

# SIVANATH SASTRI COLLEGE

## ADMISSION TO B.COM./B.A./B.SC. 2021

### LIST OF HELPLINE NUMBERS

Name of Helpline Resource Person	Phone Number	Contact Hours	Purpose
Aritra Majumdar (Admission Sub-Committee Joint-Convenor, Department of History)	9903985393	10AM – 6PM	Admission Related Queries (Except Software/Payment Related)
Goutam Das (Admission Sub-Committee Joint-Convenor, Department of Bengali)	7439785018	10AM – 5PM	Admission Related Queries (Except Software/Payment Related)
Subrata Halder (Department of English)	9073919072	10AM – 4PM	Admission Related Queries (Except Software/Payment Related)
Debanjan Laha (Department of Commerce)	9163610364	10AM – 5PM	Admission Related Queries with regard to <b>Commerce</b> (Except Software/Payment related)
College Office	6289449983	8AM – 12 Noon	Cancellation and Related Queries (only for Merit Listed Candidates)
Admission Online Portal Helpline Number 1	9903526642	10AM – 07PM	Application and Admission related queries (software/computer- related queries only)
Admission Online Portal Helpline Number 2	9831095291	10AM – 07PM	Application and Admission related queries (software/computer- related queries only)
Payment Helpline Number	9831186676	10AM – 4PM	Payment Related Queries (Only for Merit Listed Candidates)

*Please Note –*

- Helpline numbers are meant for applicants and their immediate guardians/parents only. Queries from non-stakeholders (i.e. one who is not a guardian or applicant) will not be entertained.*

2. No queries will be entertained beyond the specific hours mentioned against each person.
3. No queries will be entertained beyond the specific issues mentioned against each person.
4. No queries will be entertained on numbers that are not mentioned in the above table. If queries are made to personal numbers of professors or staff of the College, they will either be disconnected or directed to the official helpline numbers.
5. Queries must clearly mention the Subject and the stage of application (intending to apply/applied/merit listed/rejected/admitted). General queries of a vague nature will not be considered.
6. Numbers against which 'Only for Merit Listed Candidates' is mentioned are for applicants who have been selected in the first or any subsequent merit list. Applicants are requested not to contact these numbers prior to the publication of the first merit list, or if their names are on the Rejected List.
7. **There is no WhatsApp or SMS facility on the helpline numbers, and the College does not operate any WhatsApp helpline with regard to admission. These numbers are for phone calls only.**
8. There are no helpline numbers beyond the above-listed numbers. Any person or organization claiming to offer any assistance with regard to admission, whose number is not mentioned above, is to be considered as not being a part of the Official Helpline Team. Applicants are requested to do due diligence when communicating with any such individuals and the College will not be responsible for any action/s that may be taken by applicants based on such communication.
9. The Sivanath Sastri College Facebook Page is no longer officially active. Applicants are requested not to send any queries to the page until further notice. We do not have any presence on Twitter.
10. If any applicant is asked to send an email to the College (for whatever reason), she will be informed of the College email address to which the mail is to be directed. **It should be noted that all applications are to be made directly to the**

*College website application portal and no application by email or in hard copy will be accepted.*

- 11. Requests for contact numbers of specific staff members, including the Principal, will not be considered. If required, helpline members will contact staff and faculty of the College on behalf of the applicants.*
- 12. Any attempt at canvassing or unfair means will be dealt with strictly and to the fullest extent permitted in law.*