediately along with the supporting documents within the prescribed time limit. External audit is done by Gourisaria Co, Chartered Accountants, FRN- 328494E (Mani Square IT Chamber Suite 7E 164/1 Manicktala Main Road, Kolkata 700054).

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

No file uploaded.

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

All the academic departments hold parent-teacher meetings at least twice annually in presence of the Principal as we believe the parents are important stakeholders and whose opinions are extremely important for both the college administration and the academic discourse. Their feedback enables teachers to assess the development of the students beyond the universe of the college campus. The Departments encourage the parents to keep in touch with the faculty members if they feel that the academic progresses of the students are not satisfactory. Some departments have parent-teacher feedback forms to maintain records.

6.5.3 – Development programmes for support staff (at least three)

? The Non-teaching staff members are encouraged to attend professional seminars for furthering their professional efficiency. The College sanctions leave with full pay in this regard. ? A special training program for them was organized by the college on the LMS software acquired by the college. ? All the front desk workers are provided with separate computers for digitally enabling them and the faculty members too are encouraged to undergo computer training.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Introduction of biometric attendance for teaching and non-teaching staff from September 2020. Acquisition of Cloud based MIS software including a Learning Management System which became operational from January, 2020 Purchase of land for construction of a second campus A plot of land covering an area of 168 decimal under Kalikapur Mauza was purchased by the institution and the registration was done on September 14, 2019

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Meeting of Internal Quality Assurance Cell	16/11/2019	16/11/2019	16/11/2019	10

2020	Meeting of Internal Quality Assurance Cell	14/02/2020	14/02/2020	14/02/2020	11
2020	Meeting of Internal Quality Assurance Cell	16/03/2020	16/03/2020	16/03/2020	10
2020	Submission of institutional data to AISHE	27/01/2020	27/01/2020	27/01/2020	5
2020	Faculty Development Workshop on CBCS	03/09/2019	03/09/2019	03/09/2019	44
2020	Student cum Faculty Research Project: Seminar and Exhibition	27/09/2019	27/09/2019	27/09/2019	83
2020	Workshop on MIS for Faculty	25/11/2019	25/11/2019	25/11/2019	39
2020	Faculty Development Workshop on mentoring	22/01/2020	22/01/2020	22/01/2020	37
2020	International Webinar through Google Meet	05/06/2020	05/06/2020	05/06/2020	390
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Webinar on Intersectionality between Gender, Caste, and Class: Genesis of Gender Violence in India	06/08/2020	06/08/2020	186	224

Webinar on Inequality Equity and the Law Myth of Gender Justice in India	28/09/2020	28/09/2020	69	60
--	------------	------------	----	----

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
LED lights were installed for reduction in power consumption

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	11/09/2019	1	Dengue awareness programme	Health awareness	32
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	01/07/2019	Follow up actions are taken on the basis of particular instances of violation of prescribed rules.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
----------	---------------	-------------	------------------------

Acharya Prafulla Chandra Ray Memorial Day	03/08/2019	03/08/2019	300
Independence day celebration	15/08/2019	15/08/2019	107
Teachers Day celebration	05/09/2019	05/09/2019	295
Celebration of 200th Birth day of Pundit Iswar Chandra Vidyasagar	26/09/2020	26/09/2020	84
Celebration of 100th Death anniversary of pundit SivanathSastri	30/09/2019	30/09/2019	197
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic free Staff room 2. Awareness among students regarding waste management. 3. landscaped garden 4. Rainwater harvesting . 5. Declare college as "No Smoking Zone"

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

TITLE : PROMOTION OF THE SPIRIT OF ENQUIRY AND CRITICAL THINKING: STUDENT RESEARCH PROJECTS **OBJECTIVE :** 1. Encouragement of the spirit of enquiry. 2. Development of research skill through Field work 3. Acquaintance with the methodology of field survey for collection of primary data 4. Awareness of contemporary issues of social relevance 5. Generate interest in higher studies **CONTEXT:** Modern education demands life centricism. Actual practical experience and experiment not only motivates the students but also helps them to develop interest in higher education as well as plan a future career in academic professions. So it is felt that participation in small research projects will enhance their skill for critical thinking . Accordingly the idea of carrying out small scale basic research projects with student participation was born. **PRACTICE:** The administration approved the proposal of carrying out a student research project every year and sanctioned necessary funds. The first project entitled The Revolutionary Journey of Medicinal Plants from Ancient Days to the Present was successfully carried out jointly by the Departments of Botany, Philosophy and Sanskrit. The students and teachers of these departments carried out the literature review, field survey for data collection and preparing posters and presentations with great enthusiasm. **EVIDENCE OF SUCCESS:** Completion of the project culminated in an inter-disciplinary seminar and exhibition, held on September 27, 2019. The programme also included lectures by invited speakers who were experts in their respective fields. The report has been compiled and is ready for publication. This endeavour has not only helped to channelize the natural inquisitiveness of young minds towards scientific enquiry but also influenced other departments to prepare research proposals on relevant contemporary issues. **Best Practice II Title: The making of the self-towards self-Actualization through self Expression** **Objectives** The college founded in memory of Pandit Sivanath Sastri aspires to promote humanistic ideals among its students so these empowered students can play constructive role in nation building and promoting social development. This would enable them to develop critical mind and rationalist views about life. **Academic**

