SIVANATH SASTRI COLLEGE
23/49, GARIAHAT ROAD,
KOLKATA – 700029

MODIFIED SCHEDULE FOR ONLINE APPLICATION AND ADMISSION TO SIVANATH SASTRI COLLEGE (2021-22)

[As per Regulations of University of Calcutta and relevant G.O.s of Department of Higher Education, Government of West Bengal and University Grants Commission, as listed in the Admission Norms for 2021-22 Document. The dates have been modified as per University of Calcutta's instructions dated 20.8.2021.]

Date	Time	Event
2nd August 2021	6 A.M.	Opening of Online Portal for Application to all Courses under Sivanath Sastri College.
27th August 2021	11 P.M.	Closure of Online Portal for Application to all Courses under Sivanath Sastri College.
28st August 2021	6 P.M.	a. Publication of **List of All Applicants who are Eligible as per College Norms.** b. Publication of **List of All *Rejected Applicants*** who are deemed ineligible. Such candidates can utilize the Time window for modification of Marks/Details to correct and submit their applications for fresh consideration.
28st August 2021	6 P.M.	Opening of Time Window for Modification of Marks/Details by Applicants.
29nd August 2021	11 P.M.	Closure of Time Window for Modification of Marks/Details by Applicants.
30th August 2021	6 P.M.	Publication of Final Applicant List.
31th August 2021	10 A.M.	Publication of First Merit List for all Courses.
31th August 2021	10 A.M.	Opening of Payment Portal for Applicants of First Merit List to Pay their Admission Fees.
2nd September 2021	6 P.M.	Closing of Payment Portal for Applicants of First Merit List for payment of Admission Fees.
3rd September 2021	11 A.M.	Publication of Second Merit List for all Courses.
3rd September 2021	11 A.M.	Opening of Payment Portal for Applicants of Second Merit List to Pay their Admission Fees.
3rd September 2021	11 A.M.	Opening of Portal for **Course Change** only. (Refer Course Change Norms document).

4th September 2021	11 A.M.	Opening of Portal for **Cancellation of Admission. (**Refer Cancellation of Admission Norms document).
4TH SEPTEMBER 2021	6 P.M.	CLOSING OF PAYMENT PORTAL FOR APPLICANTS OF SECOND MERIT LIST TO PAY THEIR ADMISSION FEES IN CASE OF FOLLOWING COURSES ONLY – A. B.COM. HONOURS B. B.SC. GEOGRAPHY (HONOURS) C. B.A. ENGLISH (HONOURS)
5TH SEPTEMBER 2021	1 P.M.	PUBLICATION OF THIRD MERIT LIST FOR COURSES WHERE SECOND MERIT LIST CLOSES ON 4TH SEPTEMBER 2021. PAYMENT PORTAL FOR SUBMISSION OF ADMISSION FEES BY THIRD MERIT LIST CANDIDATES OPENS SIMULTANEOUSLY.
6TH SEPTEMBER 2021	6 P.M.	CLOSING OF PAYMENT PORTAL FOR APPLICANTS OF THIRD MERIT LIST TO PAY THEIR ADMISSION FEES IN CASE OF FOLLOWING COURSES – A. B.COM. HONOURS B. B.SC. GEOGRAPHY (HONOURS) C. B.A. ENGLISH (HONOURS)
7TH SEPTEMBER 2021	11 A.M.	PUBLICATION OF FOURTH MERIT LIST FOR COURSES WHERE THIRD MERIT LIST CLOSES ON 6TH SEPTEMBER 2021. PAYMENT PORTAL FOR SUBMISSION OF ADMISSION FEES BY FOURTH MERIT LIST CANDIDATES OPENS SIMULTANEOUSLY.
7th September 2021	6 P.M.	Closing of Payment Portal for Applicants of Second Merit List for following courses – 1. B.A. General 2. B.Sc. General 3. B.A. Political Science (Honours) 4. B.A. History (Honours) 5. B.A. Bengali (Honours) 6. B.A. Education (Honours) 7. B.Sc. Economics (Honours) In case of these courses, further merit lists will be published only where non-merit listed candidates are left after Second Merit List and seats remain available.
8TH SEPTEMBER 2021	6 P.M.	CLOSING OF PAYMENT PORTAL FOR APPLICANTS OF FOURTH MERIT LIST TO

