

SIVANATH SASTRI COLLEGE
23/49 Gariahat Road, Kolkata 700029

Proceedings of the meeting of the Internal Quality Assurance Cell (IQAC) held on Thursday, the 29th September, 2016 at 10-30 a.m. in the Rector's Room of the college premises.

Members present

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| 1. Dr. Runa Biswas | Principal: Chairperson |
| 2. Sm. Kumkum Banerjee | G.B. Chairperson |
| 3. Dr. Sudakshina Kundu Mukherjee | G.B. Member |
| 4. Sri. Dipankar Bhattacharyya | Bursar |
| 5. Dr. Sriparna Bose | Coordinator |
| 6. Sm. Jayanti Datta | |
| 7. Dr. Seema Banerjee | |
| 8. Dr. Dola Chattopadhyay | |
| 9. Dr. Sonali Chakraborty | |
| 10. Sri. Ratan Sen | |
| 11. Ms. Samata Biswas | |
| 12. Sm Bhaswati Chatterjee | Librarian |
| 13. Sri Jayanta Chowdhury | Head-clerk |
| 14. Ms. Sukanya Sengupta | Student Representative |

By Invitation

15. Dr. Sipra Roy
16. Dr. Mousumi Bandyopadhyay
17. Dr. Sudipta De

Agenda 1. Confirmation of the proceedings of the IQAC Meeting dated 17.06.2016 and matters arising thereof.

The proceedings of the IQAC meeting held on 17.06.2016 were read and confirmed.

Agenda 2. Review of the NAAC Peer Team visit

The Principal informed the meeting that the Peer Team was very positive about many parameters and laid stress on the vision and mission of the institution for the next twenty years.

The team observed that the teacher student relationship is very good, quality of faculty is excellent and the Botany Department is extremely well equipped but underutilised. They were upbeat about the new campus and extension of the existing building. The Peer team was also very positive about the administrative offices. The team also expressed their appreciation of the loyalty of the students and alumni towards the institution.

However, the team also pointed out the different aspects in which there is scope for improvement. Toilet facilities are inadequate and at least twenty-five toilets are needed for the students. Common room facilities are very poor, sports and games facilities are inadequate and the college should think about providing yoga or physical training for the students. Regarding library facilities the team

observed that number of journals should be increased, reading space is limited and computer facilities for students in the library need improvement,
The team also observed that attendance of the students needs to be improved.

A proposal was placed at the meeting by Dr. Sudakshina Kundu Mukherjee for the establishment of a Research Centre jointly by the three colleges sharing the building for research on the Bengal Renaissance and the Brahmo movement.

Agenda 3 Modification of the format for online feedback response from students

The coordinator reported that the format for obtaining feedback response from students has been streamlined and shortened.

After discussion the meeting resolved that feedback would be collected online from second year and third year students after the Mid Term examination preferably during the first week of December.

The report would be submitted to the Principal and then disseminated to the Departments.

Agenda 4 Report on two day faculty development workshop on ‘Application of Statistical Techniques in Research Methodology in Social Sciences’ organised by the Department of Economics in collaboration with the IQAC on 28.07.16 and 29.07.16.

The co-ordinator informed the meeting that the two day faculty development workshop on ‘Application of Statistical Techniques in Research Methodology in Social Sciences’ has been held successfully on 28.07.16 and 29.07.16. Dr. Arindam Chakrabarty, Assistant Professor, Department of Statistics, Visva Bharati University conducted the workshop.

The Head, Department of Economics reported that twenty six participants including ex students, research scholars and teachers from various disciplines like Economics, Geography and Education participated in the workshop which also provided hands on training on the open source R software. Feedback has been collected from the participants where almost all the participants expressed their satisfaction with the workshop but stated their preference for extension of the time period of the workshop.

The meeting discussed the possibility of conducting similar workshops in collaboration with other organisations.

Another proposal for conducting a workshop on data analytics was made by Dr. Sudakshina Kundu Mukherjee. She said that as part of skill enhancement a data analytics training programme may be introduced for the students before which an awareness programme could be organised. There are companies who provide such training at nominal cost as part of corporate social responsibility and one such organisation has already been identified.

Agenda 5 Report on the UGC sponsored National Seminar on *Women Empowerment: A Third World Perspective*’ organised by the Department of Geography on 05.09.2016.

The coordinator reported that a one day UGC sponsored National Seminar on *Women Empowerment: A Third World Perspective*’ has been organised by the Department of Geography on 05.09.2016 in collaboration with the Centre for Studies in Social Sciences, Calcutta. The seminar was inaugurated

by Prof. Soma Bandyopadhyay, Registrar, University of Calcutta and the keynote address was delivered by Prof. Manabi Majumdar, Centre for Studies in Social Sciences, Calcutta.

Participants from 32 colleges and universities contributed to the seminar. The first technical session included lectures by eminent personalities like Prof. Saraswati Raju, Jawaharlal Nehru University, New Delhi, Professor Saswati Mukherjee, former professor Lady Brabourne College, Kolkata, Dr. Sanjukta Sattar, Associate Professor, University of Mumbai and Dr. Maidul Islam, Centre for Studies in Social Sciences, Calcutta. The second technical session comprised of four parallel sessions where more than 50 papers were presented by research scholars and college teachers under the six sub themes.

The meeting was also informed that a UGC sponsored national seminar organised jointly by the departments of English, History, Political Science and Women's Studies was scheduled to be held on December 19th, 2016 and another UGC sponsored national seminar organised by the Department of Bengali was to be held on January, 2017.

Agenda 6 Recommendations for enhancement of infrastructure and learning resources

The coordinator informed the meeting that the NAAC peer team as well as the team from the University of Calcutta which visited the institution for the Academic Audit had expressed their dissatisfaction regarding the seating arrangement and lack of space in the geography classrooms.

The meeting recommended redesigning of the interior for better space management in these classrooms.

The coordinator also informed the meeting that upgradation of the GIS laboratory was urgently required since most of the computers were very old and at least three computers needed to be replaced.

Agenda 11 Miscellaneous

There being no other matter to discuss the meeting was concluded.

Authenticated

Sd/- Dr. Runa Biswas
Chairperson
IQAC

Sd/- Dr. Sriparna Bose
Co-ordinator
IQAC

Confirmed on

Chairperson
IQAC

Co-ordinator
IQAC

Memo No..... /SNSC/2015- 2016

dated :

Draft proceedings forwarded to members, inaccuracies, if any are to be reported within a week.

Co-ordinator
Internal Quality Assurance Cell (IQAC)