activities and classroom exercises alone cannot promote broader social awareness and thus will not help the students to form life experience. The college endeavours to promote overall development of the students through: 1. All round personality development. 2. Development of free self expression. 3. Encouragement in active participation in extra-curricular activities 4. Soft skill training. 5. Enabling students to organize group activity through mutual interaction. Practice Besides routine classroom academic exercises the development of self is encouraged by various departments. This is promoted through various creative activities in which the students participate and explore their qualities like creative writing, performing arts, participation in various social work etc. it help the students to develop their concept of self identity and self respect. An exclusively student's magazine "Its' Me" is published from the college. This Magazine is edited by the students and literary creativity of the students is thus given encouragement in a great way. Short stories, Poetry, Painting, articles on contemporary social issues are being written by the students. Three issues of the magazine have been published till 2018-19 academic sessions. Lockdown due to the pandemic prevented publication of the next issue. However students were encouraged to send their artwork, dance and music presentations and photographs and the teachers helped them to create inspiring collages and presentations. Evidence of Success Students prepared a number of short videos of their patriotic dance presentations, music, poetry recitals and short skits, which were then combined with beautiful photographs and artwork captured through the lenses of other students of the College. The students also shared their experiences of the Covid-19 Lockdown through their brushes and lenses via an online exhibition. These were collected and edited into a short video that provides unique glimpses into what the pandemic meant for students living in different parts of Kolkata and the suburbs. These attempts provided an outlet for the talents inherent among the students and promote a natural inclination for self actualization among the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sivanathsastricollege.org/best-practice/#1629533927247-ce613f84-c34e>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sivanath Sastri College was set up as part of a vision to support, empower and ignite the women of India in every possible way. Historically speaking, it is an integral element of the forward looking, progressive Brahmo Movement in Bengal. That tradition believed in uniting all the wise insights nurtured by our ancient civilization, religion, culture and philosophy together with radical interventions from the West – a union of the Oriental and Occidental in the truest sense. This is the vision the institution tries to carry forward that is reflected in its activities and policies. The college commemorates days and events that are significant for our culture. One of the Best Practices of the college, as outlined on the Institutional Website, is the adoption of activities that will lead to self-awareness and creative expression rooted in contexts that are specific to India. There are regular Dance Workshops and Drama Workshops on issues such as corruption, feudal exploitation in rural areas, violence in contemporary urban life, the concerns of the youth addressed through dance forms, myths, symbols, dialogues that are relevant to our culture, both ancient and modern. Even while the institution believes in the current emphasis on scientific and commercial ventures, on digitalization, it still believes in retaining the core values of an Education System that can be called liberal, radical humanist and philosophical. To this effect, there are

regular seminars, workshops that encourage discussion on any issue from all possible angles. Further, the institution was one of the first undergraduate colleges to offer commerce education for women and has retained its position as one of the top commerce colleges in the State. Sivanath Sastri College is situated in the heart of South Kolkata. However, if we turn into the by lanes of the locality, we will find that it is adjacent to the slums of Kankulia Road and Panchanantala. Proximity to a local railway station makes the college accessible to the suburban areas as well as the rural hinterland of the city.

Therefore the college caters to students from socio-economically diverse backgrounds. Financial assistance is provided for students from economically constrained backgrounds. The NSS Unit of the college, the Extension Committee and the Alumni Association reach out regularly to the adjacent slum areas with medical camps and health awareness drives. Surveys are conducted by our students on the socio-economic conditions of the slums to assess their problems. These also help our girls to develop into good citizens of the society with humane values. Students coming from varied religious backgrounds participate in all cultural programmes with integrity and harmony. Culture of inclusion and harmony is the tradition of the college and it is planning to extend its service to suburban areas of Kolkata. A plot of land has been purchased by the college to build its second campus which will help in the fulfillment of this objective.

Provide the weblink of the institution

<http://sivanathsastricollege.org/institutional-distinctiveness/#1625191159558-379ebe4b-ca90>

8.Future Plans of Actions for Next Academic Year

Future plans of action for the next academic year (2020-21) have to take into consideration the restrictions imposed by the pandemic as well as the extended lockdown that has been adopted as a preventive measure. The greatest difficulty faced by the teachers in this situation is the lack of direct contact with the students. A considerable proportion of our students are from economically disadvantaged backgrounds and do not have access to computers at home and there are some who do not have a smart phone of their own. Some of them live in remote rural areas where network availability is limited. Accordingly plans of action for the next year shall focus primarily on management of the teaching-learning process in a way that will permit our faculty members to reach out to each and every single student. Plans of action include the following:

- Further streamlining of the process of online classes
- Organise online class presentations by students thereby encouraging them to participate actively
- Arrange special/ invited online lectures on inter-disciplinary relevant issues for holistic development of students.
- Student mentoring
- Arrange a student feedback on their perception of online teaching to identify the problems and seek to rectify them.
- Follow up the delayed campus placement programmes
- Organise online workshops and webinars
- Publication of the first issue of the peer reviewed multi-disciplinary journal Noesis
- Submit utilization of the procurement grant received under RUSA 2.0
- Further increase the number of modules operational under the cloud based MIS that the college has acquired

IQAC activities will also focus on the preparation of NAAC Accreditation under 3rd cycle by speeding up the process of submission of pending AQARs. The departments will maintain student records digitally and hold regular online meetings. Initiatives will be taken to increase Faculty Exchange Programme besides continuing the existing ones. Faculty will be encouraged to attend orientation and refresher courses as well as pursue M. Phil and Ph. D. Programmes. The college also envisages developing a secure foundation for Research activities within the curricular structure. As a part of this initiative the college funded faculty cum student research project on medicinal plants has been completed. The project report will be completed soon and will be ready for publication. Another

proposal for a project on Migration has been submitted by departments of English, Political Science, History, Economics and Women's Studies and it is expected that the project will commence during the next academic session. It is also planned that as soon as the situation permits restoration of offline classes students will be provided with training for competitive examinations at discounted rates through collaborations with various training institutes. It is the vision of the college is to go forward for physical expansion as well. Hence land has been acquired for construction of a second campus near Sonarpur and the administration is looking into the matter of acquiring financial grant for the purpose.