		PAY THEIR ADMISSION FEES IN CASE OF FOLLOWING COURSES –
		    A. B.COM. HONOURS
		
		IF NON-MERIT LISTED CANDIDATES ARE LEFT, THEN FOURTH MERIT LIST WILL ALSO BE PUBLISHED AND PAYMENT PORTAL OPENED FOR -
		    B. B.SC. GEOGRAPHY (HONOURS)
		    C. B.A. ENGLISH (HONOURS)

9th September 2021 onwards	----------	*Further Merit Lists may be Published in Case of Courses where non-merit listed candidates are still left and seats are still available. In cases where the applicant list is fully exhausted but seats remain available, previously merit-listed candidates desirous of taking admission are requested to contact the Helpline for further instructions.*

Modalities –

1. This modified schedule is published in keeping with the extension of application deadline from 20th to 27th August 2021 by the University of Calcutta for admission to all UG courses.
2. Applicants are required to apply within the application window i.e. from 2nd to 27th August 2021. No fresh application beyond the time and date mentioned above will be entertained unless otherwise notified at a later date.
3. Modification refers to correction of details that may have been added incorrectly or are missing. Only applications made during the application time window will be open to modification. No fresh application can be made during the modification time window.
4. *There will be only one modification window i.e. prior to the publication of the final applicants' list. The College Authority reserves the right to reject requests for any modification of details after the modification window has been closed.*
5. *If a candidate fails to furnish documentation attesting to the details provided/modified during the application and modification window, she may forfeit her claim to admission to Sivanath Sastri College. The College Authority reserves the right to request additional/re-uploaded documentation if the documents uploaded at the time of application are found to be problematic in any manner.*
6. Applicant List is the list of all those who have applied. It is distinct from the first (and subsequent) merit list/s and will not be treated as the first merit list.
7. Applicants who have been Merit Listed in the First Merit List will receive an SMS on their registered mobile number i.e. the number provided at the time

of application, and an email on their registered email (Gmail) address. This will inform them that they have been selected and must pay the admission fees in order to be admitted to Sivanath Sastri College.

8. *No phone call or personal intimation will be made by the College authorities beyond the SMS/email sent to the registered mobile number/email address. It is the responsibility of the applicant to ensure that they have incoming SMS facility and email facility on the number and email provided by them.*

9. Fees payable at the time of admission varies by Course and Subject Combination. Merit-listed applicants desirous of enrolling in Sivanath Sastri College are required to check the exact fees payable on the College payment portal and make the payment accordingly. Payment of admission fees is mandatory for the applicant to be admitted as a student of the College.

10. Applicants are requested to keep the timings given for each step of the application and admission process in mind when proceeding with the application/admission. **Applications/admissions made before the stipulated opening time or after the stipulated closing time of any step will be summarily rejected.**

11. Every Merit List will be published in the College website.

12. If it is found that seats are available even after all applicants have been merit listed and given due opportunity to take admission, the Course and categorical availability of seats therein will be published on the website. Applicants who did not take admission when the merit list containing their name was opened for admission can contact the helpline numbers if they are desirous of obtaining admission.

13. Helpline Numbers will be added to the Website in due course. Applicants are expected to strictly adhere to the hours and issues mentioned against each helpline number. If queries are addressed to the wrong helpline number and/or beyond given hours, they will not be entertained.

14. In case of any dispute or confusion, the decision of the Principal of Sivanath Sastri College will be final and binding on all stakeholders concerned.